

# Health Data Literacy & Applications for Tribal Health Workshop

# October 10<sup>th</sup>-11<sup>th</sup>, 2018

# Purpose:

The Northwest Portland Area Indian Health Board (NPAIHB) is excited to present the Health Data Literacy & Applications for Tribal Health Workshop! This training provides an excellent opportunity to gain (or refresh) skills in finding, understanding, presenting and applying health data.

### Audience:

This will be a very practical skill building session for grant writers, data analysts, health professionals, tribal leaders, policy makers, community planners and students.

## Topics:

- Health statistics 101
- Where to find public health data for Al/AN communities
- Best practices for presenting data effectively
- How to get started with collecting and mapping data using Open Source Geographic Information System (GIS) software.
- Putting data to use for community development and health programs

## Registration:

Register online at https://www.surveymonkey.com/r/HDLOCT2018 by **September 26**<sup>th</sup>.

# Location:

Yellowhawk Tribal Health Center 46314 Ti'mine Way Pendleton, OR 97801

### Questions?

Contact Sujata Joshi at sjoshi@npaihb.org or (503) 416-3261

# Travel Scholarships:

There is no registration fee for this workshop, and travel scholarships (per diem not included) are available for those who are members of or are working with Northwest Tribes (apply during registration). Travel scholarships are limited, so register as soon as you can!

# Tribal Vision, Design and Capacity Technical Grantwriting Workshop

Learn to write winning grants and build sustainable partnerships to improve health in Indian Country!

This free workshop is best for tribal communities and American Indian Service providers.

August 14-15 Sacramento, California

Atmore, Alabama

August 24-25

September 12-13 Denver, Colorado

Oklahoma City, Oklahoma

September 20-21

September 26-27 Fairbanks, Alaska

For More Information and To Register Please Visit:

https://www.eventbrite.com/e/tribal-vision-design-and-capacity-vdc-technical-grant-writing-workshop-registration-48276817260





SAVE THE DATE: Technical Assistance in Grant Writing and Grant Management Workshop on October 10, 2018 at Oregon State University

Dear partners and stakeholders,

We are pleased to invite you to attend and participate in the *Technical Assistance in Grant Writing and Grant Management Workshop*, available to all of our regional partners at no cost. The Session will be held on Wednesday October 10, 2018 from 8:00am-4:15pm Pacific Standard Time.

This event is brought to you by the Health Resources and Services Administration's Region 10 Office of Regional Operations in collaboration with the Oregon Public Health Association (OPHA), Oregon State University College of Public Health and Human Sciences, and Oregon State University College of Liberal Arts. In FY 2017, ORO Region 10 conducted a series of Technical Assistance (TA) events. The results of these sessions demonstrated the need for Region 10 to provide additional TA on grant writing and the grant application process. As a result, we will deliver a grant writing and grant management training following the OPHA Fall Conference at Oregon State University in Corvallis, Oregon on October 10, 2018.

This Technical Assistance event will be an awesome opportunity to learn more about HRSA resources, programs and the HRSA grant application process, hear from subject matter experts on grant writing and grant management, and build sustainable partnerships to improve health and wellness. This event will begin with an Introduction to HRSA grants and then divide into two different tracks. Track 1: Compliance and Evaluation will feature sessions on Budgeting I, Budgeting II, Grant Administration, and Data and Evaluation. Track 2: Preparation, Management and Development will feature sessions on Grant Development, Grant Writing, Grant Management, and Utilizing Telehealth and New Technology to Engage Customers and Consumers. When registering, please choose Track 1 or Track 2 based on your needs and interest.

#### Registration

To Register for Track 1: Compliance and Evaluation, click here: <a href="https://www.eventbrite.com/e/technical-assistance-in-grant-writing-and-grant-management-track-1-compliance-and-evaluation-tickets-48608298730">https://www.eventbrite.com/e/technical-assistance-in-grant-writing-and-grant-management-track-1-compliance-and-evaluation-tickets-48608298730</a>

To Register for Track 2: Preparation, Management and Development, click here: <a href="https://www.eventbrite.com/e/technical-assistance-in-grant-writing-and-grant-management-track-2-preparation-management-and-tickets-48674121608">https://www.eventbrite.com/e/technical-assistance-in-grant-writing-and-grant-management-track-2-preparation-management-and-tickets-48674121608</a>

We hope you are able to join us!

### **Technical Assistance in Grant Writing & Grant Management**



Save the Date: October 10, 2018

#### **Meeting Objectives:**

- Hear from subject matter experts on grant writing and grant management
- Promote HRSA resources, programs and funding opportunities
- Build sustainable partnerships to improve health and wellness





College of Public Health and Human Sciences





This event is best for health centers, public health and medical professionals, and community-based organizations. For more information, contact Gabriele Colangelo at 206-615-2448 or via email at RegionX@hrsa.gov

#### **Health Resources and Services Administration**

Office of Regional Operations Seattle Regional Office – Region 10 701 Fifth Avenue 15<sup>th</sup> Floor, Suite 1520, MS-23 Seattle, WA 98104

Email: RegionX@hrsa.gov



To improve health equity in underserved communities through on-the-ground outreach, education, technical assistance and partnering with local, state and federal organizations.



# ANNOUNCING A CMS "TOWN HALL" WEBINAR EVENT FOCUS ON THE OPIOID CRISIS

# THE OPIOID EPIDEMIC: APPROACHES TO ADOLESCENTS AND HONORED ELDERS

THE WESTERN REGIONAL OFFICES OF THE CENTERS FOR MEDICARE & MEDICAID SERVICES PRESENT AN EVENT HIGHLIGHTING THE IMPORTANCE OF COLLABORATION AMONG CLINICIANS & COMMUNITY MEMBERS TO ADDRESS THE OPIOID CRISIS.

THE EVENT IS PRESENTED AS A MULTI-REGIONAL WEBINAR FEATURING AN OVERVIEW OF THE CMS OPIOID ROADMAP, GUEST SPEAKERS SHARING THEIR EXPERIENCE IN ADDRESSING OPIOID USE IN ADOLESCENT AND ELDER POPULATIONS, AND AN OPPORTUNITY TO HEAR FROM THOSE FEELING THE IMPACT OF THE EPIDEMIC ON A PERSONAL LEVEL.

# THURSDAY SEPTEMBER 6<sup>TH</sup> 10AM – 3:00 PM PACIFIC TIME

### TO REGISTER, CLICK THE LINK BELOW:

HTTPS://MEETINGS-CMS.WEBEX.COM/MEETINGS-CMS/K2/J.PHP?MTID=TD19017F092F41E82914422EA2FDD87BC

QUESTIONS? EMAIL ROGER.LIU@CMS.HHS.GOV

CMS IS SEEKING CME/CEU APPROVAL FOR THIS PROGRAM







Job Posting Closing Date: 9/7/18

Job Title: Project Assistant Closing Date: 9/7/18

Reports To: Director, WEAVE-NW Classification: .80 FTE Non-Exempt w/ Benefits Salary Range: \$14.00-16.00 per hr Funding Duration: Through 9/30/2019

DOE Location: Portland, Oregon

FTE: .80

**Department: The EpiCenter** 

<u>Job Summary</u>: The Northwest Portland Area Indian Health Board (NPAIHB) oversees the Northwest Tribal Epidemiology Center where Good Health and Wellness, WEAVE-NW is housed. The Project Assistant will also support WEAVE-NW team and addressing chronic health disease in Tribal communities.

The Project Assistant will provide a broad range of support services for WEAVE-NW staff. The Project Assistant will maintain WEAVE-NW's on-line resources page, website and social media accounts.

The Northwest Portland Area Indian Health Board serves the 43 federally recognized tribes in Idaho, Oregon and Washington. This project will also seek to target a national audience of American Indian and Alaska Native (Al/AN) teens and young adults.

#### **Essential Functions:**

#### 1. Assistance and Administrative Support

- Serve as the primary administrative resource and assist with health material requests, monthly constant contact newsletters, workshop/training materials and postings.
- Assist WEAVE-NW project staff with planning meetings, trainings, conferences and workshops.
- Maintain database tracking systems pertaining to WEAVE-NW activities.
- Responsible for preparing, initiating and tracking purchasing requests.
- Provide administrative support to the WEAVE-NW Project Director and other project staff including travel, document transfer, and other project related activities.
- Contribute to the Monthly Activity Report (MAR) and provide to Project Director/ Supervisor at the end of each month.
- Make travel arrangements for outside consultants and presenters as requested.

#### 2. Website and Social Media Support

- Solicited updates and content from WEAVE-NW staff to update and maintain website resources.
- Create regular content and postings to increase engagement in social media outlets

Job Posting Closing Date: 9/7/18

- Create, proof, and edit online content (using Word Press).
- Maintain the WEAVE-NW social accounts, soliciting content from WEAVE NW team.

#### 3. WEAVE-NW Project Dissemination

- Develop relationships with tribal project leads across Idaho, Oregon and Washington.
- Disseminate informational project materials as needed.

