

# Memorandum

To: Delegates, Tribal Health Directors, and Tribal Chairs

From: Michelle Edwards, Grants Administrator

Date: April 9, 2010

**RE: Monthly Funding Report**

Enclosed is the April 2010 Monthly Funding Report. If you would like assistance with any of these announcements, please do not hesitate to contact Michelle Edwards at (503) 228-4185 ext. 274 or [medwards@npaihb.org](mailto:medwards@npaihb.org).

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**Washington State Department of Health Asthma Program**

**Washington State Department of Health Asthma Program**

**Request for Proposals: Tribal Asthma Home Visits Pilot Project**

**Due Date: June 2, 2010**

**Amount:** \$49,000 a year for approximately four years

**Description:** The Washington State Department of Health Asthma Program is seeking bids from Washington tribes for a tribal asthma pilot program. One Washington tribe will be selected to develop and implement an asthma home visits program, including home environmental assessment and self-management education, for American Indians/Alaska Natives with asthma. The contract is up to \$49,000 a year for approximately four years. This funding is intended to cover the major costs of the project, including staffing and other expenses.

**For more information:** Please see additional application materials at the end of this document. Please contact Ms. Getz with any questions.

Marci Getz, Asthma Disparities Project Coordinator

[marci.getz@doh.wa.gov](mailto:marci.getz@doh.wa.gov)

(360) 236-3856

**Agency for Healthcare Research and Quality (AHRQ)**

[www.ahrq.gov/](http://www.ahrq.gov/)

**PA-09-071 AHRQ Health Services Research Demonstration and Dissemination Grants (R18)**

**Due Date:** February 5<sup>th</sup>, June 5<sup>th</sup>, and October 5<sup>th</sup> (Expires: January 8, 2012)

**Amount:** \$500,000 annually for up to 5 years (total costs)

**Description:** This Funding Opportunity Announcement (FOA) solicits Large Research Demonstration and Dissemination (R18) Projects, and expresses AHRQ portfolio priority areas of interest for these ongoing, extramural grants.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PA-09-071.html>

**PA-09-070 AHRQ Health Services Research Projects (R01)**

**Due Date:** February 16<sup>th</sup>, June 16<sup>th</sup>, and October 16<sup>th</sup> (Expires: January 8, 2012)

**Amount:** \$500,000 annually for up to 5 years (total costs)

**Description:** This Funding Opportunity Announcement (FOA) solicits Large Research (R01) Projects, and expresses AHRQ portfolio priority areas of interest for ongoing extramural health services research, demonstration, dissemination, and evaluation grants.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PA-09-070.html>

**PAR-08-268 Small Research Grant to Improve Health Care Quality through Health Information Technology (R03)**

**Due Date:** February 16<sup>th</sup>, June 16<sup>th</sup>, and October 16<sup>th</sup> (Expires: November 17, 2011)

**Amount:** \$100,000 over a maximum project period of up to two years

**Description:** The purpose of this Funding Opportunity Announcement (FOA) is to support a wide variety of research designs in order to improve the quality, safety, effectiveness, and efficiency of health care through the implementation and use of health IT. These designs include: small pilot and feasibility or self-contained health IT research projects; secondary data analysis of health IT research; and economic (prospective or retrospective) analyses of health IT implementation and use. Through economic analyses estimates of health IT implementation and use costs and benefits will be generated.

