

**Subject:** PLEASE DISSEMINATE: Nominations for Nursing Awards

Please disseminate this call for nominations to Tribal programs. Tribal nurses are eligible for these awards.

## **Lucille Woodville Award**

The United States Public Health Service (USPHS), Nurse Professional Advisory Committee (N-PAC) to the Office of the Surgeon General (OSG) is pleased to announce a call for nominations for the **2010 Lucille Woodville Award**

This award was established in the Public Health Service's (PHS) centennial year as a memorial to the professional career of Lucille Woodville, who began her illustrious career in the Indian Health Service (IHS) in 1956. As part of her work in IHS, Ms. Woodville established the first Nurse Midwifery Service in Bethel, Alaska. She retired in 1973, after serving as Assistant Chief (1964-1971) and Chief (1971-1973) of the Maternal Child Health Branch, Division of Indian Health, Health Resources Services Administration, of the PHS.

### **Eligibility**

This award is open to Department of Health and Human Services (DHHS) registered nurses (Civil Service, Commissioned Corps, or Tribal Direct Hire).

This award honors a nurse midwife or a maternal/child health nurse whose work has resulted in:

- significant contribution to the health and well-being of mothers and newborns;
- Each nominee must demonstrate outstanding contributions in improving maternal/child health;
- This contribution may be the commitment of their time and skills in the clinical setting, or may be in the design, implementation and/or management of innovative maternal/child health programs.

### **Nomination Procedure**

Any employer or employee of the PHS or Associate of a PHS contract or grant program may nominate a PHS nurse for which this award has been established in the form of a letter containing:

- name, title and grade or rank of the nominee;
- work experience and educational background of the nominee;
- a brief description of the nominee's present duties and responsibilities including the scope of work;
- a narrative statement of how the person meets the criteria for the award including a description of the specific accomplishments and/or contributions on which the nomination is based;
- must state, in writing, that the individual is in good standing and has an active RN license on file (for Commissioned Corps officers it must be on file with OCCO);
- an endorsement by the nominee's supervisor (responsible for ensuring the candidate's good standing and work performance);

For Commissioned Corps officers, the final OCCO verification will be completed by the NPAC Awards Subcommittee Co-chairs to ensure that there are no outstanding adverse actions and that an active nursing license is on file;

All Commissioned Officers must be classified as **OFRD Basic Ready**; and

Award nominations should be limited to two pages.

Submissions **must be received ELECTRONICALLY by COB April 2, 2010**, and should be sent directly to LCDR Leigh Bernardino, COA Award Team leader, NPAC Awards Subcommittee, at [leigh.bernardino@fda.hhs.gov](mailto:leigh.bernardino@fda.hhs.gov)

**Submissions received after April 2, 2010 will not be accepted.** LCDR Bernardino can be reached by telephone at 301.827.4345 if you require additional information.

Contact information for the *nominator and nominee* must be included with the nomination. Please provide current e-mail addresses, a physical mailing address for the nominee, PHS# (if nominee is a Commissioned Officer), and current telephone numbers for both the nominator and nominee. **All submissions are limited to two pages.**

*\*Any HHS nurse = Any Department of Health and Human Services nurse (Civil Service, Commissioned Corps or Tribal Direct Hire; Licensed Practical Nurse, Licensed Vocational Nurse, Registered Nurse, or Advanced Practice Nurse) or any commissioned corps nurse officer assigned to a non-DHHS agency may be nominated for this award.*

## **Mabel May Wagner Award**

The United States Public Service Health (USPHS), Nurse Professional Advisory Committee (NPAC) to the Office of the Surgeon General (OSG) is pleased to announce a call for nominations for the **2010 Mabel May Wagner Award**. This award, established in 1979, is open to all professional nurses in the USPHS who are engaged in clinical nursing practice.

***The Mabel May Wagner Award will include an engraved plaque and a \$1000.00 cash award and will REQUIRE the awardee to complete the attached Ethics Review Form to be endorsed by their respective agency's Ethics Officer.***

### **Eligibility**

This award is open to Department of Health and Human Services (DHHS) registered nurses (Civil Service, Commissioned Corps, or Tribal Direct Hire).

The nominee should demonstrate one of the following criteria:

- Exemplifies resourcefulness and dedication in helping to accomplish the mission of the Public Health Services;
- Demonstrates professional and technical skills and competence raising the quality of nursing;
- Displays evidence of exceptional ability to apply nursing standards of practice;
- Remains involved in continuing education as a participant, organizer or sponsor of it; and
- Is of such excellence as to merit Public Health Service recognition.

### **Nomination Procedure**

Anyone may nominate an eligible nurse for service that meets the purpose for which this award

has been established.