#### 4. Other Duties

- Be an active participant in WEAVE-NW team meetings.
- Record activities of project meetings and add to Trello (project management software) account as directed or as applicable.
- Develop flyers, agendas and training packet materials.
- Maintain well-organized filing system for documents and computer files.
- Preform other duties as assigned

#### **Standards of Conduct:**

- Consistently exhibit professional behavior and the high degree of integrity and impartiality appropriate to the responsible and confidential nature of the position.
- Consistently display professional work attire during normal business hours.
- Effectively plan, organize workload, and schedule time to meet workload demands.
- Maintain a clean and well-organized office environment.
- Expected to exercise judgment and initiative in performance of duties and responsibilities.
- Work in a cooperative manner with all levels of management and with all NPAIHB staff.
- Treat NPAIHB delegates/alternates and Tribal people with dignity and respect and show consideration by communicating effectively.
- Participate willingly in NPAIHB activities.
- Abide by NPAIHB policies, procedures, and structure.
- Research and with the approval of supervisor, attend trainings as needed to improve skills that enhance overall capabilities related to job performance.

#### Qualifications:

- High school diploma or equivalent required with some college credit in health related field preferred.
- Two or more years experience working with tribal communities, tribal organizations or other Indian organizations.
- Two or more years experience in an administrative support position with progressively more responsibilities.

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- Working knowledge of Word Press, Microsoft Office programs including Outlook, Access, Excel, Power Point, and Word.
- Knowledge of and experience developing social media pages
- Must have experience with organizing and setting up filing systems both electronic and hardcopy.
- Proficient spelling and grammar skills.
- The ability to proofread written materials accurately.
- Must be highly organized and motivated, and have the ability to carry out responsibilities with minimum supervision.
- Must have demonstrated ability to communicate in a friendly, courteous, and professional manager to effectively work with tribal representatives, NPAIHB staff, and other health care related organizations, and the general public.

#### **Typical Physical Activity:**

#### **Physical Demands:**

Frequently involves sedentary work: exerting up to 10 pounds of force and/or a negligible amount of force to lift, carry, push, pull or otherwise move objects, including the human body. Occasionally involves light work: exerting up to 20 pounds of force and/or up to 10 pounds of force and/or a negligible amount of force to move objects.

#### Physical Requirements:

Constantly requires the ability to receive detailed information through oral communication, and to make fine discrimination to sound. Constantly requires verbally expressing or exchanging ideas or important instructions accurately, loudly, or quickly. Constantly requires working with fingers rather than the whole hand or arm. Constantly requires repetitive movement of the wrists, hands and/or fingers. Often requires walking or moving about to accomplish tasks. Occasionally requires standing and/or sitting for sustained periods of time. Occasionally requires ascending or descending stairs or ramps using feet and legs and/or hands and arms. Occasionally requires raising objects from a lower to a higher position or moving objects horizontally. Occasionally requires stooping which entail the use of the lower extremities and back muscles. Infrequently requires crouching.

#### **Typical Environmental Conditions:**

The worker is frequently subject to inside environmental conditions, which provide protection from weather conditions, but not necessarily from temperature changes, and is occasionally subject to outside environmental conditions.

#### **Travel Requirements:**

Job Posting Closing Date: 9/7/18

Regional travel is required 3-4 times per year. Overnight travel outside of the area is required 1-2 times per year.

#### **Disclaimer:**

The individual must perform the essential duties and responsibilities with or without reasonable accommodation efficiently and accurately without causing a significant safety threat to self or others. The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified.

Except as provided by Title 25, U.S.C. § 450e(b), which allows for Indian preference in hiring, the NPAIHB does not discriminate on the basis of race, religion, color, creed, age, sex, national origin, disability, marital status, sexual orientation, religion, politics, membership or non-membership in an employee organization.

Applications can be found online at www.npaihb.org

**SEND RESUME AND APPLICATION TO:** 

Andra Wagner
Human Resources Coordinator
2121 SW Broadway, Suite 300
Portland, Oregon 97201
FAX: (503) 228-8182

Email: awagner@npaihb.org

#### STANDARD APPLICATION

# NORTHWEST PORTLAND AREA INDIAN HEALTH BOARD (NPAIHB)

Name:FIRST	MIDDLE	L	AST
Address:			
CITY		STATE	ZIP
Primary Phone:	Alternate	Phone:	
Email Address:			
Position for which you are app	lying:		
When will you be available for	work?		
If the position requires travel, a	are you willing to travel (Check	One) $\square$ NO $\square$ S	SOME  OFTEN
Are you at least 18 years of age	? □ NO □ YES		
If you are under 18 years of ago	e, can you provide proof of you	r eligibility to work?	□ NO □ YES
Are you eligible for employme	nt in the United States? (Proof	of identity and eligibi	lity is required for employment
□ NO □ YES			
How did you hear of this job?	referral,ad Referred	by:	
Do you have any relatives who	work at NPAIHB? ☐ NO ☐	] YES	
Indian Heritage: This inform Verification of blood quantum			
TRIBE	RE	SERVATION	
Enrollment Number/Blood Qua	ntum		
Are you able to perform the essonable accommodation	•	announcement you as	re applying for, either with or

# 11. EDUCATION, beginning with most recent. An attached copy of degree or certificates earned is required.

College or University	From	To	Credits earned	Major/minor	Degree earned	Year
High School attended:					Graduated?	Year
CEDl-tithh-					Yes/No	
GED completion through:					Yes/No	
					<u> </u>	
Other schools or training: vo	cational, a	armed fo	orces, trade, etc. I	For each give the name.		
location, dates attended, subjec						
earned. If needed, continue on	last page	of appli				
Name and Location	From	To	Area of study	Credits earned	Certificate earned	Year

**12. COMPUTER and other office machine experience, training.** Please name the software with which you have experience in the following areas:

TASK	Name of software	Level of expertise 0-5, (5 being master/high)
Word processing		
Spreadsheet set-up and usage		
Office E-mail system experience		
Data Management		
High-level data analysis		
Photo-text slide presentations		
Preparation of brochures, flyers		
Other (fax, copier, scanner, etc.)		

#### STANDARD APPLICATION

# NORTHWEST PORTLAND AREA INDIAN HEALTH BOARD (NPAIHB)

13. EMPLOYMENT HISTORY, beginning with most recent  May inquiry be made of your current employer regarding your character, qualifications, and record of  employment?  NO YES  With advance notice to applicant  (A "no" will not affect your consideration for employment opportunities)					
A.					
From:	To: Date)	(Date)	Title of Position:		
Average Hours Per Week:	Place of Employment City: State:	Number and Joh	Titles of Employees Supervised:	Kind of Business:	
Name of Supervis		Na	nme and Address of Employer:		
Reason for leavin	g position:				
Description of du	ties, responsibilities and accon	nplishments: Addi	tional space is provided at the end of a	pplication.	
В.					
From:(	To:	(Date)	Title of Position:		
Average Hours Per Week:	Place of Employment City: State:	Number and Jo	bb Titles of Employees Supervised:	Kind of Business	
Name of Supervis	sor:	Na	nme and Address of Employer	-	
Phone Number:					
Reason for leavin	g position:				
Description of du	ties, responsibilities and accom	nplishments: Addi	tional space provided at the end of app	lication.	

#### STANDARD APPLICATION

# NORTHWEST PORTLAND AREA INDIAN HEALTH BOARD (NPAIHB)

С.				
From:	To:		Title of Position:	
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Average Hours Per Week:	Place of Employment City: State:	Number and Jo	bb Titles of Employees Supervised:	Kind of Business
Name of Supervis	or:	Naı	me and Address of Employer	
Phone Number:				
Reason for leaving	g position:	-		
Description of dut	ies, responsibilities and accomp	olishments: Add	itional space is provided at the end of appl	ication.
D.				
В.			Title of Position:	
From:	To:			
(1	Date) (I	Date)		
Average Hours Per Week:	Place of Employment City: State:	Number and Jo	bb Titles of Employees Supervised:	Kind of Business
Name of Supervis	or:	Nai	me and Address of Employer	
Phone Number:				
Reason for leaving	g position:			
Description of dut	ies, responsibilities and accomp	olishments: Add	itional space provided at the end of applica	ation.