**Research Focus Areas**

- Health IT to improve the quality and safety of medication management via the integration and utilization of medication management systems and technologies.
- Health IT to support patient-centered care, the coordination of care across transitions in care settings, and the use of electronic exchange of health information to improve quality of care.
- Health IT to improve health care decision making through the use of integrated data management.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PAR-08-268.html>

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**Substance Abuse and Mental Health Services Administration**

<http://www.samhsa.gov/index.aspx>

**Family Centered Substance Abuse Treatment Grants for Adolescents and their Families**

**(Short Title: Assertive Adolescent and Family Treatment)**

**Due Date:** April 23, 2010

**Amount:** Up to \$300,000 per year

**Description:** The Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment is accepting applications for fiscal year (FY) 2010 Family Centered Substance Abuse Treatment Grants for Adolescents and their Families (Assertive Adolescent and Family Treatment). The purpose of this program is to provide substance abuse services to adolescents and their families/primary caregivers in geographic areas with unmet need. Grantees will implement evidence-based practices, specifically the Adolescent Community Reinforcement Approach (A-CRA) coupled with Assertive Continuing Care (ACC), that are context specific focusing on the interaction between youth and their environments, family centered and community-based. Families/primary caregivers are an integral part of the treatment process and their inclusion increases the likelihood of successful treatment and reintegration of the adolescents into their communities following the period of formalized treatment

**For more information visit:** <http://www.samhsa.gov/Grants/2010/TI-10-002.aspx>

**SM-10-010 Mental Health Transformation Grants**

**Short Title: (MHTG)**

**Due Date:** April 30, 2010

**Amount:** Up to \$750,000 per year

**Description:** The purpose of this program is to foster adoption and implementation of permanent transformative changes in how public mental health services are organized, managed and delivered so that they are consumer-driven, recovery-oriented and supported through evidence-based and best practices. Funding will support States and local governments to create and/or expand treatment capacity within SAMHSA's strategic initiatives.

**For more information visit:** <http://samhsa.gov/grants/2010/SM-10-010.aspx>

**Grants to Expand Substance Abuse Treatment in Targeted Areas of Need - Technology Assisted Care**

**(Short Title: TCE - TAC)**

**Due Date:** April 27, 2010

**Amount:** Up to \$400,000

**Description:** The Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment (SAMHSA/CSAT) is accepting applications for fiscal year (FY) 2010 Grants to Expand Substance Abuse Treatment in Targeted Areas of Need - Technology Assisted Care (TCE - TAC). The purpose of this program is to enhance and/or expand the capacity of substance abuse treatment providers to serve clients who have been underserved because of lack of access to treatment in their immediate community due to transportation concerns, an inadequate number of substance abuse treatment providers in their community, and/or financial constraints, through the use of therapeutic techniques that involve innovative, creative and cost-effective advanced technology. This approach may include the use of various technological modalities such as Internet, tele-behavioral health, chatlines, videocams, etc.

**For more information visit:** <http://www.samhsa.gov/Grants/2010/TI-10-012.aspx>

**Centers for Disease Control and Prevention (CDC)**

<http://www.cdc.gov/od/pgo/funding/FOAs.htm>

**PS09-906: Capacity Building Assistance to Improve the Delivery and Effectiveness of Human Immunodeficiency Virus Prevention Services for High-risk and/or Ethnic Minority Populations.**

**Due Date:** See RFA

**Amount:** See RFA

**Description:** The purpose of this new program is to build the capacity of organizations to operate optimally and to provide evidence-based interventions and public health strategies that can help reduce the burden of HIV infection

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among high-risk and/or racial/ethnic minority populations within the U.S. and its Territories. This will be accomplished via a competitive process to award cooperative agreements to non-governmental organizations to provide CBA to: (1) community-based organizations (CBOs), including faith-based organizations (FBOs); (2) community stakeholders providing HIV prevention services targeting high-risk and/or racial/ethnic minority populations, and (3) health departments and community planning groups.

**For more information visit:** <http://www.cdc.gov/hiv/topics/funding/PS09-906/>

**Department of Health and Human Services**

<http://www.hhs.gov>

**OPHS/OAHTPP Tier1-2010: Teenage Pregnancy Prevention: Replication of Evidence-based Programs (Tier 1)**

**Due Date:** LOI Due May 3, 2010; Application Due June 1, 2010

**Amount:** See Announcement

**Description:** Funding is available for two broad program types: 1) curriculum-based programs that seek to educate young people about topics such as responsible behavior, relationships, and pregnancy prevention and 2) youth development programs that seek to reduce teenage pregnancy and a variety of risky behaviors through a broad range of approaches.

