

DATE: February 25, 2010  
TO: MMPC & TTAG Members:  
FROM: Elmer Brewster (by jcr)  
SUBJECT: Annual BO and HIM Partnership Agenda  
"Partnership in Vision and Decision"--please share with Tribes

Good Afternoon,

Here is the draft agenda for the HIM and BO Annual Partnership Training Conference to be held in Nashville, TN at the Marriot Renaissance Hotel, March 23-25, 2010. See group code below to make on line....And register on the IHS web site.

**NEW INFORMATION!!! Here is the link to the Renaissance Hotel and folks can now click and register for rooms. Please give this link out.**

<http://www.marriott.com/hotels/travel/bnash?groupCode=ihsihsa&app=resvlink&fromDate=3/18/10&toDate=3/29/10>

<http://www.marriott.com/hotels/travel/bnash-renaissance-nashville-hotel/?toDate=3/29/10&groupCode=ihsihsa&fromDate=3/18/10&app=resvlink>

As in years past, the purpose of the 12<sup>th</sup> Annual HIM and BO Partnership Conference is **TRAINING** hospital and clinic end-users in revenue producing Departments----The training is focused on building knowledge, skills and capabilities of HIM and BO staff that have the greatest responsibility in revenue cycle Departments in our facilities. This year we have added finance related sessions due to conversion to a new accounting system, UFMS. Over 100 offered sessions target knowledge, skills and capabilities of revenue generating staff that work in our hospital and clinics. For every session, by the time it is finished, the users/attendees should have acquired new information, skill(s) or capabilities that they can use to improve their jobs in the Service Unit. The sessions have been designed by members of the IHS National Business Office Partnership Committee with input from field staff from the Service Units and Tribes— The training conference is home grown in that most of the speakers/trainers are IHS and Tribal staff who are champions and understand our systems the best.

The spectrum of sessions include identified priorities in patient registration, patient benefits coordination, documentation and coding of services, data entry and capture of all services, billing all payers, UFMS reconciliation and managing denials efficiently. Other key sessions include Patient Accounts and Internal Controls including red flags, compliance with Medicare, Medicaid and private insurance rules and regulations, patient benefits coordination, UFMS Account Receivable and Reporting.

You can sign up [www.ihs.gov](http://www.ihs.gov) calendar; rooms have been reserved, so you need to make your reservations ASAP.

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**12th Annual Business Office & Health Information Management I/T/U Partnership Conference**

March 23, 24, 25, 2010

**"Partnership in Vision and Decision"**

Nashville, TN

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**Monday, March 22, 2010**

5:00 pm - 7:00 pm *PRE-REGISTRATION HOTEL LOBBY*

**Tuesday, March 23, 2010**

6:30 am - 8:00 am *REGISTRATION -*

**GENERAL SESSION -**

8:00am- 8:30am	Invocation, Welcome, Agenda Review	Elmer Brewster, Health Systems Administration, IHS, HQs, Rockville, MD Richie Grinnell, Director, Nashville Area IHS, Nashville, TN Toni Johnson, Area Business Office Coordinator, California Area IHS, Sacramento, CA
8:30am -9:30am	Program Updates from Business Office, Health Information Management and Office of Resource Access and Partnership Division of Business Office Enhancements	Sandra Lahi, Toni Johnson - Co-Chairs - National Business Office Committee; Patricia Gowan, Lead HIM Consultant; Elmer Brewster, Director, DBOE, ORAP
9:30am-10:00am	American Recovery and Investment Act of 2009 (ARRA) - Children's Health Insurance Program Act (CHIPRA)	Cynthia Gillaspie Center for Medicare and Medicaid Services
10:30am - 11:00am	ICD-10 Readiness for I/T/U	Jan Chase, PMS Lead, Office of Information Technology; Patricia Gowan, Lead HIM Consultant, Headquarters
11:00am - 12:00pm	Customer Service: It Makes Sense	Gary M. Russell-King, Director, Health Information Management, Shiprock Service Unit
8:00am to 5:00pm	<b>LUNCH "ON YOUR OWN" 12:00 noon - 1:00 pm</b> <i>Vendor Trade Show</i>	