<b>E.</b>				
From:	To:		Title of Position:	
		Date)		
(		<i>-</i>		
Average Hours	Place of Employment	Number and Jo	bb Titles of Employees Supervised:	Kind of Business
Per Week:	City:			
	State:			
Name of Supervis	or:	Na	me and Address of Employer	<u>-</u>
•				
Phone Number				
Reason for leaving	g position:			
Description of du	ies, responsibilities and accomp	olishments: Add	itional space provided at the end of applica	ation.
14. Special qual	ifications and skills (relevan	nt publications	; public speaking experience; members	ship in a
	r scientific society, etc.) Use			1
Proreceium		and the public p	,	
15. HONORS, A	WARDS, AND FELLOWSH	IPS RECEIVE	D:	
16. <b>REFEREN</b>	CES. List 2 persons who are No	OT related to ve	u and who have definite knowledge of you	ur qualifications
			ase ensure that telephone numbers are curr	
and miless i	of the position for which you ar	e applying. Fie	ase ensure that telephone numbers are curr	ent.
Name		Phone Numbe	er Occupation	
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2.				
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YOU MUST SIGN THIS APPLICATION. Read the following three parts carefully before you sign:

• A false statement on any part of this application may be grounds for not hiring me, or firing me after I begin work. I understand that any information I give may be investigated as allowed by law or Presidential order.

#### STANDARD APPLICATION

#### NORTHWEST PORTLAND AREA INDIAN HEALTH BOARD (NPAIHB)

In consideration of NPAIHB's review of my application for employment, I hereby authorize NPAIHB and its agents to investigate my background as it pertains to employment considerations. This may include, but is not necessarily limited to, investigation of past employers/supervisors, personal references, educational institutions, criminal records/background checks, motor vehicle records and information contained in public records. I consent to the release t of on

of information to NPAIHB, by all persons and sources of inthereby release all such persons and sources of information a having furnished information to the NPAIHB, and release th account of having conducted the investigation.  I certify that, to the best of my knowledge and belief, all of the source of the so	nd their agents from any liability or damages on account the NPAIHB and its agents from any liability or damages
and any attached documentation are true, correct, complete a	
SIGNATURE	DATE
Except as provided by Title 25, U.S.C. § 450e(b), which NPAIHB does not discriminate on the basis of race, colomarital status, sexual orientation, religion, politics, menorganization.	or, national origin, sex, creed, age, disability,
12. (a) (for continuation of description of duties, responsibil	lities, etc., as needed)
Please submit your completed form to: Human Descurces	Coordinator

Northwest Portland Area Indian Health Board

2121 SW Broadway, Suite 300 Portland, OR 97201

Or FAX to: 503-228-8182 Or e-mail to: HR@npaihb.org

GREAT LAKES INTER-TRIBAL COUNCIL, INC. P.O. Box 9, Lac du Flambeau, Wisconsin 54538

> Phone: 715-588-3324 Fax: 715-588-7900 TTY: 715-588-1774 Email: glitc@glitc.org



August 9, 2018

Great Lakes Inter-Tribal Council is a non-profit organization formed by the Native American Tribes of Wisconsin. We serve all WI tribes by providing administration of grant-funded programs either directly or with sub grants. Programs range from Child and Maternal services to Education to Disability and Elder benefits. Our Mission is: To Enhance the lives of all Native American People.

#### EPIDEMIOLOGY CENTER DIRECTOR

The Epidemiology Center Director will be responsible for planning and implementing technical assistance, public health practice, research and epidemiological support services to Tribes and urban Native American health programs in a three-state region (Wisconsin, Minnesota and Michigan). Works collaboratively with Tribal, Inter-Tribal, private, state and federal agencies to ensure that comprehensive, quality health data is available and accessible to the Native American population. Actively collaborates with other Tribal Epidemiology Centers nationally to coordinate and prepare timely response to emerging national issues.

Working out of the Central Offices in Lac du Flambeau, WI, this position is full-time with benefits. The compensation package will be based on qualifications and may include relocation assistance.

#### Principal Duties and Responsibilities:

Assist with planning and management of technical support services to multi-faceted health programs including program planning, evaluation, research design, health data collection, management, interpretation and technical assistance. \*Develop short and long range strategic plans. Evaluate strategic plans on an annual basis and modifies as necessary. \*Provide overall supervision to Center staff. Coordinate staff development opportunities, communicate mission and goals, conduct regular staff meetings and provide performance evaluation. \*Ensure the highest possible staff productivity, effectiveness and satisfaction by supporting a cohesive team environment.

#### **Oualifications**

Required: A Master's degree in Public Health or related field. Ph.D. preferred. Minimum five years of experience in project supervision and administration Previous personnel supervisory experience

Demonstrated excellence in inter-personal relations including cross cultural experience

Desire to promote Epidemiology and motivate groups of people

Grant writing and funding experience

<u>Desired:</u> Experience with Native American Tribal organization and/or not-for-profit agency.

Individual must possess: excellent verbal and written communication skills; facilitation and conflict management skills, professional demeanor and appearance; excellent problem solving skills; ability to manage time effectively; ability to prioritize multiple projects; self-motivation skills; work effectively under pressure; ability to build positive work relationships with internal and external customers; ability to interact professionally with a wide variety of people; and ability to maintain confidentiality. Individual must be able to apply advanced reasoning skills to problem solving and use basic and advanced mathematical skills. Servant and/or collaborative leadership style preferred.

To Apply: Preferred method is to apply through indeed.com; search using job posting title or organization name. Otherwise, email a resume, cover letter, or application to <a href="https://linear.ncbi.nlm.n at www.glitc.org for the application. \*Only the most qualified candidates will be contacted for an interview.

Great Lakes Inter-Tribal Council (GLITC) is an equal opportunity employer that applies Native American Preference as defined in Section 703(i) of the Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e-2(i). Consistent with the referenced Native American Preference, it is the policy of GLITC to provide employment, compensation, and other benefits related to employment based on qualifications of the job applied for, without regard to race, color, religion, national origin, age, sex, veteran status or disability, or any other basis prohibited by federal or state law. As an equal opportunity employer, GLITC intends to comply fully with all federal and state laws and the information requested on this application will not be used for any purpose prohibited by law. Disabled applicants may request a needed accommodation from the representative of the Human Resource Department, PO Box 9 Lac Du Flambeau, WI 54538 or phone (715) 588-1069 or (800) 872-7207.

Closing date is: Open until filled

The Native American Rehabilitation Association (NARA) is private non-profit that provides culturally appropriate physical & mental health services and substance abuse treatment for Native Americans, Alaska Natives and other vulnerable people.

Full and part time employees NARA employees are offered an excellent benefit package including medical, dental, vision and prescription insurance. We provide company paid STD, LTD, basic Life and A&D benefits. In addition, we offer a 401(k) plan with a company match and supplemental life and accident benefits. Employees enjoy 12 paid holidays a year with generous vacation and sick time benefits. You even get your birthday off as a paid holiday!

You could have a long career path at NARA. We strongly support employees being offered the opportunity to apply for all of the positions which come open during the year. NARA values its employees and their connection with our mission; there is no greater commitment we can make as an organization than to support employee growth by giving the necessary resources to grow professionally as well as personally.

The Senior Accountant shall assist the Finance Manager by providing leadership and technical expertise in the communication and preparation of essential financial information. This position shall be responsible for all phases of monthly financial management and reporting through financial statements, systems development, and audit processes that are in compliance with both GAAP and federal cost principles.

#### **ESSENTIAL JOB DUTIES:**

- Required to perform account analysis and reconciliations including general ledger accounts, bank statements, and fixed assets schedules. Responsible for reviewing transaction detail in Accounts Payable, Accounts Receivable, cash receipts and payroll.
- Assist in the design and preparation of reports for review by management including cash flow analysis, monthly financial statements, direct cost allocations, and financial performance by program.
- Assist program managers and grant development staff in the development of grant and contract budgets.
- Perform financial analysis including budget and variance analysis on a monthly basis.
- Understand, facilitate and communicate audit processes, statistical fiscal analyses and information with program managers and other staff members to ensure consistent application and interpretation of fiscal policies and procedures.
- Ensure transactions processed shall be in compliance with federal cost principles, GAAP, and fiscal policies and procedures. Assess internal controls including risk assessments and reviews of risk areas.
- Prepare monthly Federal grant payment requests and other grant reimbursement requests.
- Review and post Accounts Payable invoice batches and Accounts Receivable deposits.
- Assist with fiscal development, cash management, cost containment, asset acquisition and growth.
- Responsible for assisting with post-award grants administration, compliance and reporting requirements, including UDS, SF-425, and indirect rate cost proposals.
- Perform other duties as assigned.

#### **QUALIFICATIONS:**

• Bachelor's Degree in Accounting, with major course work in accounting or a related field, in addition to 5 years experience in a similar role.

- Demonstrate working knowledge of GAAP principles, federal cost principles, post-award grants administration, compliance, and property management requirements.
- Communicate and demonstrate working knowledge of the audit process, record keeping and general accounting procedures.
- Proficiency in MS Excel, including advanced functions such as pivot tables and highlevel formula writing, is a must. Proficient with Microsoft Windows applications, ADP, Financial Edge helpful, network administration.
- Advanced analytical skills with the ability to effectively communicate financial statements and budgets to all levels of management using exceptional customer service skills.
- Exceptional interpersonal verbal and written communication skills; consultation and mediation skills; organizational skills; high accuracy, flexibility with changing priorities, ability to multi-task and prioritize effectively in an individual or team environment.
- Ability to maintain professional boundaries with clients, the community, and other staff members.
- Work collaboratively with clients, other NARA staff, team members, and to treat everyone with respect and dignity at all times.
- Experience working within the Native American/Alaska Native community is considered a plus.
- If in recovery, must have a minimum of two years sobriety/clean time.
- Ability to pass a pre-employment or for cause drug tests.
- Ability to pass criminal background and DMV checks.