**For more information visit:**

[http://www.hhs.gov/ophs/oah/prevention/grants/announcements/funding\\_announcement\\_04012010.pdf](http://www.hhs.gov/ophs/oah/prevention/grants/announcements/funding_announcement_04012010.pdf)

**National Institute of Health (NIH)**

[www.nih.gov/](http://www.nih.gov/)

**Community-Based Partnerships for Childhood Obesity Prevention and Control: Research to Inform Policy (R03)**

**Due Date:** February 16<sup>th</sup>, June 16<sup>th</sup>, and October 16<sup>th</sup> (Expires: May 8, 2012)

**Amount:** \$250,000 over 2 years (direct)

**Description:** The purpose of this funding opportunity announcement (FOA) issued by the NICHD is to enhance childhood obesity research by fostering the formation of local, state, or regional teams consisting of researchers, policymakers, and other relevant stakeholders (e.g., community representatives, public health practitioners or officials, educators) in order to identify research questions and hypotheses, design and implement the relevant research, and translate the research into evidence relevant to potential policy efforts in this area. The R03 grant mechanism supports different types of projects including pilot and feasibility studies; secondary analysis of existing data; small, self-contained research projects; development of research methodology; and development of new research technology. The R03 is intended to support small research projects that can be carried out in a short period of time with limited resources.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PA-09-140.html#SectionII>

**PAR-08-270 Utilizing Health Information Technology (IT) to Improve Health Care Quality (R18)**

**Due Date:** February 5<sup>th</sup>, June 5<sup>th</sup>, and October 5<sup>th</sup> (Expires: May 8, 2011)

**Amount:** Total costs are limited to \$1.2 million over three years and no more than \$500,000 total costs in a given year

**Description:** The purpose of this Funding Opportunity Announcement (FOA) is to support health information technology (IT) demonstration projects that evaluate factors associated with successful implementation and utilization of health IT in order to improve the quality, safety, effectiveness and efficiency of health care in ambulatory settings and in the transitions between care settings. The use of health IT has been demonstrated to improve health care in various large health care delivery systems. Yet, there has been limited diffusion and evaluation of the implementation and utility of health IT in ambulatory care settings and in transitions between care settings.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PAR-08-270.html>

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**PAR-08-268 Small Research Grant to Improve Health Care Quality through Health Information Technology (IT) (R03)**

**Due Date:** February 16<sup>th</sup>, June 16<sup>th</sup>, and October 16<sup>th</sup> (Expires: November 17, 2011)

**Amount:** Total costs are limited to \$100,000 over a maximum project period of up to two years

**Description:** The purpose of this Funding Opportunity Announcement (FOA) is to support a wide variety of research designs in order to improve the quality, safety, effectiveness, and efficiency of health care through the implementation and use of health IT. These designs include: small pilot and feasibility or self-contained health IT research projects; secondary data analysis of health IT research; and economic (prospective or retrospective) analyses of health IT implementation and use.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PAR-08-268.html>

**PA-08-253 Unique Interactions between Tobacco Use and HIV/AIDS (R01)**

**Due Date:** February 5<sup>th</sup>, June 5<sup>th</sup>, and October 5<sup>th</sup> (Expires: January 8, 2012)

**Amount:** See Announcement

**Description:** The purpose for this FOA issued by the National Institute on Drug Abuse and the Fogarty International Center encourages Research Project Grant (R01) applications from institutions/organizations that propose to stimulate research related to the unique, interactive health effects of cigarette smoking and HIV/AIDS.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PA-08-253.html>

