



Meeting Summary: February 26, 2025

Committee Attendance: Anna DeGraffenreid, Pam Ready, Dr. Christopher Kinslow, Dr. Lindsey Montileaux Mabbutt, Kari Ann Kuntzelman

Guest Attendance: Torie Heart, Tanya Firemoon, Lisa Griggs, Kate Denny, and Dr. Cheryl Sixkiller

Action Taken: Quorum reached. Reviewed agenda.

Meeting Purpose: Review and approve proposed amendments to CHAP Standards & Procedures (S&Ps) and discuss program updates.

Key Takeaways: Approved proposed S&P amendments to present to Portland Area CHAP Certification Board, except radiology section needing further discussion. PDHA-1 curriculum approved; PDHA-2 curriculum in development, to be reviewed in 6 weeks. New PDHA-1 cohort starting March 31st with 7 students from WA/OR. National CHAP Board kickoff meeting scheduled for Friday to establish procedures.

TCHP Program Staff Update

- Dr. Miranda Davis (dental health aid program director) and Christina Peters (TCHPP director) have left the health board. Leadership still deciding on restructuring vs. opening positions.
- Tanya and Tori returning after 5-6 week federal funding freeze.

National Area-wide CHAP Update

- New Federal Circular 24-16 supersedes 20-06 circular, expanding CHAP outside Alaska.
- National CHAP Board (NCHAPB) established; first meeting Friday 2.28 to review bylaws, national standards and procedures.
- Portland Area is officially recognized as a certified body for PDHA I, DHAT, BHA I-III certification.
- Portland Area to serve as mentor model for other areas implementing CHAP.

Proposed Portland Area Standards and Procedure (PASP) Amendments

- Approved removing SDF and antimicrobial treatments sections.
- Changed language to "topical fluoride treatments" for consistency.
- Added CHA competencies missing from PDHA1 section.
- Tabled radiology section for further discussion due to inconsistent detail level.

PDHA Program Updates

- PDHA I cohort completed in November; 5 students moving to PDHA II.
- New PDHA I cohort starting March 31st with 7 students (WA/OR).
- PDHA II curriculum development ongoing, outline to be reviewed in 6 weeks.

Certification Process for Students

- Kari Ann scheduling Zoom meeting with Skagit Valley students on certification process.
- Waiting on website exception to go live with TCHPP section for forms/info.

Standardization of ARC Bylaws/Forms

- Aim to standardize forms/processes across all ARCs for consistency.

Next Steps

- Present approved PASP amendments to Portland Area CHAP Certification Board (PACCB);
- Schedule meeting in 6 weeks to review PDHA II curriculum outline;
- Tanya to send email poll for additional meeting and radiology section discussion;
- Clarify supervisor orientation plans;
- Continue work on standardizing ARC forms/processes;
- Update PASP amendments doc - remove radiology section, keep other changes as discussed; and
- Prepare PDHA II curriculum outline, distribute to committee members for review.