To apply for this position please respond with your cover letter, resume, and salary requirements to this posting or by fax to 503-224-4494.

NARA requires a minimum of two years sobriety/clean time if in recovery and all potential hires are required to pass a pre-employment (post-offer) drug screen and criminal background check. Our agency is fully committed to supporting sobriety and as such it is a requirement that all new hires agree to model non-drinking, no-illicit drug use or prescription drug abuse behavior.

EEO/AA Employer/Vets/Disabled/Race/Ethnicity/Gender/Age. Within scope of Indian Preference, all candidates receive equal consideration. Preference in hiring is given to qualified Native Americans in accordance w/the Indian Preference Act (Title 25, US Code, Section 472 &473).

# Western Maternal and Child Health Nutrition Partners - Nutrition Leadership Network RFP for Training and Technical Assistance Opportunity

# I + PSE Approaches to Childhood Obesity Prevention in Rural Communities Project

#### Background

The Western Maternal and Child Health Nutrition Partners provides its membership of State nutrition leaders in the 13 Western states with technical assistance (TA) and continuing education (CE) activities through its annual Nutrition Leadership Network (NLN) meeting (<a href="http://mchnutritionpartners.ucla.edu/index.html">http://mchnutritionpartners.ucla.edu/index.html</a>). This work is supported through MCHB's Division of MCH Workforce Development. The 13 Western states cover more rural communities and have a higher density of American Indian/Alaska Native (AI/AN) populations than any other region in the country. Those living in rural areas and AI/AN populations are disproportionally affected by health disparities, including obesity, which uniquely positions the Western Partners and its NLN membership to apply innovative, effective approaches to combat childhood obesity.

Solutions are urgently needed to prevent obesity, but few strategies have proven successful long-term or at the population level. However, in contrast to individual approaches, healthy eating and active living (HEAL) initiatives that include Individual +Policy, Systems, and Environmental (I + PSE) actions realize greater impact (See Appendix A). This comprehensive approach garners greater reach, higher dose response, long-term outcomes, and sustainability. Appropriately, PSE components are now required for USDA-funded food assistance and nutrition education programs, most notably SNAP-Ed and EFNEP. PSE strategies are defined as:

- Policy change may occur at organization, community, Tribal, and/or public policy levels, including modifications to procedures or organizational practices, creation of laws, ordinances, resolutions, mandates, regulations, or rules.
- **System change** results from adjustments to the infrastructure that impacts all elements of an organization, institution, or framework. System change may also result from combined effects of policy and environmental change.
- Environmental change is the result of modifications to built or natural settings, including physical spaces within organizations, institutions, or public areas.

#### Goal: Request for Proposals (RFP)

The goal of this RFP is to enable MCH nutrition leadership teams in four Western states to activate broad partnerships and launch comprehensive childhood obesity strategies using the I+PSE conceptual framework for action.

This RFP responds to the needs assessment of NLN members from the 2018 NLN meeting, who identified I + PSE training as a priority. Successful applicants will leverage existing training modules from the University of Minnesota's Systems Approaches for Health Communities (https://extension.umn.edu/nutrition-education/systems-approaches-healthy-communities), and other materials including tailored TA to guide state teams, including Tribal and community organizations in developing robust childhood obesity strategic plans for rural and/or AI/AN communities. Outcomes will offer opportunities for scale and spread and inform I + PSE science and practice.

The project period for this project is September 1, 2018 – August 31, 2019. By the close of the project period, each team is expected to produce a plan of action using I + PSE methodologies and submit a letter of support signed by a community partner with whom they plan on working. At the end of the project period, the completed plans of action will be evaluated for inclusion of: 1) sufficient resources for implementation; 2) commitment of essential partners; 3) alignment with state childhood obesity plan (including reaching State Performance Measures); 4) potential changes in infrastructure/systems to promote sustainability; 5) potential ability to reduce state healthcare costs (e.g., build in cost-benefit indicators); and 6) feasibility of replication in other states.

#### Criteria for Application

Applicants should provide:

- 1) A brief description of current healthy eating, active living (HEAL) activities\* in your organization with the goal of childhood obesity prevention;
- 2) A brief description of proposed activities for this RFP, including:
  - a) which of the activities identified in #1 will be used as a springboard for this project, and why (NOTE: applicants may build on the I+PSE work completed during the 2018 NLN and/or a new activity that they would like to propose);
  - b) the population and/or audience to be served (i.e., demographics and potential number reached);
  - c) the specific type of activity to be provided;
  - d) the theoretical model to be used, if any, to support the activity;
  - e) the tiers of the I+PSE Conceptual Framework in which the activities are aimed (see Appendix A); and
  - f) how you will determine the potential success of the activity.
- 3) Information about your team members. Who will be working with you on this project? Indicate:
  - a) who your proposed community partner(s) is/are;
  - b) the nature of your relationship; and
  - c) evidence of working with that community partner.
- 4) A signed copy of the Letter of Support (template provided in Appendix B) from your direct supervisor indicating agreement to proceed with the proposed project and allowing you time to participate in the training and TA activities.

The proposal should not be longer than two pages, single-spaced, using 1-inch margins, and 12-point font. The signed Letter of Support (see template) will be a third page and does not count toward the 2-page limit. Applications should be submitted in MS-Word or pdf format and sent via email to: Leslie.Cunningham-Sabo@colostate.edu. Applications are due on September 14, 2018 by 11:59 pm (PST).

You are strongly encouraged to use the rubric provided in Appendix C of this RFP as you develop your proposal. This rubric will be used to score and evaluate proposals.

#### Summary Q & A

#### 1. Who is Eligible to Apply?

MCH State nutritionists in the thirteen western states served by the NLN and their respective team members from Tribal and community organizations.

#### 2. What will Applicants Receive if Accepted?

Accepted applicants (trainees) will gain access to the I+ PSE training modules from the University of Minnesota's Systems Approaches for Healthy Communities as well as other materials including tailored TA to guide them and their teams (including Tribal and community organizations) to develop childhood obesity strategic plans for rural and/or AI/AN communities.

#### 3. What will Applicants be Expected to Deliver?

By the close of the project period, each team is expected to produce a plan of action using I + PSE methodologies and submit a letter of support signed by a community partner with whom they plan on working.

#### **Key Dates**

- Application Release: August 17, 2018
- Q & A Webinar: August 24, 2018, 12 pm (noon) PST/1 pm MST
- Application due: September 14, 2018, 11:59 pm (PST)
- Project period: September 1, 2018 August 31, 2019

### APPENDIX A

# I+PSE Conceptual Framework for Action

I + PSE Framework	Description
Strengthen Individual Knowledge & Skill	Enhance personal, individual, or household's capability of healthy eating and active living
Promote Community Education	Reach groups of people with information and resources to promote healthy eating and active living
Educate Providers	Inform providers or intermediaries who will transmit skills and knowledge of healthy eating and active living to others
Foster Coalitions & Networks	Convene groups and individuals around healthy eating and active living to meet broader goals and greater public health impacts
Change Organizational Practices	Adapt regulations and procedures by shaping norms that support healthy eating and active living
<b>Modify Physical Spaces</b>	Change physical spaces or setting within organizations or larger public environments that support healthy eating and active living
Inform Policy & Legislation	Develop strategies to change laws, regulations, and policies that support healthy eating and active living

#### APPENDIX B

#### **Letter of Support Template**

September 14, 2018

APPLICANT'S NAME TITLE ADDRESS

Dear APPLICANT'S NAME,

It is my pleasure to support your application in response to the Western Maternal and Child Health Nutrition Partners, Nutrition Leadership Network (NLN) Training and Technical Assistance (TA) Opportunity for Individual + Policy, Systems, and Environmental (I + PSE) strategies to prevent childhood obesity.

This application will be used to support training in these methods and includes TA using modules from the *University of Minnesota's Systems Approaches for Health Communities* and other materials tailored to guide states in developing robust childhood obesity plans of action for rural and/or American Indian/Alaska Native (AI/AN) communities.

The expected outcomes of this project will offer opportunities for scale and spread and inform I + PSE science and practice. The funding period for this project is: September 1, 2018 – August 31, 2019. By the close of the project period, each team is expected to produce a draft plan of action using I + PSE methodologies and submit a letter of support signed by a community partner with whom they plan on working. The completed plans of action will be expected to demonstrate: 1) sufficient resources for implementation; 2) commitment of essential partners; 3) alignment with state childhood obesity plan (including reaching State Performance Measures); 4) potential changes in infrastructure/systems to promote sustainability; 5) potential to reduce state healthcare costs (e.g., build in cost-benefit indicators); and 6) feasibility of replication in other states.