**PAR-08-088 Advanced Centers for Intervention and/or Services Research (ACISR) (P30)**

**Due Date:** LOI: May 21<sup>st</sup>; Due: June 24<sup>th</sup> (Expires: June 25, 2010)

**Amount:** \$2,000,000 per year for total costs for a project period of up to 5 years

**Description:** The National Institute of Mental Health (NIMH) invites research grant applications to support core infrastructure for conducting intervention and/or services research directly addressing the mission of NIMH, which is to reduce the burden of mental and behavioral disorders through research on mind, brain, and behavior. The DSIR supports two main areas of research: a) intervention research to evaluate the effectiveness of pharmacologic, psychosocial, somatic, rehabilitative and combination treatment or preventive interventions on mental and behavior disorders, and b) mental health services research that consists of interdisciplinary investigations of the predictors, processes and outcomes of mental health services, including availability, access and acceptability; organization; decision-making; service delivery, utilization and quality of care; costs, cost-effectiveness and financing of mental health care, and the dissemination and implementation of effective interventions into service systems.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PAR-08-088.html>

**PAR-08-268 Improve Health Care Quality through Health Information Technology (R03)**

**Due Date:** February 16<sup>th</sup>, June 16<sup>th</sup>, and October 16<sup>th</sup> (Expires: November 17, 2011)

**Amount:** \$100,000 over a maximum project period of up to two years

**Description:** The purpose of this Funding Opportunity Announcement (FOA) is to support a wide variety of research designs in order to improve the quality, safety, effectiveness, and efficiency of health care through the implementation and use of health IT. These designs include: small pilot and feasibility or self-contained health IT research projects; secondary data analysis of health IT research; and economic (prospective or retrospective) analyses of health IT implementation and use. Through economic analyses estimates of health IT implementation and use costs and benefits will be generated.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PAR-08-268.html>

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**PA-08-263 Health Services Research on the Prevention and Treatment of Drug and Alcohol Abuse**

**Due Date:** See Announcement for standard R01, R21, and R03 submission dates (Expires: January 7, 2012)

**Amount:** \$750,000

**Description:** This Funding Opportunity Announcement (FOA) issued by the National Institute on Drug Abuse (NIDA) and the National Institute on Alcohol Abuse and Alcoholism (NIAAA) encourages Research Project Grant (R01) applications on health services research to improve the quality of prevention and treatment services for drug and alcohol abuse. Such research projects might emphasize any of the following subjects: (1) clinical quality improvement; (2) organizational/managerial quality improvement; (3) systems of care and collaborative research; or (4) development or improvement of research methodology, analytic approaches, and measurement instrumentation used in the study of drug and alcohol services.

**For more information visit:** (R01) <http://grants.nih.gov/grants/guide/pa-files/PA-08-263.html>; (R21) <http://grants.nih.gov/grants/guide/pa-files/PA-08-264.html>; (R03) <http://grants.nih.gov/grants/guide/pa-files/PA-08-265.html>

**PAR-08-261 Research on Emergency Medical Services for Children (R01)**

**Due Date:** Letters of Intent Due: August 19, 2009; August 15, 2010

Applications Due: September 19, 2009; September 15, 2010

**Amount:** See Announcement

**Description:** This multi-agency program Funding Opportunity Announcement (FOA) is designed to improve the quality and quantity of research related to emergency medical services for children (EMSC), with the goal of reducing morbidity and mortality in children through improved care delivery. This FOA invites the submission of applications dealing with the following areas of research included under the term EMSC: prevention research to reduce the need for emergency care; clinical research to ensure that children receive high-quality and appropriate medical, nursing and mental health care in an emergency; health systems research, from pre-hospital care, to the emergency department, to in-patient care and return to the community; models to improve service and cost efficiency in pediatric emergency care; and methodological studies to improve the quality of research conducted.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PAR-08-261.html>

