

**NIMIIPUU HEALTH
NEZ PERCE TRIBAL HEALTH
Position Description**

Job Title: Environmental Services (EVS) Technician
Division/Program: Finance/Facilities
Reports To: Lead Housekeeper
Location: Lapwai and/or Kamiah, Idaho
Classification: Regular/Full-Time, Part-time, or Temporary/Non-Exempt
Salary Range: DOE

INTRODUCTION

The Environmental Services (EVS) Technician will perform a full range of environmental services of cleaning and disinfecting in assigned areas according to healthcare facility and manufacturers' policies. The EVS Technician will help support Nimiipuu Health (NMPH) in a wide variety of work tasks for daily operations. This position is responsible for maintaining a clean, comfortable and secure environment for patients, visitors, and staff both internally and externally. This position is under the general supervision and guidance of the Lead EVS and Facilities Manager.

DUTIES AND RESPONSIBILITIES

1. Will report to the facilities management staff upon arrival; work assignments will be delegated by the Lead EVS, Facilities Manager, or their designee; will provide assistance with events, deliveries, and department needs.
2. Using proper procedures, protocols, and practice the EVS Technician will clean and disinfect using safe and adequate safety measures with each work performance.
3. Work tasks will include but not limited to preparing and maintaining work load throughout NMPH. This will include preparing the EVS carts with the necessary supplies needed for the work day.
4. Will clean and disinfect patient waiting rooms, optical exam rooms, dental areas, lab/x-ray areas, employee lounges, restrooms, locker rooms, libraries, and other areas as assigned.
5. Cleaning and disinfecting a variety of surfaces, including but not limited to: exam rooms, exam tables, sinks and countertops, patient waiting area chairs, drinking fountains, walls, windows, doors, door knobs, and railing.
6. Will vacuum and shampoo carpets and wax floors, as assigned by the supervisor; will provide a quick response to emergencies within in NMPH as the need arises.
7. Dispose of bio hazardous waste material according to proper procedure and protocol; ensure all infectious waste is disposed of appropriately; empty all recycle bins and trash receptacles.
8. Will use standard of safety precautions; practice effective hygiene, use of personal protective equipment (PPE) and safety gear as it relates to work tasks and assignments.
9. Perform laundry duties as assigned, which include washing, drying and folding.

10. Maintain and accomplish schedule of cleaning assignments, routines, required documents, and reports required of this position.
11. Serve as an active member in all Facilities safety and emergency response teams such as Risk Management and Infection Control; attend departmental staff meetings to exchange information; attend local trainings, technical courses, seminars or conferences to improve skills, as directed.
12. Adheres to and promotes compliance with applicable laws, safety codes, employee handbook, Vehicle Use Maintenance Manual, Finance Manual and department policies and procedures.
13. Must have a positive work history; responsible for maintaining a consistent and regular attendance record.
14. Other related duties as assigned.

EDUCATION AND EXPERIENCE

Requires a high school diploma or equivalent with basic computer skills. Knowledge of or experience in proper disinfecting procedures and cleaning equipment operation preferred. Must possess the ability to work independently with little or no supervision and have excellent communication skills, both oral and written. Possessing a valid driver's license with an insurable record is highly preferred. Requires the ability to pass an extensive background check and pre-employment drug screening. Tribal Preference applies.


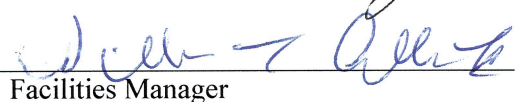
WORKING CONDITIONS

The work is performed in a clinical setting. Requires standing, walking, sitting, bending and stooping for extended periods of time. May be required to lift up to 50 pounds. Will require protective gloves or other appropriate personal protective equipment for infection control measures due to common exposure to contagious and infectious diseases and body fluids. May be required to receive training to operate various housekeeping power equipment. Potential exposure to unpredictable behavior from patients, families and visitors. Nimiipuu Health is a smoke-free and drug free work place.

EMPLOYEE HEALTH

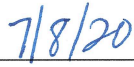
Will be required to maintain compliance with all Nimiipuu Employee Health requirements as identified in the Infection Control Policies. Must maintain current CPR/BLS certification.

Approved By:

 Environmental Services Lead	<u>7/8/20</u> Date
 Facilities Manager	<u>7-14-20</u> Date



Human Resource Manager



Date



Executive Director



Date

Received By:

Employee

Date