The Western Maternal and Child Health Nutrition Partners will support state-tailored activities by paying for access to the training modules and providing TA sessions to assist with action plan development. As your direct supervisor, I agree to allow you and your team members at LOCATION OF EMPLOYMENT, to take the time to participate in these training and TA

sessions to meet the goals of plan development and forge new and/or renew community partnerships.

Sincerely,

SUPERVISOR'S SIGNATURE

SUPERVISOR'S NAME TITLE

#### APPENDIX C

### $Scoring\ Rubric\ for\ Request\ for\ Proposals-Childhood\ Obesity\ Prevention$

<b>Applic</b>	ant: Reviewer:
Requir	rements:
	Met submission deadline of September 14, 2018
	Includes a signed letter of support from supervisor (see template provided)

		Missing, unclear or irrelevant to the RFP	Included but is vague, inconclusive or correlation to RFP goals is	Clearly stated and the correlation to the RFP goals	Clearly stated and the correlation to the RFP goals is strong	Score X Weight	Total
		00 010 111 1	weak	is adequate	15 5V1 011g		
1)	Background			T	T		
a)	Describes the current healthy eating, active living (HEAL) and childhood obesity prevention activities in the organization	0	1	2	3	X2	
2)	<b>Proposed Activities for</b>	r this RFP					
a)	Identifies activities to use as a springboard for this project, and why. Activities may build on the I+PSE work completed during the 2018 NLN	0	1	2	3		
b)	Identifies the populations and/or audiences served (demographics/#)	0	1	2	3	X 5	
c)	Specifies type of activities provided	0	1	2	3		
d)	Identifies a theoretical model used, if any, to support activities	0	1	2	3		
e)	Indicates the I+PSE tier(s) in which activities are aimed at changing	0	1	2	3		
f)	Describes how they will determine the potential success of the activity	0	1	2	3		
3)	Organizational Team a	nd Community	y Partners				
a)	Describes potential community partners to support proposed	0	1	2	3	X3	

		Missing, unclear or irrelevant to the RFP	Included but is vague, inconclusive or correlation to RFP goals is weak	Clearly stated and the correlation to the RFP goals is adequate	Clearly stated and the correlation to the RFP goals is strong	Score X Weight	Total
	activities						
b)	Describes the nature or capacity of community relationships	0	1	2	3		
c)	Provides evidence of working with community partners	0	1	2	3		
Total (max points = 123)							

### **General Comments:**

Final Recommendation:						
	Yes, I recommend this RFP to be supported					
	Yes, I recommend this RFP to be supported, but with the following revisions Revisions:					
	No, I do not recommend this RFP to be supported  Rationale:					

ISSUE

03

# Community Health Aide Program Certification Board Newsletter

August 2018

#### **CHAPCB Members**

Mary E. Williard, DDS Alaska Native Tribal Health Consortium Chair

Rahnia Boyer, Vice President of Village Health Yukon-Kuskokwim Health Corporation Vice Chair

Siene Allen, LMT, NASM-CES Community Health Director Kodiak Area Native Association

Stephen Daniel, MD Norton Sound Health Corporation

Heidi Hedberg, Section Chief Alaska Dept. of Health and Social Services State of Alaska

Ellen Hodges, MD Yukon-Kuskokwim Health Corporation

Sandra L. Kleven, LCSW Chugachmiut

Andrew McLaughlin, CHP, EMT, BS, AAS Chugachmiut

Jean Rounds-Riley, PA-C Alaska Native Tribal Health Consortium

Capt. Denman Ondelacy, P.E. Alaska Area Native Health Service

Crystal Stordahl, PA, MMSC Tanana Chiefs Conference

### this issue

June 2018 Certifications P. 2

Cancer Education P. 4

New Board Members P. 5

Summary of Board Actions P. 6



Congratulations Class of 2018 DHAT Graduates, left to right: Marissa Gardner; Samantha Sparks; Leandra Beech; Jason Mecum; Janette Ulak; Alexandria Jones; Melinda Gray; and Allison Wasuli.

### 2018 DHAT Graduation

On June 1, 2018, Alaska Native Tribal Health Consortium's Alaska Dental Health Aide Therapy Educational Program (ADTEP) hosted their annual Dental Health Aide Therapist (DHAT) graduation and transition ceremony. Many of the student's family members, and tribal health sponsors joined in celebrating the students accomplishments.

Eight students graduated from the twoyear program and seven of the students earned their Associate's in Dental Therapy Degrees from Ilisagvik College. The following graduates received their Certificate of Completion in the ADTEP: Leandra Beech from Anchorage, AK sponsored by Southcentral Foundation; Melinda Gray from Unalakleet, AK sponsored by Norton Sound Health Corporation; Jason Mecum from Milwaukie, OR

sponsored by Coquille Indian Tribe;
Allison Wasuli from Kotzebue, AK
sponsored by Maniilaq Association;
Marissa Gardner from Spirit Lake, ID
sponsored by Confederated Tribes of
Coos, Lower Umpqua and Suislaw
Indians; Alexandria Jones from
Medford, OR sponsored by Coquille
Indian Tribe; Janette Ulak from
Scammon Bay, AK sponsored by
Yukon-Kuskokwim Health Corporation;
and Samantha Sparks from Sitka, AK
sponsored by SouthEast Alaska
Regional Health Consortium.

Eleven students participated in the white coat ceremony, which symbolizes the transition from their first year to their second year of education and the beginning of clinical practice which is based at the ADTEP

continued on page 7

# June 2018 Certifications, Congratulations!

#### Akhiok

1. Phillips, Doreen K., BHA I ★

#### Akiachak

2. Charles, Tessi A., CHA I @

3. Jackson, Asisalyn W., CHA I \*

#### **Ambler**

4. Sheldon, Jayde A., CHA II ★

#### Anchorage

5. Bragg, Lucy A., CHP @

6. Gallen, Adeline K., CHP @

7. Lockwood, Cheryl A., CHP ©

8. Morrisett, Kyla, CHA IV @

9. Zaima, Makani S., CHA II A

#### Aniak

10. Mattson, April C., CHP @

11. Nicoli, Agnes O., CHA III ⊕ ▲

12. Tikiun, Carrie A., DHAT @

#### Anvik

13. Ticknor, Christy L., CHP @

#### **Barrow**

14. Ipalook, Dora L., CHA I ★

15. Lampe, Lillian S., CHA IV ◎▲

#### Beaver

16. Wiehl, Teisha M., CHA II ★

#### Bethel

17. Brink, Helena A., CHP @

#### Bettles

18. Sakari, Susan, CHA II A

#### Brevig Mission

19. Seetot, Sara J., CHP ▲

#### **Buckland**

20. Sampson, Charlene R., CHA III ▲

#### Chalkyitsik

21. Salmon, Destiny, CHA III ▲

#### Chefornak

22. Carl, Patrice C., CHA I ★

23. Fairbanks, Theresa E., CHP ▲

24. Lewis-Yohak, Martha, CHP @

#### Chignik

25. Ayson, Madison, CHA IV @

#### Chignik Lagoon

26. Anderson, Christine, CHA I ★

27. Gregorio, Rhonda R., CHP @

#### Chitina

28. MacDougall, Sara A., CHA II A

#### Craig

29. Colbert, Shauna M., BHA I ★

#### Deering

30. Moto, Dorcas M., CHP ▲

31. Thomas, Bobbie Sue, CHA IV ☺▲

32. Williams, Dolly J., CHP @

#### Dillingham

33. Chythlook, Heather, CHA I ★

#### **Ekwok**

34. Walcott, Kristin, CHA II ★

#### **Emmonak**

35. Leopold, Stella M., CHP @

#### Fairbanks

36. Comerate Jr., Dominic J., DHAT ★

37. Dayton, Deidre D., DHAT ★

38. Isaac, Martha S., CHP @

39. Smoke, Nikkitta, CHP @

#### Fort Yukon

40. Hardy, Shannon R., DHAT @

#### Galena

41. George, Tiffany C., DHAT ★

#### Gambell

42. Koonooka, Marina M., CHA I \*

#### Haines

43. Blilie, Hannah M., PDHA II ▲

#### Holy Cross

44. Walker, Constance M., CHP @

#### Homer

45. Phillip, Justina C., CHP @

#### **LEGEND**

© CHA/P, DHA or BHA/P who has renewed certification.

A CHA, DHA or BHA who has upgraded in certification.

★ CHA/P, DHA or BHA/P who is initially certified.