**PA-08-253 Unique Interactions between Tobacco Use and HIV/AIDS (R01)**

**Due Date:** See Announcement for standard R01 and R03 submission dates (Expires: January 1, 2012)

**Amount:** See Announcement

**Description:** Purpose. The purpose for this FOA issued by the National Institute on Drug Abuse and the Fogarty International Center encourages Research Project Grant (R01) applications from institutions/organizations that propose to stimulate research related to the unique, interactive health effects of cigarette smoking and HIV/AIDS. -Mechanism of Support. This FOA will utilize the NIH Research Project Grant (R01) grant mechanism and runs in parallel with a FOA of identical scientific scope, PA-08-254, that encourages applications under the Small Research Grant (R03) award mechanism.

**For more information visit:**

(R01) <http://grants.nih.gov/grants/guide/pa-files/PA-08-253.html>

(R03) <http://grants.nih.gov/grants/guide/pa-files/PA-08-254.html>

**PA-08-125 Epidemiology of Drug Abuse**

**Due Date:** See Announcement

**Amount:** See Announcement

**Description:** This funding opportunity announcement (FOA) encourages exploratory/developmental research projects to expand the application of drug abuse epidemiologic research focused on understanding the nature, extent, consequences, and etiology of drug abuse across individuals, families, age groups, gender, communities, and population groups. This FOA will utilize the NIH Exploratory/Developmental (R21) award mechanism and runs in parallel with an FOA of identical scientific scope, PA-08-124, that encourages applications under the R01 mechanism, and PA-08-126, that encourages applications under the R03 mechanism.

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**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PA-08-125.html>

**PA-08-255 Functioning of People with Mental Disorders (R01)**

**Due Date:** February 5<sup>th</sup>, June 5<sup>th</sup>, and October 5<sup>th</sup> (Expires: September 7, 2011)

**Amount:** See Announcement

**Description:** Although considerable advances have been made in improving the symptoms associated with mental disorders, symptom improvement is often only modestly associated with improvements in daily functioning (i.e., the performance of social, occupational, and instrumental tasks of daily living), and most current treatments have limited impact on the functioning and participation of those with mental disorders. The purpose of this Funding Opportunity Announcement (FOA), issued by the National Institute of Mental Health (NIMH), is the application of bio-behavioral science methods and approaches to: a) develop and refine definitions and measures of function, disability, and daily participation relevant to those with mental disorders; b) understand the ecological mechanisms, independent of symptom severity, that contribute to functioning and disability in this population; and c) develop and test novel interventions that specifically and directly target functional capacity and performance deficits of this population. Emphasis will be on the application of basic behavioral processes (e.g., cognition, affect, knowledge, attitudes, motivation, learning, decision-making, interpersonal processes), and environmental parameters (e.g., social support, structural adaptations, community involvement) that influence functional outcome.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PA-08-255.html>

**PA-07-391 Reducing Health Disparities among Minority and Underserved Children**

**Due Date:** February 5<sup>th</sup>, June 5<sup>th</sup>, and October 5<sup>th</sup> (Expires: September 8, 2010)

**Amount:** R21 (\$275,000 direct)

**Description:** This Funding Opportunity Announcement solicits applications from institutions/organizations that propose to conduct research to reduce health disparities among minority and underserved children. Specifically, this initiative focuses on ethnic and racial minority children and underserved populations of children such as: children from low literacy, rural and low-income populations, geographically isolated children, hearing and visually impaired children, physically or mentally disabled children, children of migrant workers, children from immigrant and refugee families, and language minority children. Specific targeted areas of research include bio-behavioral studies that incorporate multiple factors that influence child health disparities such as biological (e.g., genetics, cellular, organ systems), lifestyle factors, environmental (physical and family environments), social (e.g., peer influences), economic, institutional, and cultural and family influences; studies that target the specific health promotion needs of children with a known illness and/or disability; and studies that test and evaluate the cost effectiveness of health promotion interventions conducted in nontraditional settings.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PA-07-391.html>