**Tuesday, March 23, 2010 - Afternoon**  
**CONCURRENT SESSIONS - Total of 12 Breakout Sessions with Repeat Sessions**

7:00am - 8:00am REGISTRATION HOTEL LOBBY											
	Room #1	Room #2	Room #3	Room #4	Room #5	Room #6	Room #7	Room #8	Room #9	Room #10	Room #11
1:00 - 2:30pm	Federal Medical Care Recovery Act (FMCRA)  Sue Rollice	Dental Billing (Repeat Session)  Cheryl Stiffinton	Social Security Administration & Extra Help  Kimberly Yellow Robe	RPMS Patient Registration Graphical User Interface Demonstration  TBD	Forms/Records Management  Kelvin Vandever	Code Set Versioning  Pat Gowan, Rebecca Herrera	VISTA Imaging Scanning Process  Kathy Nelson	RPMS Practice Suite Project Update  Cynthia Larsen, Adrian Lujan, Jan Chase	Medicare A - Billable Outpatient Services and 123 RTP  Denise Mohling	Debt Management & Account Follow-up  Brenda Teel, Mike Buske	HIM/BO Role in IHS Self Management Initiative  Mary Wachacha
<i>BREAK 2:30pm - 3:00pm</i>											
3:00pm - 4:30pm	Federal Medical Care Recovery Act (Repeat Session)  Sue Rollice	Dental Billing (Repeat Session)  Cheryl Stiffinton	Social Security Administration & Extra Help (Repeat Session)  Kimberly Yellow Robe	RPMS Patient Registration Graphical User Interface Demonstration (Repeat Session)  TBD	Forms/Records Management (Repeat Session)  Kelvin Vandever	Code Set Versioning (Repeat Session)  Pat Gowan, Rebecca Herrera	VISTA Imaging Scanning Process (Repeat Session)  Kathy Nelson	RPMS Practice Suite Project Update (Repeat Session)  Cynthia Larsen, Adrian Lujan, Jan Chase	Medicare A - Billable Outpatient Services and 123 RTP (Repeat Session)  Denise Mohling	Debt Management & Account Follow-up (Repeat Session)  Brenda Teel, Mike Buske	HIM/BO Role in IHS Self Management Initiative (Repeat Session)  Mary Wachacha
<b>Vendor Trade Show -</b>											
8:00am - 5:00pm											
1:00pm - 4:00pm	<b>ELECTRONIC HEALTH RECORD LAB CONTINUES IN VENDOR AREA 1pm-4pm</b>										

**Wednesday, March 24, 2010 - Morning**  
**CONCURRENT SESSIONS - Total of 12 Breakout Sessions with Repeat Sessions**

<b>7:00am - 8:00am REGISTRATION HOTEL LOBBY</b>											
Room #1	Room #2	Room #3	Room #4	Room #5	Room #6	Room #7	Room #8	Room #9	Room #10	Room #11	
8:00am - 9:30am	Stress Management  Clayton Small	Debt Management Finance & Business Office  ORAP & Finance TBD	RAC IT UP - Recovery Audit Contractor  Sandra Lahi, Angela Kihenga	Health Information Management 101 - Improving Staff Knowledge & Skills  Gary Russell-King	Medicare 101 - The Basics  Rosella Norris	Make the Transition ICD - 10  Jan Chase, Patricia Gowan	Medicare Part B - Extra Revenue with a Few Extra Codes  Denise Mohling	HIPAA/HITECH/PA/FOIA Update (See Session Description)  Bill Tibbitts, Janet Ingersoll	Patient Merge Package  Rebecca Herrera	RPMS/HUB/UF MS Errors -- what are they and how to resolve  Adrian Lujan, Finance and Poornachandra Aithal, PWH	FQHC Billing  TBD
<b>BREAK 2:30pm - 3:00pm</b>											
10:00am - 11:30am	Stress Management (Repeat Session)  Clayton Small	Debt Management Finance & Business Office (Repeat Session)  ORAP & Finance TBD	RAC IT UP - Recovery Audit Contractor (Repeat Session)  Sandra Lahi, Angela Kihenga	Health Information Management 101 - Improving Staff Knowledge & Skills (Repeat Session)  Gary Russell-King	Medicare 101 - The Basics (Repeat Session)  Rosella Norris	Make the Transition ICD - 10 (Repeat Session)  Jan Chase, Patricia Gowan	Medicare Part B - Extra Revenue with a Few Extra Codes (Repeat Session)  Denise Mohling	HIPAA/HITECH/PA/FOIA Update (See Session Description) (Repeat Session)  Bill Tibbitts, Janet Ingersoll	Patient Merge Package (Repeat Session)  Rebecca Herrera	RPMS/HUB/UF MS Errors -- what are they and how to resolve (Repeat Session)  Adrian Lujan, Finance and Poornachandra Aithal, PWH	FQHC Billing (Repeat Session)  TBD
<b>LUNCH "ON YOUR OWN" 12:00 noon - 1:00pm</b>											
<b>Vendor Trade Show -</b>											
8:00am - 5:00pm											
1:00pm - 4:00pm	<b>ELECTRONIC HEALTH RECORD LAB CONTINUES IN VENDOR AREA 1pm-4pm</b>										

Disclaimer: Agenda subject to change.