Nominations may be made by an HHS employee or employee where the nurse officer, tribal nurse or civil service nurse is detailed, in the form of a letter containing:

- name, title and grade or rank of the nominee;
- work experience and educational background of the nominee;
- a brief description of the nominee's present duties and responsibilities including the scope of work;
- a narrative statement of how the person meets the criteria for the award including a description of the specific accomplishments and/or contributions on which the nomination is based as well as exploring current practice vs. lifetime achievement. The achievements for which the nurse is being recognized should be within the last three years.
- a statement that the individual has an RN license in good standing and has an active license on file (for Commissioned Corps officers it must be on file with OCCO);
- an endorsement by the nominee's supervisor (responsible for ensuring the candidate's good standing and work performance);

For Commissioned Corps officers, the final OCCO verification will be completed by the NPAC Awards Subcommittee Co-chairs to ensure that there are no outstanding adverse actions and that an active nursing license is on file.

All Commissioned Officers must be classified as **OFRD Basic Ready**.

Award nominations should be limited to two pages.

Submissions **must be received ELECTRONICALLY by COB April 2, 2010**, and should be sent directly to LCDR Leigh Bernardino, COA Award Team leader, NPAC Awards Subcommittee, at [leigh.bernardino@fda.hhs.gov](mailto:leigh.bernardino@fda.hhs.gov)

**Submissions received after April 2, 2010 will not be accepted.** LCDR Bernardino can be reached by telephone at 301.827.4345 if you require additional information.

Contact information for the *nominator and nominee* must be included with the nomination. Please provide current e-mail addresses, a physical mailing address for the nominee, PHS# (if nominee is a Commissioned Officer), and current telephone numbers for both the nominator and nominee.

***All submissions are limited to two pages.***

*\*Any HHS nurse = Any Department of Health and Human Services nurse (Civil Service, Commissioned Corps or Tribal Direct Hire; Licensed Practical Nurse, Licensed Vocational Nurse, Registered Nurse, or Advanced Practice Nurse) or any commissioned corps nurse officer assigned to a non-DHHS agency may be nominated for this award.*

**Nursing Professional Advisory Committee (N-PAC)**  
**Awards subcommittee Monetary Award processing Form**  
Version 0.61

Date: \_\_\_\_\_

You have been selected to receive a cash nursing award outside of the Department of Health and Human Services (HHS). You as the award recipient must obtain the appropriate ethic office approval(s) through your ethics office and submit signed documentation before receiving this monetary award. The ethics office endorsement is mandated for all HHS employees (including commissioned corps officers). Therefore, you must complete the **HHS-520, Request for Approval of Outside Activity, or Agency equivalent**, form. Please contact your department or agency's ethics office to ensure that the proper forms are completed and any concerns are addressed at that time.

After you have obtained approval through your ethics office (as indicated above), submit that ethics office form(s) along with this NPAC processing form. Please electronically submit the following information, including a copy of the endorsed ethics office approval to: LCDR Leigh Bernardino, COA Award Team leader, at [leigh.bernardino@fda.hhs.gov](mailto:leigh.bernardino@fda.hhs.gov) or 301.827.4345.

All below sections must be completed.

Your Rank/Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Work address: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**Supervisors please complete the following:**

a) Will the officer be able to attend the USPHS Scientific and Training Symposium?  
YES/NO

b) Will the officer receive agency funding for travel?  
YES/NO

Recommendation of Supervisor:

\_\_\_\_\_ Approve

\_\_\_\_\_ Disapprove

\_\_\_\_\_  
[Supervisor's Name print] [Supervisors signature] Date

**Awardee, please complete the following:**

Have you obtained the appropriate ethics form with recommendation signature of Deputy Ethics Counselor or Other Approving Authority: YES/ NO

You as the undersigned AWARDEE certifies that the statements made and information provided on this form are true, complete, and correct to the best of your knowledge.

\_\_\_\_\_

Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Link to HHS-520 form [http://dcp.psc.gov/PDF\\_docs/hhs520.pdf](http://dcp.psc.gov/PDF_docs/hhs520.pdf)

Ethics Office references:

General information <http://www.hhs.gov/ogc/contact/contacts.html>

Other numbers-

**CDC**

CDC Ethics Office

[ethics@cdc.gov](mailto:ethics@cdc.gov)

**CMS**

ETHICS COORDINATOR

Christine K. Barnett

[Christine.Barnett@cms.hhs.gov](mailto:Christine.Barnett@cms.hhs.gov)

Ethics Program Administrator

Room C5-17-13

7500 Security Blvd.

Baltimore, MD 21244-1850

410-786-5544; FAX 410-786-6993

**IHS**

RoxAnne LaVallie-Unabia

Director Program Integrity & Ethics Staff

(301)443-4137

**NIH**

<http://ethics.od.nih.gov/decs.pdf>

**SAMHS**

Elaine Parry

Acting Director,

Office of Program Services

Room 7-1073

1 Choke Cherry Road

Rockville, MD 20857

Tel: 240-276.1110

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