



Job Title: **Dental Hygienist – Part-Time**
Job Code: 11413
Department: Health Services
Reports to: Chief Dental Officer
FLSA: Exempt
Starting Salary: \$49,710.69 annually / DOE
Salary Grade: 16s

Dental Hygienist – Part-Time
Job Announcement
Part Time
Open Until Filled

SUMMARY

The Dental Hygienist - part-time is responsible for focusing on the control and prevention of patient dental disease. Providing inspection of patient mouth and removal of deposits and stains from teeth. Obtaining and processing patient dental radiographs. Providing counsel in dental health care and working as an integral member of the dental health team.

PRINCIPAL ACTIVITIES & RESPONSIBILITIES

- Provide dental hygiene care for Tribal Dental Clinic patients, which includes but is not limited to: examination of mouth, teeth and gums, review of medical history, taking and processing of radiographs, removal of hard and soft deposits through scaling and root planning, prophylaxis, debridement and providing preventative services for caries (tooth decay), i.e., fluoride treatment and dental sealants.
- Recognition of various signs of gum diseases, dental problems and process and stages of periodontal disease.
- Serve as an oral health educator by discussing with patients' condition of their oral health and introducing new preventative techniques and counseling.
- Update medical history, dental conditions and risks
- Complete chart notes efficiently and within given time frame with correct coding and provider
- Maintain hygiene recall system
- Screen patients, including conducting mouth and neck examinations and reviewing oral health history
- Inform dentist of possible restorative concerns for future examination
- Coordinate, develop and facilitate dental prevention programs and activities.
- Maintains clean and sterile atmosphere, instruments, and equipment, performs weekly and monthly required housekeeping responsibilities
- Performs preventative equipment maintenance
- Stay current with the latest developments of dentistry
- Organize treatment time efficiently for each patient and work cooperatively with Dental and Health Department staff.
- Maintain and order dental hygiene supplies and equipment.
- Maintain appearance standards as outlined in CTCLUSI policies.

- Must be able to interact with Tribal members and the general public in a courteous, professional, and efficient manner.
- Provide excellent customer service to clients and vendors of the CTCLUSI Dental Clinic.
- Communicate effectively both verbally and in writing.
- Maintain a good attendance record.
- Other duties as directed by management.

MINIMUM JOB REQUIREMENTS

- Must be at least 18 years of age.
- Minimum one (1) year of dental hygiene experience
- Requires valid Oregon Dental Hygienist License and graduation from an accredited dental hygiene program.
- Requires successful completion of the written National Dental Board Hygiene Examination and regional and/or state board examination (board certification).
- Requires up to date CPR certification.
- Certified to administer local anesthetic
- Proven ability to communicate effectively with patients and staff.
- Must possess reasonable ability to communicate in English.
- This is a Safety Sensitive Position as defined in the Alcohol & Drug Policy.
- This position is subject to pre-employment drug testing.
- This is a covered position which requires background check that includes fingerprinting.
- Must have employment eligibility in the U.S.
- Indian preference will be observed in the hiring process.

PHYSICAL & MENTAL DEMANDS

- Must be able to walk, talk, hear, use hands to handle, feel or operate objects, tools, or controls, and reach with hands and arms.
- Vision abilities required by this job include close vision and the ability to adjust focus.
- May be required to push, pull, lift, and/or carry up to 40 pounds.

WORKING CONDITIONS & ENVIRONMENT

- Moderate noise level with frequent interruptions and distractions.

JOB LOCATION

Tribal Dental Clinic
1245 Fulton Avenue
Coos Bay, Oregon 97420

Apply online @ www.ctclusi.org

Open Until Filled

