

Portland Area CHAP Certification Board (PACCB)



MISSION STATEMENT

To support the overarching goals of the Portland Area Community Health Aide Program by addressing social determinants of health while improving access to high quality, integrated healthcare.

VISION

To identify, dismantle, and disrupt structural and systemic inequities, elevate tribal traditions and values, and support tribal health systems with culturally responsive standards, policies, and procedures.

MEETING MINUTES

January 17, 2024 **SPECIAL SESSION** | 11:00am to 1:00 pm PT | Virtual

	Present = P Absent = A Excused = E
Seat 1: Portland Area Indian Health Service Director Dr. Geniel Harrison, Chief Medical Officer, Portland Area Office - OR	P
Seat 2: Northwest Portland Area Indian Health Board Delegate Kelle Adamek-Little, BS Health and Human Services Director, Coquille Indian Tribe Community Health Center – OR	P
Seat 3: Northwest Portland Area Indian Health Board Executive Director Kathleen Susan Steward, BSHA, MHL Deputy Director, Northwest Portland Area Indian Health Board - OR	P
Seat 4: BHA/P Association Vacant – to be filled	--
Seat 5: CHA/P Association Vacant – to be filled	--
Seat 6: DHA/T Association Anna DeGraffenreid, Licensed Dental Therapist (LDT), Lake Roosevelt Community Health Center, Inchelium, WA	P
Seat 7: Behavioral Health Aide Review Committee (BHARC) Dolores Ann Jimerson, MSW, LCSW, Tribal Behavioral Health Training Center Manager, Northwest Portland Area Indian Health Board - OR	P
Seat 8: Community Health Aide Review Committee (CHARC) Dr. Elizabeth Libby Cope, ND Medical Provider, Sophie Trettevick Indian Health Center (Makah Tribe) - WA	P
Seat 9: Dental Academic Review Committee (DARC) Dr. Rachael R. Hogan, DDS Dental Director, Swinomish Dental Clinic – WA	P
Seat 10: Idaho Department of Health and Welfare Fred Martin, Tribal Relations Program Manager, Idaho Department of Health and Welfare – ID	P

Portland Area CHAP Certification Board (PACCB)



Seat 11: Oregon Health Authority (OHA) Julie A. Johnson, Tribal Affairs Director, Principal Executive, Manager F, Oregon Health Authority – OR	P
Seat 12: Washington Health Care Authority (HCA) Vacant – to be filled	--
Seat 13: Community Health Aide Program (CHAP) Education Program Dr. Maxine L. Janis, EdD, MPH, RDH Professor and President’s Liaison for Native American Affairs, Heritage University – WA	P

Facilitator	<i>Chair Kelle Little</i>
Recorded by	NPAIHB – TCHPP Staff
Guests	<i>Lisa Griggs, Pam Ready, Kari Kuntzeman, Stephannie Christian, and Carrie Sampson Samuels - TCHPP. Torie Heart – TCHPP Consultant.</i>
TCHPP TA Support	<i>Christina Friedt Peters, Carrie Sampson Samuels, and Tanya Firemoon, TCHPP</i>
Overall Goal	Meeting to provide updates, discuss key topics, and make decisions related to Community Health Aide Program (CHAP) implementation in the Portland Area.
Key Takeaways	<ul style="list-style-type: none"> Reviewed the CHA/P standards and procedures document line-by-line and discussed edits and changes, especially around terminology for oral health. Parking lotted the oral health terminology for further discussion. Discussed point of care tests and which should be included. Provided updates for the 3rd cohort of the BHA program at Heritage University - five students starting (include two students outside of the NW). Discussed certification process for recent BHA graduates through Alaska CHAP. Discussed reimbursement and billing for certified providers.