#### Hughes

46. Bifelt, Mariah, CHA II ▲

47. Oldman, Patricia M., CHA III 3

#### Iliamna

48. Anelon, Deanne R., CHA IV @

#### Juneau

49. Burke, Kaela J., PDHA II ★

50. Tonsgard, Nina I., PDHA II @

#### Kake

51. Friday, Michele M., CHP @

#### Kasigluk

52. Twitchell, Theresa A., CHA III @

#### Kenai

53. Petterson, Ronald, BHA I @

#### Kiana

54. Shellabarger, Vivian, CHP @

#### Kipnuk

55. Tony, Rena T., CHP ▲

#### Kivalina

56. Swan, Emma R., CHP @

#### Kobuk

57. Garfield, Loretta P., CHP @

#### Kodiak

58. Miles, Amanda K., DHAT 3

#### Kokhanok

59. Aguiar, Kyle G., CHP ▲

#### Koliganek

60. Dull, Tambra, CHA III @

61. Goodell, Cheryl M., CHP @

62. Tunguing, Shawna, CHA IV ▲

Kongiganak

63. Lozano, Virginia, CHP @

Kotzebue

64. Coppock, Raymond, BHA II @

65. Curtis, Robert A., DHAT @

66. Hatch, Jody D., CHP @

67. Hingsbergen, Mary L., CHP @

68. Stalker-Kirk, Kathryn J., CHP ▲

Koyuk

69. Dewey, Jeanae M., CHA II ▲

Koyukuk

70. Lolnitz, Kalene L., CHA III A

**Kwethluk** 

71. Clark, Olga M., CHP @

72. Guy, Mary J., EFDHA I @

73. Suskuk, Carla N., CHP ⊕ ▲

Kwigillingok

74. Martin, Lucy J., CHP ©

Larsen Bay

75. Spiegel, Amanda A., CHA I ★

Levelock

76. Andrew, Rhea, CHA I ★

Manokotak

77. Ayojiak, Jeweline M., CHP @

78. Paul, Darlene, CHP @

Marshall

79. Isaac, Jacob W., CHP @

Minto

80. Roberts, Heather, CHP @

81. Silas, Agnes T., CHP @

Mountain Village

82. Charles, Bernadette A., DHAT @

83. Goetz, Krysten H., CHA I ★

Napakiak

84. Andrew, Jacqueline J., CHP @

85. Jenkins, Jamie N.F., CHP ©

Napaskiak

86. Nicholai, Elena M., CHA I ★

87. Nicholas, Ross C., CHP ▲

Nenana

88. Bifelt, Rochelle, CHA IV ◎ ▲

New Stuyahok

89. Gumlickpuk, Crystal A., CHP ©

90. Konukpeok, Marilyn M., CHP @

91. Petla, Sophia, CHA IV @

92. Saena, Delores A., CHP @

Nightmute

93. Joe, Anna, CHA III ⊕ ▲

Nikolai

94. Esai, Dante W., CHA I \*

95. Navarro, Natalia L., CHA II A

Noatak

96. Arey, Audrey J., CHA III @

97. Ballot, Charlotte G., CHA III ▲

98. Mills, Robyn H., CHP ▲

Nondalton

99. Loftfield, Ronald E., CHP @

Noorvik

100. Field, Jr., Wallace R., CHA III ▲

101. McCrary, John E., CHA III ໍ 🗎 🛦

102. Scheurch, Rosaline J., CHP ⊕ ▲

Northway

103. Johnson-Albert, Joyce K., BHA I ★

104. Thomas, Eva, CHA III ⊕ ▲

Nuigsut

105. Ipalook, Michelle E., CHP @▲

Nulato

106. Patsy, Lisa M., CHP ⊕ ▲

Nunam Iqua

107. Hanson, Bernadette, CHA III @

Ouzinkie

108. Martin, Shellie L., CHA I ★

Pedro Bay

109. Jensen, Nancy J., CHP @

Pilot Point

110. Brown, Monica L., CHP ©

111. Holm, Tabitha A., CHA III <sup>3</sup>

Pilot Station

112. Beans, Danielle M., CHP ▲

Point Lay

113. Riley, Duane A., CHA I ★

Port Graham

114. Anahonak, Darlene, CHP @

Port Heiden

115. Schraffenberger, Billie Jo, CHP @

Port Lions

116. Kaiser, Julie M., BHA II @

Quinhagak

117. Henry, Josephine A., CHA I ★

118. Nicolai, Martha L., CHP 3

Ruby

119. Carroll, Karissa, CHA III @

Saint Mary's

120. Akaran, Brittany D., CHA II A

121. Beans, Jewellee M., CHP @

122. Kelly, William F. E., CHA I ★

123. Paukan, Emily J., CHP ©

124. Paukan, Milo D., CHA I \*

Sand Point

125. Karlsen, Joanna D., CHA III ⊕ ▲

Savoonga

126. Pelowook, Elsie J., DHAT @

127. Seppilu, Mary Ann, CHA IV @

Scammon Bay

128. Tobeluk, Esther A., CHP ▲

129. Wilson, Pauline S., CHP ☺▲

Selawik

130. Jones, Norma M., CHA IV ☺▲

131. Ramoth, Nora, CHA IV ☺▲

132. Tebbits, Sarah, CHA III ▲

Shageluk

133. Workman, Tiffany B., CHA II @

Shaktoolik

134. Paniptchuk, Kristin J., CHA II ★

135. Sampson, Sarah M., CHA III ©

Shishmaref

136. Eningowuk, Frieda J., CHP @

South Naknek

137. Mohan, Bonita R., BHP @

Teller

138. Baker, Sheila K., CHP @

139. Oquilluk, Freida A., CHA IV 3

# June 2018 Certifications, continued

Tok

140. David, Lydia C., CHP @

**Tuntutuliak** 

141. Gilila, Clarissa L. A., CHP ©

Unalakleet

142. Henry, Jennifer M., CHP @

143. Johnson, Aurora L., DHAT @

144. Oyoumick, Kathleen, CHA III @

Upper Kalskag

145. Wise, Earlene A., CHP @

Wainwright

146. Anasogak, Stella A., CHP ⊕ ▲

147. Ningeok, Geraldine B., CHP @

Wasilla

148. Ulery, Kimberly S., CHA IV ⊕ ▲

# **Cancer Education Learning Opportunities**

#### A New Online Learning Module: Cancer Survivorship:

Learn about cancer survivorship and helpful ways to support someone who is diagnosed with cancer. This is the 12<sup>th</sup> cancer education module developed with and for Alaska's Community Health Aides/Practitioners (CHA/Ps). All modules are available free of charge on the CHAP

Distance Learning Network. Each module is approved for 2 hours of CHAP continuing education (CE). This is a great resource to learn more about cancer and earn CEs in the time and place of your choice.

CHA/Ps have reported that the information presented was helpful and they learned what they hoped to learn.

"Answered a lot of my questions I have had in my mind on cancer survivors that have returned home."

Additionally CHA/Ps liked the format and the use of stories. pictures, and interactivity to support their learning.

"I like the ease of navigation and stories interspersed as well as the full description of each topic."

"The patient stories were great, it gives an element of human connection to the various types of cancer and even how to cope with the disease."

We look forward to learning more from each of you as you complete the online modules and share your ideas with us in the evaluations. Your feedback continues to help us to improve our cancer education offerings.

# September 2018 begins the last year of our 5-year CHAP

Final Cancer Education with Storytelling Course:

cancer education award from the National Cancer Institute (NCI). It is with excitement and sadness that we will offer our last 'Cancer Education with Storytelling Course' this Fall 2018 (September 20- November 29). This online

> learning course is approved for 3 University of Alaska Fairbanks (UAF) credits. Additionally, CHA/Ps will receive 22 hours of CHAP CE for successful course completion. Look for further details on the AK CHAP website: www.akchap.org. If vou ever wanted to take the semester length course this is your last opportunity.

This course combines cancer basics with storytelling to support participants to increase their knowledge of cancer, develop an

audio story, and share cancer information with people in their community. Cancer basics includes: information about what is cancer, what causes cancer, cancer among Alaska Native people, cancer risk factors, healthy lifestyle choices. and the importance of having recommended screening exams. Information about cancer diagnosis, treatment, and support and comfort measures are also presented. An emphasis is placed on knowledge application to assist course participants to support people within their social networks to understand the ways they can prevent cancer, decrease their cancer risk, and if they are diagnosed with cancer to live well along their cancer journey.

For further information about the modules or our final 'Cancer Education with Storytelling Course', please contact:

Melany Cueva mcueva@anthc.org or Laura Revel lirevels@anthc.org



# **Welcome New CHAPCB Members**

In May 2018, Siene Allen was appointed as the Anchorage EMS Board of Directors, on the Service Unit representative on the Board. KANA Quality Improvement

Siene has been involved with the Community Health Aide Program since 2015. She believes that this program is a critical component for health care access in rural communities and wants to continue to see the program succeed as it expands outside of Alaska. She notes, in order to continue to maintain the quality of care these professionals are able to provide, certification standards and ongoing quality assurance for the program is ever more crucial. She currently serves on the Southern Region

EMS Board of Directors, on the KANA Quality Improvement Committee, and is a voting member of the Alaska Association of Community Health Aide Program Directors (AACHAPD). She also serves as the Secretary for the Review and Approval Committee (RAC). Siene is very passionate about the Alaska Community Health



Aide Program and is honored to serve on the CHAPCB.



