**Introduction:**

**Background/History:**

Purpose: To describe and compare the AK CHAP Certification Board (AK CHAPCB) membership positions and provide a recommendation for consideration by the NPAIHB for the Portland Area CHAP Certification Board (PACCB)

**Authority:**

The Portland Area Community Health Aide Program Certification Board, (PACCB) is established under the authority of the Act of November 2, 1921 (25 U.S.C. § 13, known as the Snyder Act) pursuant to 25 U.S.C. § 1616l (Section 119 of Pub. L. 94-437), the Indian Health Care Improvement Act, as amended, including the permanent reauthorization and amendments in Section 10221 of the Patient Protection and Affordable Care Act, Pub. L. 111-148, which incorporated by reference, as amended by Section 10221, S. 1790 as reported by the Senate Committee on Indian Affairs in December 2009, the authority of the July 2, 2020 (Indian Health Service Circular No. 20-06) and directives and circulars of the United States Department of Health and Human Services, Public Health Service, Indian Health Service, and Portland Area Indian Health Service. [[1]](#endnote-1)

**Purpose:**

The Purpose of this board is to fulfil the board functions of providing certification and oversight of providers and education programs in the CHAP. Policy decisions and other broader ideological discussions and decisions will be discussed at the NPAIHB CHAP Advisory Workgroup in order to ensure broad participation of all Portland Area Tribes in the direction and policy decisions related to the CHAP program.

**Board functions:**

The PACCB sets standards for the community health aide program and certifies individuals as community health aides and practitioners, dental health aides (including primary dental health aides, dental health aide hygienists, expanded function dental health aides, and dental health aide therapists), and behavioral health aides and practitioners. Each of these individuals is subject to specific requirements and engages in a specific scope of practice set forth in the *PACCB Standards & Procedures*. For historical reasons, these various health aides are often referred to generically as “community health aides” or “Tribal Community Health Providers (TCHP).” [[2]](#endnote-2)

The Board certifies and reviews certification for all TCHP training and education programs. Training and Education certificates are issued to programs that apply for certification on the standard Board form and who adopt and adhere to requirements of sections 5.10.015 [educational program philosophy] through 5.10.070 [faculty continuing education].

The third function of the Board is to approve continuing education for all disciplines of TCHPs.

**Sponsors/Stakeholders**: Health and Human Services, (HHS), Indian Health Services (IHS), the forty-three Tribes of Northwest Portland Area Indian Health Board (NPAIHB), and Urban Indian Programs (UIP) who employ DHA/Ts.

**Board nominations and appointments**

PACCB member vacancies are filled through nominations by the respective workgroup, committee, or organization identified by the seat number. The nomination is presented to the PACCB for acceptance or denial. If the nomination is accepted, then the board forwards the nomination to the IHS Area Director for consideration of appointment. The first PACCB nominations for each identified position will be presented to the NPAIHB for acceptance or denial. If the nomination is accepted, then NPAIHB forwards the nomination to the IHS Area Director for consideration of appointment.

Terminology:

