



# NORTHWEST DIABETES MANAGEMENT SYSTEM TRAINING

**Sponsored by.....** Northwest Portland Area Indian Health Board  
**Instructors.....** Don Head, Erik Kakuska (WTDP STAFF)

**Training dates/times:** (Please check the box beside the training you are interested in attending)  
or click [here](#) to register online.

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| <input type="checkbox"/> March 1-3, 2016 | <input type="checkbox"/> September 27-29, 2016 |
| <input type="checkbox"/> June 7-9, 2016  | <input type="checkbox"/> December 6-8, 2016    |

Day 1: 8:30 AM – 4:00 PM
Day 2: 8:30 AM – 4:00 PM
Day 3: 8:30 AM – 11:30 AM

**Location:** Northwest Portland Area Indian Health Board  
2121 SW Broadway, Suite 300, Portland Oregon 97201  
[The training room will be open to participants by 8:00am.]

**Course Description:** Participants will receive hands-on instruction in the Diabetes Management System package for RPMS (BDM) in both the “roll and scroll” interface and the Visual DMS graphical user interface (GUI). Topics include building and maintaining diabetes and pre-diabetes registers, editing patient information, and running register and quality assurance reports. Additional topics include using QMAN for custom searches to meet needs that commonly arise for diabetes programs, creating panels of patients in iCare, and performing the annual IHS Diabetes Audit with WebAudit. Instruction is hands-on using a training server with mock patient data.

**Target Audience:** Diabetes Coordinators, CHR's, Nutritionists, Health Care Providers, Data Entry Personnel

Please Fax registration to: (503) 228-4801  
You may also email your registration information to:  
[wtdp@npaihb.org](mailto:wtdp@npaihb.org)

You must have registrations and/or cancellations submitted at least **TWO** weeks prior to training. Please contact: **Western Tribal Diabetes Project** (800) 862-5497, to confirm training time, attendance, and registration.

### **Registration for RPMS DMS Training**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone (required): \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail (required): \_\_\_\_\_



# Diabetes Management System Training Agenda December 6-8, 2016 8:30am – 4:00pm

## **Day 1**

Welcome/Introductions

Big Picture PowerPoint/RPMS Overview

Overview of Shortcut & Reference Manual

### **Setting up a diabetes register (Do I have a register?)**

Case Management System – Creating a register, adding authorized users, looking up properties of an existing register

### **Populating the diabetes register**

Patient Management Screen: Entering Patients, Register Data, Diagnosis, Complications, Audit Status

Patient management in Visual DMS (DMS GUI)

Deleting Patients

PM screen practice and adding patients to the register

### **Running canned reports in DMS**

Reports:

- Master List
- GEN Reports
- PLDX, NDOO
- DPCS
- Follow-up Reports and Letters

DA Audit Menu: Individual Audits, Cumulative Audit

### **Troubleshooting audit reports**

Display Audit Logic, Taxonomies, List of Labs and Medications Report

Have a good night!



# Diabetes Management System Training Agenda December 6-8, 2016 8:30am – 4:00pm

## Day 2

Quick Review/Questions

### Custom searches in QMAN

PowerPoint: QMAN

QMAN Searches and Session Logging

### Managing patient populations

iCare

### Accomplishing diabetes program tasks

Submitting the electronic audit using WebAudit

Using RPMS to find Key Measures for SDPI grants

PGEN: Creating Mailing Labels

Have another good night!

## Day 3

### Reports outside DMS

Health Status Report

BMI Reports

### Questions and Answers and Loose Ends

DMU, updating diabetes patient information

Diabetes Jeopardy!

Wrap up: course evaluations and questions from class

Have a safe trip home!