**Tuesday, March 24, 2010 - Afternoon**  
**CONCURRENT SESSIONS - Total of 12 Breakout Sessions with Repeat Sessions**

7:00am - 8:00am REGISTRATION HOTEL LOBBY											
	Room #1	Room #2	Room #3	Room #4	Room #5	Room #6	Room #7	Room #8	Room #9	Room #10	Room #11
1:00 - 2:30pm	Legal Health Record & eDiscovery	EHR for HIM Overview - Key Topics	Analyzing Your Adjustments (controllable vs. uncontrollable)	Personal Health Record Initiative	Medicaid 101 and CHIPRA	RPMS Third Party Billing & A/R	EFT & EDI - Electronic Funds Transfer, Electronic Data Interchange and Treasury Conversion Initiative	3rd Party Internal Control & GAO (Government Accounting Office) Update	Exporting RPMS Files to a Readable Excel Format	Medical Nutrition Therapy	RPMS POS Update
	Pat Gowan, Jan Chase, Sandra Machlin	Nathan Wyatt, Kathy Nelson	Cynthia Larsen	Mary Wachacha Chris Lamer	Cyndi Gillaspie CMS	Gina Sisneros	Sandra Lahi, Roland Todacheenie, Cynthia Larsen	John Rael	Toni Johnson, Jonathan Dando	Diane Phillips, Adam Archuleta	Kris Kirk and Christina Brady
<b>BREAK 2:30pm - 3:00pm</b>											
3:00pm - 4:30pm	Legal Health Record & eDiscovery (Repeat Session)	EHR for HIM Overview - Key Topics (Repeat Session)	Analyzing Your Adjustments (controllable vs. uncontrollable) (Repeat Session)	Personal Health Record Initiative (Repeat Session)	Medicaid 101 and CHIPRA (Repeat Session)	RPMS Third Party Billing & A/R (Repeat Session)	EFT & EDI - Electronic Funds Transfer, Electronic Data Interchange and Treasury Conversion Initiative (Repeat Session)	3rd Party Internal Control & GAO (Government Accounting Office) Update (Repeat Session)	Exporting RPMS Files to a Readable Excel Format (Repeat Session)	Medical Nutrition Therapy (Repeat Session)	RPMS POS Update (Repeat Session)
	Pat Gowan, Jan Chase, Sandra Machlin	Nathan Wyatt, Kathy Nelson	Cynthia Larsen	Mary Wachacha Chris Lamer	Cyndi Gillaspie CMS	Gina Sisneros	Sandra Lahi, Roland Todacheenie, Cynthia Larsen	John Rael	Toni Johnson, Jonathan Dando	Diane Phillips, Adam Archuleta	Kris Kirk and Christina Brady
<b>Vendor Trade Show -</b>											
8:00am - 5:00pm											
1:00pm - 4:00pm	<b>ELECTRONIC HEALTH RECORD LAB CONTINUES IN VENDOR AREA 1pm-4pm</b>										

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**Thursday, March 25, 2010**  
**CONCURRENT SESSIONS - Total of 12 Breakout Sessions with Repeat Sessions**  
**ELECTRONIC HEALTH RECORD LAB CONTINUES IN VENDOR AREA 9am - Noon**

	Room #1	Room #2	Room #3	Room #4	Room #5	Room #6	Room #7	Room #8	Room #9	Room #10	Room #11
8:00am - 9:30am	Internal Control Findings	Denial Management	Patient Benefits Coordination Best Practices	How to Read an Explanation of Benefits	Coding Updates on ICD-9, CPT/EM and HCPCS	Office for Civil Rights HIPAA Privacy: How to Conduct a HIPAA Privacy Investigation Panel Discussion	RPMS POS - Working the Rejections	Telemedicine Billing/Coding	Following Up on Outstanding Insurance Claims	RPMS PCC Coding Queue	Reconciliation - RPMS to UFMS (A to Zillions)
	John Rael	TBD	Charlene Walker	Toni Johnson, Jonathan Dando	Deanna Stops, CPC- I, Leslie Racine, CPC	Velveta Howell, Roosevelt Freeman - OCR Staff & Area HIM Consultants	Christina Brady	Cheryl Stiffinton	TBD	Kathy Nelson	ORAP AND FINANCE TBD
<b>BREAK 9:30am - 10:00am</b>											
10:00am - 11:30am	Internal Control Findings (Repeat Session)	Denial Management (Repeat Session)	Patient Benefits Coordination Best Practices (Repeat Session)	How to Read an Explanation of Benefits (Repeat Session)	Coding Updates - CPT, ICD & HCPCS (Repeat Session)	Office for Civil Rights HIPAA Privacy: How to Conduct a HIPAA Privacy Investigation Panel Discussion (Repeat Session)	RPMS POS - Working the Rejections (Repeat Session)	Telemedicine Billing/Coding (Repeat Session)	Following Up on Outstanding Insurance Claims (Repeat Session)	RPMS PCC Coding Queue (Repeat Session)	Reconciliation - RPMS to UFMS (A to Zillions) - (Repeat Session)
	John Rael	TBD	Charlene Walker	Toni Johnson, Jonathan Dando	Deanna Stops, CPC- I, Leslie Racine, CPC	Velveta Howell, Roosevelt Freeman - OCR Staff & Area HIM Consultants	Christina Brady	Cheryl Stiffinton	TBD	Kathy Nelson	ORAP AND FINANCE TBD
<b>LUNCH (ON YOUR OWN) 11:30am - 1:00pm</b>											
<b>General Session</b>											
1:00pm - 5:00pm	IHS National Update - Robert McSwain, Deputy Director, Management Operations										
	Motivational Speaker - Clayton Small										
	HIM/Business Office Awards Presentation - Robert McSwain										
	Closing Remarks, Carl Harper, Director, Office of Resource Access and Partnership(ORAP)										
	Drawing for Door Prizes										
	<i>AAPC Approved CEU Certificates will be distributed on Thursday afternoon. Have a safe trip home!</i>										