ACB – Area Certification Board

ACCB – Alaska CHAP Certification Board

BHA – Behavioral Health Aide

BHARC – Behavioral Health Academic Review Committee

BHA/P – Behavioral Health Aide or Practitioner

BHAP – Behavioral Health Aide Program

BHP – Behavioral Health Practitioner

Board – Portland Area CHAP Certification Board

CHA – Community Health Aide

CHARC – Community Health Academic Review Committee

CHA/P – Community Health Aide or Practitioner

CHAP – Community Health Aide Program

CHP – Community Health Practitioner

DHA – Dental Health Aide

DHARC – Dental Health Academic Review Committee

DHAP – Dental Health Aide Program

DHAT – Dental Health Aide Therapist

DT – Dental Therapist

HHS – Health and Human Services

IHS – Indian Health Service

NCB – National Certification Board

NPAIHB - Northwest Portland Area Indian Health Board

PDHA – Primary Dental Health Aide

TCHP – Tribal Community Health Provider

UIP – Urban Indian Program

**AK CHAPCB Membership:**

**As a reference point, the Alaska CHAPCB membership is comprised of 12 seats:**

* Position 1 – Norton Sound Health Corporation
* Position 2- Southeast Alaska Regional Health Corporation – Eliminated October 2013
* Position 3 – Tanana Chiefs Conference
* Position 4 – Yukon-Kuskokwim Health Corporation
* Position 5 – Anchorage Service Unit
* Position 6 – Association of CHAP Directors
* Position 7 – Training Centers
* Position 8 – CHA/P Association
* Position 9 – Alaska Area Native Health Service Director
* Position 10 – State of Alaska
* Position 11 – Medical Director
* Position 12 – Dental Academic Review Committee Representative
* Position 13 – Behavioral Health Academic Review Committee Representative

**Recommended board composition for first PACCB**

The NPAIHB CHAP Board Advisory Workgroup identified thirteen (**13)** positions to represent the Portland Area CHAP community in both leadership and medical profession for the first PACCB.

Position 1 - member appointed by the Portland Area IHS Director as required by IHS Circular No. 20-06.

Position 2 - member nominated by the NPAIHB delegates to also serve as a liaison between the NPAIHB and the PACCB.

Position 3 - member nominated by the NPAIHB Executive Director.

Position 4 – member nominated by BHA/P Association of BHA/Ps working within a TCHP program for the Portland Area Tribes.

Position 5 – member nominated by CHA/P Association of CHA/Ps working within a CHAP for the Portland Area Tribes. (Delay this nomination until CHA/Ps are added)

Position 6 – member nominated by the DHA/T Association of DHA/Ts working within a CHAP for the Portland Area Tribes.

Position 7 - member nominated by BHARC who is a LCSW or Licensed MSW working within CHAP for the Portland Area Tribes or IHS.

Position 8 - member nominated by CHARC who is a Licensed Physician (preferred) or could be a licensed Nurse Practitioner or Physician Assistant working within CHAP for the Portland Area Tribes or IHS. (nomination delayed until CHARC is operational)

Position 9 - member nominated by DHARC who is a DMD or DDS working within CHAP for the Portland Area Tribes or IHS.

Position 10– member nominated by Idaho Department of Health and Welfare, Division of Medicaid.

Position 11 – member nominated by Oregon Health Authority.

Position 12– member nominated by Washington State Health Care Authority.

Position 13 - One member nominated by the Portland Area CHAP education programs.

**Rationale:** This smaller body of individuals provides a strong cross section of experience necessary to both certify TCHPs and their education programs as well as work with the larger NPAIHB Board and NPAIHB CHAP Board Advisory Workgroup to implement a CHAP in the Portland Area. The PACCB will be informed on broader policy areas by the NPAIHB CHAP Workgroup and this board membership will be limited to the expertise needed to certify TCHPs of all disciplines as well as education programs.

**Control and Communication Plan:** The PACCB position plan will be included in the PACCB By-laws and housed within the PACCB document management files on the NPAIHB website. The date created and each edit to the document will be included in the document footer.

**Schedule of Review:** The PACCB seating plan will be reviewed annually at the Spring meeting or as suggested by the CHAP Board Advisory Workgroup.

**Approvals: Approval of CHAP certifications will be demonstrated by the signature of the IHS Area Director**

**References:**

* Alaska Area CHAP Certification Board Standards & Procedures
* IHS Circular 20-06 Policy for CHAP Nationalization
* Portland Area CHAP Standards & Procedures.
1. Alaska CHAPCB Standards and Procedures, April 2020. Retrieved from akchap.org. [↑](#endnote-ref-1)
2. Alaska CHAPCB Standards and Procedures, April 2020. Retrieved from akchap.org. [↑](#endnote-ref-2)