Agenda Topic	Goal	Discussion/Recommendation/s	Resolution/s	Follow-Up Closed/Monitor/ Inform/Tabled
Opening Blessing	--	Provided by Dolores.	--	--
Roll Call	Establish quorum	10 members were present.	Quorum established.	Closed
Review and approval of agenda, Chair Kelle	Review	Action Taken: Reviewed today’s agenda	Agenda revision – added January 9-10 AK CHAPCB debriefing and Heritage University BHA update. Motion: DJ motioned to approve today’s agenda	Closed

Portland Area CHAP Certification Board (PACCB)



Agenda Topic	Goal	Discussion/Recommendation/s	Resolution/s	Follow-Up Closed/Monitor/ Inform/Tabled
			and 2 nd by RH. Motion passed – with no objections.	
Portland Area Standards and Procedure (PASP) Review of the Community Health Aide/Practitioner (CHA/P), Carrie Sampson Samuel, NPAIHB-TCHPP CHAP Director	Line-by-Line review	Action Taken: Carried screenshared the newly added content to the PASP. Started at Article 20 Section 2.20.100 and 2.20.110 of PASP as Carrie navigated her presentation line-by-line.	--	--
		Discussed edits using "oral health" vs "mouth & teeth dental".	Board agreed to parking lot the terminology for further analysis.	Monitor & follow up
		Discussed comparing the Alaska and Portland standards and procedures.	Comparison change will come later (per Christina Friedt Peters).	Monitor & follow up
		Discussed age category definitions.	Carrie's team will refer to CDC guidelines.	Monitor & follow up
		Discussed the behavioral health terminology.	Carrie's team will defer to behavioral health SMEs.	Monitor & follow up
		Board asked for clarification of acronyms.	Carrie's team will add definitions.	Monitor & follow up
		Discussed the need to add additional lab tests and procedures in the future. Training and skills will be required beyond their scope of work.	The Point of Care (POC) lab test is practical and needed and the Board recommended adding COVID, lead testing, A1C, etc. More analysis is needed on the full list. For future additions, CHARC will recommend in the S&P amendment process.	Monitor & follow up
		Board clarified "(l) infant bag".	Amended to read "urine bag".	

Portland Area CHAP Certification Board (PACCB)



Agenda Topic	Goal	Discussion/Recommendation/s	Resolution/s	Follow-Up Closed/Monitor/ Inform/Tabled
		Discussed treatments of procedures of (B) eye.	Board recommended to add “superficial” and agreed this topic needs more discussion.	Monitor & follow up
		Discussed treatments of procedures of (D) dental presentation.	Board recommended to amend to read “Oral health promotion and disease prevention”. Carrie’s team will defer to the dental health SMEs.	Monitor & follow up
Heritage University BHA Update, Dr. Maxine Janis, PACCB Vice Chair	Inform/Update	Five students will start in cohort 3 including two from Montana. Students will take courses through the social science pathway for online delivery.	HU curriculum team conducted a crosswalk to ensure the online delivery of courses align with PASP.	Monitor & follow up
Alaska CHAP Certification Board (AK CHAPCB) Debriefing, Chair Kelle and TCHPP	Inform/Update	<p>The recent DHA and BHA applicants have been certified through Alaska CHAPCB. Certificates signed by IHS director still pending but letters have gone out to each provider.</p> <p>Recent BHA graduates are working with Katie Hunsberger and putting together certification portfolios to submit to the PACCB.</p> <p>Reimbursement/Billing for new certified providers - state plan amendments in the works in WA and OR to allow reimbursement.</p>	<p>PACCB will review new applications in February and submit them to Alaska CHAPCB for certification.</p> <p>We need to follow up on interim billing and reimbursement solutions. Revenue collection is critical for program sustainability.</p>	Monitor & follow up
Adjourn	Adjourn	<p>Motion: To adjourn PACCB by MJ and 2nd by SS – with no objections.</p> <p>Meeting adjourned at approx. 1:05 pm Pacific</p>		Closed

Portland Area CHAP Certification Board (PACCB)

paccb@npaihb.org

www.tchpp.org

[Portland Area Standards and Procedures \(PASP\) - amended 3.30.2022](#)