In January 2018, Heidi Hedberg was appointed as the State of Alaska representative on the Board.

Heidi is originally from Seattle, Washington. She has been with the State of Alaska, Department of Health & Social Services, Division of Public Health, since 2009, working primarily with Health Emergency Response Operations. In 2017, she became the Section Chief for Rural and Community Health Systems which encompasses the Health Emergency Response Operations Unit, State Emergency Medical Services Office, Trauma Program and Office of Healthcare Access.

Heidi looks forward to bringing her knowledge and experiences to the CHAPCB and supporting their efforts.

In January 2018, Dr. Ellen Hodges was appointed as the Medical Director representative on the Board.

Dr. Hodges is a Family Medicine Physician, trained at the Alaska Family Medicine Residency Program in Anchorage. She graduated in 2003. She graduated from the University of Minnesota School of Medicine in 2000.

She has been employed as a physician at the Yukon-Kuskokwim Health Corporation for over 14 years and is currently the Chief of Staff, a positon she has held for the past 8 years. She interacts with Community Health Aides on a daily basis, both clinically and administratively.





In January 2018, Dr. Steve Daniel was appointed as the Norton Sound Health Corporation representative on the Board.

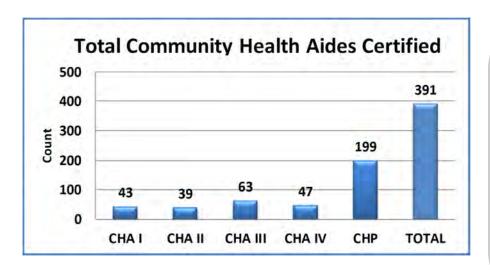
Steve is originally from Texas and New Mexico. He became a boardcertified family physician in 1996, completed a fellowship in teaching

medicine, and has 28 years of cross-cultural medicine experience and graduate studies. Before moving to Alaska, he was medical director at a county clinic in Arizona serving mostly migrant farm workers and their families and worked as full-time faculty at a family medicine residency in Phoenix with a special focus on cross-cultural medicine. He moved to Norton Sound in 2004 with his wife, also a family doctor, and his children. During his first 4 years at NSHC, he provided full-spectrum family medicine in outpatient, ER, inpatient, nursing home,

and village settings. This is where he was introduced to CHA/P's and grew to respect the essential role they play in healthcare around the state. Since 2010, Steve has helped train village health aides from across Alaska at NSHC's Health Aide Training Center. One of his favorite aspects as a physician-trainer is building relationships with health aides, learning from them, and working to improve the care they provide in their communities. For the past couple of years, he has run the Diabetes Clinic at NSHC, and, since October 2016, has been medical director for NSHC Health Aide Training and Village Health Services. He takes joy in teaching and mentoring health aides who serve on the frontlines of village emergency and primary care. Steve and his family treasure the people, sense of community, and natural beauty of the Norton Sound region. He already feels energized by the kindred spirits and shared sense of mission on the CHAP Certification Board and looks forward to continuing to learn from and collaborate more together.

# **Summary of Board Actions to Date**

Total number of Community Health Aides/Practitioners, Dental Health Aides and Behavioral Health Aides/Practitioners certified by the CHAPCB as of August 10, 2018:

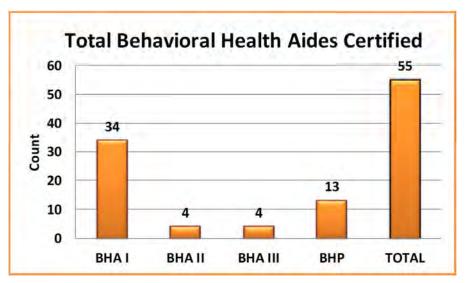


### CHAPCB Future Meeting Dates

 October 3-4, 2018 Anchorage, AK







### www.akchap.org

CHAPCB Standards and Procedures, applications, CE logs and other information can be accessed on the Alaska Community Health Aide Program website:

http://www.akchap.org

Click the CHAPCB tab.

# 2018 DHAT Graduation (continued from page 1)

Clinic in Bethel, AK. Transitioning students are: Kari Douglass from Portland, OR sponsored by Nara Indian Health Clinic & Northwest Portland Area Health Board; Anna DeGraffendreid from Plummer, ID sponsored by Couer d'Alene Indian Tribe of Indians and Northwest Area Indian Health Board; Kathrine Levi from Bethel, AK sponsored by Yukon-Kuskokwim Health Corporation: Asiah Gonzalez from La Conner, WA sponsored by Swinomish Indian Tribal Community; Ruby Okitkun from Kotlik, AK sponsored by Yukon-Kuskokwim Health Corporation; Sarah Chagnon from Bellingham, WA sponsored by Swinomish Indian Tribal Community; Tamija Woods from Anchorage, AK sponsored by Yukon-Kuskokwim Health Corporation; Raylene Dixon from Cameron, AZ sponsored by Alaska Native Tribal Health Consortium; Angela Johnson from Lummi, WA sponsored by Lummi Nation & Northwest Portland Area Indian Health Board: Avena Finkbonner from Lummi, WA sponsored by Lummi Nation; and Arielle Cawston from Coulee Dam, WA sponsored by Confederated Tribes of the Colville Reservation.

Trisha Patton, our ADTEP DHAT Faculty/Practitioner participated in the 2018 Spring Commencement Ceremony in Barrow where she received her

Associate's Degree of Applied Science in Dental Therapy. She helps mentor second year DHATs and assists in managing the clinic.

We wish all our graduates and transitioning students a successful journey on their path to becoming oral health providers and bringing access to care in their home communities.

Learn more about ANTHC's work with the Alaska DHAT program at <a href="http://anthc.org/dental-health-aide/">http://anthc.org/dental-health-aide/</a> and keep up with Alaska's DHATs on Facebook at <a href="https://www.facebook.com/ANTHCsmile-152683654747488/">https://www.facebook.com/ANTHCsmile-152683654747488/</a>.

Rachel D. Schierholt, CM Program Manager Alaska Native Tribal Health Consortium Dental Health Aide Therapist Program Email: rschierholt@anthc.org

Website: <a href="http://anthc.org/dental-health-aide/">http://anthc.org/dental-health-aide/</a>



Class of 2018, transitioning DHAT Students, left to right, back row: Kathrine Levi, Anna DeGraffendreid, and Asiah Gonzalez. Left to right, front row: Arielle Cawston; Ruby Okitkun; Avena Finkbonner; Kari Douglass; Tamija Woods; Raylene Dixon; Sarah Chagnon; and Angela Johnson.



# Community Health Aide Program Certification Board

4000 Ambassador Drive Anchorage, AK 99508-5909

> (907) 729-3624 phone (907) 729-3629 fax

www.akchap.org

#### **Please Deliver To:**

#### CONTACT INFORMATION:

To submit suggestions, corrections, or story ideas please contact the CHAP Certification Board office at: Phone: (907) 729-3624 Email: chapcb@anthc.org

#### ANTHC EDITORIAL STAFF

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Program Manager
CHAP Certification Board

Shae Aliu Senior Program Manager CHAP

James Lesniak, PA-C CHAP Instructor/MLP Supervisor

Carolyn Craig Director, CHAP

### 2019 CHAP Forum

April 15-19, 2019

Alaska Native Tribal Health Consortium 4000 Ambassador Drive Consortium Office Building Conference Rooms 1 and 2 Anchorage, Alaska



To conserve paper and energy we have converted to a digital newsletter and will distribute the newsletter electronically. We will continue to print a limited number of newsletters. If you would like to be added or removed from our email list or are requesting a hard copy please contact Ella Gonzalez at egonzalez@anthc.org.



# NCCDPHP

# Good Health and Wellness in Indian Country TRIBAL RESOURCE DIGEST

Welcome to Centers for Disease Control and Prevention's (CDC) tribal resource digest for the week of August 13, 2018. The purpose of this digest is to help you connect with the tools and resources you may need to do valuable work in your communities.



## **Announcements**

#### In this issue:

- Announcements
- Webinars
- Funding Opportunities

# Call for Posters: 2018 16th Annual American Indian Health Research Conference

onference is a daylong event featuring national speakers, researchers, students, and community members. The conference is an opportunity for students to present their research and to learn about other research happening within American Indian communities. It also serves as an opportunity for participants to network and partner with communities, tribal colleges, and researchers on other projects.

Date: October 20, 2018 8:00am—3:00pm Deadline for posters: October 1, 2018

### Childhood Obesity Intervention Cost-Effectiveness Study (CHOICES) Project

he CHOICES Project at the Harvard T. H. Chan School of Public Health will be requesting applications for a new Learning Collaborative Partnership opportunity for state and local health agencies. Consider partnering with the CHOICES Project to understand and use cost-effectiveness analysis to identify childhood obesity prevention strategies that offer the best value for money. Stay tuned for details here.

Applications Due: September 17, 2018 5:00pm EST Q&A Webinar: August 14, 2018 3:00pm EST Register here

### Webinars

#### Ask the Experts: Smoke-Free Housing Policies on Tribal Lands

ndoor tobacco use is a public health and safety hazard. It exposes people to harmful chemicals through second and thirdhand smoke; and in homes, it increases the likelihood of fire and property damage. Multi-unit public housing is no exception. Smoke can travel through doorways, cracks in walls, electrical lines, and pluming and ventilation systems, affecting the whole community. For this reason, tribal advocacy groups, governments, and housing authorities are increasingly moving towards smoke-free housing, which is now a national standard following HUD's Smoke-free Public Housing Rule that came into effect on July 31, 2018.

Join ASTHO for a virtual session that will bring together panelists from tribes, states, national networks, and federal agencies to share successes and lessons learned in creating and sustaining smoke-free public housing policies in American Indian and Alaska Native communities. Read more and register <a href="here.">here.</a>

Date: August 16, 2018 1:30-2:30 EST

9/12/18	Traditional vs. Commercial Tobacco	Terra Houska, GPTCHB Tobacco Health Educator
10/10/18	USDA Farm to School Program	Andrea Northup, Farm to School Regional Lead
11/14/18	International Traditional Games Society	Charleena Penama
12/12/18	Quality Improvement: Working to Improved Approaches in Good Health and Wellness	Marie Zephier, MPH Partnerships to Advance Tribal Health

#### **GPTCHB Community Health Webinar Series**

Contact Jennifer Williams for details regarding the webinar.

Jennifer Williams, Program Manager Great Plains Good Health and Wellness Great Plains Tribal Chairmen's Health Board / (P) 605.721.1922 ext. 144

# **Funding Opportunities**

# Public Transportation on Indian Reservations Program: Tribal Transit Program

Public Transportation on Indian Reservations Program: Tribal Transit Program provides funding to support planning, capital, and operating assistance for tribal public transit services.

On the look-out for photos!

Send any GHWIC related photos to AQUIROZ@cdc.gov. If you wish to feature a community garden, event, team meeting, etc., this is the place! Send your photo with a short description.

The transportation service or capital investment should provide greater access to employment opportunities, educational centers, healthcare, or other needs that profoundly impact the quality of life for the community. Read more <a href="here.">here.</a>

Application Deadline: September 10, 2018 11:59pm EDT

#### An Indigenous Approach to Overweight and Obesity Education, Prevention, and Management

The 2018-2019 Community Grants Program encourages the use of American Indian and Alaska Native traditional, cultural, and regional knowledge in developing, implementing, and/or supporting obesity education, prevention, and management initiatives among urban Indian communities.

Urban Indian Health Institute is requesting applications from Urban Indian Health Programs, National Urban Indian Family Coalition members, or Urban Indian programs and/or organizations receiving MSPI/DVPI funding. Four grants of \$10,000 (distributed over a 12 -month period) will be awarded for the time period of September 30, 2018 to September 29, 2019 Read more <a href="here.">here.</a>

Application Deadline: August 31, 2018



Site Visit Navajo TEC February 2018 Left to Right: Amy Groom, Ramona Antone-Nez, Annabelle Allison, Aminata Kallen

–photo courtesy David Espey

#### **Contact Information:**

National Center for Chronic Disease Prevention and Health Promotion
Office of the Medical Director

4770 Buford Highway, MS F80

Atlanta, GA 30341

(770) 488-5131 / http://www.cdc.gov/chronicdisease/index.htm

The digest serves as your personal guide to repositories of open and free resources where you can find content to enrich your program or your professional growth. Please note that CDC does not endorse any materials or websites not directly linked from the CDC website. Links to non-Federal organizations found in this digest are provided solely as a courtesy. CDC is not responsible for the content of the individual organization web pages found at these links.

If you have comments or suggestions about this weekly update, please email Anisha Quiroz at AQUIROZ@cdc.gov with the words "TRIBAL DIGEST" in the subject line.

# NCCDPHP

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- Webinars
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Applications Due: September 17, 2018 5:00pm EST

#### 2018 Alaska Maternal Child Health & Immunization Conference

he Alaska MCH and Immunization Conference is organized by the Alaska Native Epidemiology Center (EpiCenter) and the Alaska Division of Public Health, Section of Women's, Children's, and Family Health. Rural and urban Alaska health professionals to come together to learn about best practices, tools, and surveillance data related to the prevention, diagnosis, and treatment of women's, children's, and adolescent health issues in Alaska. Read more <a href="here">here</a>.

Date: September 26-28, 2018 Location: Anchorage, AK

#### **GPTCHB Community Health Webinar Series**

Contact Jennifer Williams for details regarding the webinar.

Jennifer Williams, Program Manager Great Plains Good Health and Wellness Great Plains Tribal Chairmen's Health Board / (P) 605.721.1922 ext. 144

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Application Deadline: September 10, 2018 11:59pm EDT

#### Western Maternal and Child Health Nutrition Partners-Nutrition Leadership Network RFP for Training and Technical Assistance Opportunity, I+PSE Approaches to Childhood Obesity **Prevention in Rural Communities Project**

he goal of this RFP is to enable MCH nutrition leadership teams in four Western states to activate broad partnerships and launch comprehensive childhood obesity strategies using the I+PSE conceptual framework for action. Please see document attached to email for more details.

Application Deadline: September 14, 2018, 11:59pm (PST)

#### HHS/OMH, Office of Minority Health Resource Center (OMHRC): Tribal Vision, Design and Capacity Technical Grant Writing Workshops

his series of 2-day trainings will provide American Indian/Alaska Native (Al/AN) professionals with strategies to make grant proposals more competitive and is designed specifically for tribes and tribal organizations. Trainings will be held in the following locations:

September 12-13 in Denver, CO | September 20-21 in Oklahoma City, OK | September 26-27 in Fairbanks, AK

On the look-out for photos!

Send any GHWIC related photos to AQUIROZ@cdc.gov. If you wish to feature a community garden, event, team meeting, etc., this is the place! Send your photo with a short description.

#### Keepseagle Fast-Track Grants to Support Native Farmers and Ranchers

Grants to grow or expand programs and services to organizations in Native communities that serve Native farmers and ranchers, with an emphasis on building food systems, food sovereignty, and economic development. Read more <u>here</u>.

Letter of Intent (Required): Oct 5, 2018
Application Deadline: Dec 14, 2018

#### Johns Hopkins Center for American Indian Health Scholarship

Financial support for American Indian and Alaska Native scholars, health leaders, health professionals, and paraprofessionals serving tribal communities who are interested in attending the Johns Hopkins Center for American Indian Health Summer and Winter Institute courses at the Johns Hopkins School of Public Health. Read more <a href="here">here</a>.

Application Deadline: Nov 1, 2018

#### 2018 75th Annual NCAI Convention & Marketplace

Date: October 21-26, 2018

#### **Contact Information:**

National Center for Chronic Disease Prevention and Health Promotion Office of the Medical Director

4770 Buford Highway, MS F80

Atlanta, GA 30341

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SSI/SSDI Outreach, Access, and Recovery (SOAR) is a program designed to increase access to SSI/SSDI for eligible adults who are currently experiencing or at risk of homelessness and have a mental illness, medical impairment, and/or a co-occurring substance use disorder. View the guide to identify SOAR Applicants <a href="here">here</a>.

#### **SOAR Case Manager Training**

Registration is now open for the upcoming Cohort Training! The Cohort Training is scheduled to start on September 7, 2018. The links below will provide applicants the information and forms they need to participate in the training. Registration is limited to 20 and the <u>application</u> must be submitted by August 31, 2018.

- Idaho SOAR Website
- SOAR Cohort Training Timeline
- SOAR Training Flyer
- SOAR Cohort Training Registration Form

The online training is available <u>here</u> at any time, but trainees must complete the Idaho Specific Fundamentals portion to be considered an Idaho SOAR Case Manager. The next Fundamentals training will be **October 12, 2018**. Participants must email <u>SOAR training@dhw.idaho.gov</u> no later than October 5, 2018 to register for the Fundamentals training. All trainings are free, but participants must complete the online training prior to attending the Fundamentals.

For more information on SOAR trainings, please email SOARtraining@dhw.idaho.gov.

#### **Need a SOAR Case Manager?**

Contact your <u>Hub Lead</u> to be connected to a local SOAR Case Manager. *If you would like to know if you are on the Idaho SOAR Case Manager list or to update your information, please email <u>SOARinquiries@dhw.idaho.gov</u>.* 

#### **SOAR Steering Committee**

If you would like to be involved in creating goals related to SOAR in your community, please join your local SOAR Steering Committee. Contact your <u>Hub Leads</u> for more information

SOAR Website (Idaho)
SOAR Works Website (National)
Subscribe/Unsubscribe

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