**PA-07-391 Reducing Health Disparities among Minority and Underserved Children**

**Due Dates:** February 16<sup>th</sup>, June 16<sup>th</sup>, and October 16<sup>th</sup> (Expires September 8, 2010)

**Amount:** \$275, 000 (R21)

**Description:** Specifically, this initiative focuses on ethnic and racial minority children and underserved populations of children such as: children from low literacy, rural and low-income populations, geographically isolated children, hearing and visually impaired children, physically or mentally disabled children, children of migrant workers, children from immigrant and refugee families, and language minority children. Specific targeted areas of research include bio-behavioral studies that incorporate multiple factors that influence child health disparities such as biological (e.g., genetics, cellular, organ systems), lifestyle factors, environmental (physical and family environments), social (e.g., peer influences), economic, institutional, and cultural and family influences; studies that target the specific health promotion needs of children with a known illness and/or disability; and studies that test and evaluate the cost effectiveness of health promotion interventions conducted in nontraditional settings.

**For more information visit:** <http://grants.nih.gov/grants/guide/pa-files/PA-07-391.html>

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Indian Health Service  
[www.ihs.gov](http://www.ihs.gov)

**National HIV Program**

**Due Dates:** April 30, 2010

**Amount:** \$90,000

**Description:** These cooperative agreements will be used to identify best practices to enhance HIV testing, including rapid testing and/or conventional HIV antibody testing, and to provide a more focused effort to address HIV/AIDS prevention in AI/AN populations in the United States.

The nature of these projects will require collaboration to: (1) coordinate activities with the IHS National HIV Program; and (2) submit and share non-personally identifiable (NPI) data surrounding HIV/AIDS testing, treatment and education.

**For more information visit:** <http://www.ihs.gov/NonMedicalPrograms/gogp/index.cfm?module=HHS-2010-IHS-OCPS-HIV-0001>

**HHS-2011-IHS-TMD-0001 Tribal Management Grant Program**

**Due Dates:** August 6, 2010

**Amount:** \$50,000 - \$100,000 (see announcement)

**Description:** The TMG Program is a national competitive grant program established to assist Federally-recognized Tribes and Tribal organizations in assuming all or part of existing IHS programs, services, functions, and activities (PSFA) through a Title I contract and to assist established Title I contractors and Title V compactors to further develop and improve their management capability.

**For more information visit:**

**OPHS/OAHTPP Tier1-2010 Teenage Pregnancy Prevention: Replication of Evidence-based Programs**

**Due Dates:** LOI Due May 3, 2010; Application Due June 1, 2010

**Amount:** see announcement

**Description:** Under this announcement, a total of \$75,000,000 is available on a competitive basis for the purpose of replicating evidence-based programs that have been proven through rigorous evaluation to reduce teenage pregnancy, behavioral risks underlying teenage pregnancy, or other associated risk factors. Funding is available for two broad program types: 1) curriculum-based programs that seek to educate young people about topics such as responsible behavior, relationships, and pregnancy prevention and 2) youth development programs that seek to reduce teenage pregnancy and a variety of risky behaviors through a broad range of approaches.

**For more information visit:**

[http://www.hhs.gov/ophs/oah/prevention/grants/announcements/funding\\_announcement\\_04012010.pdf](http://www.hhs.gov/ophs/oah/prevention/grants/announcements/funding_announcement_04012010.pdf)

U.S. Department of Justice

**OVW Fiscal Year 2010 Services to Advocate for and Respond to Youth Program Call for Concept Papers**

**Due Dates:** LOI Due April 1, 2010; Application Due April 22, 2010

**Amount:** \$150,000 - \$300,000

**Description:** Overall, the purpose of the Youth Services Program Call for Concept Papers is to design and implement programs and services using sexual assault, domestic violence, dating violence and stalking intervention models to respond to the needs of youth who are victims of such crimes. Prevention services are considered out of scope for this Program. Please

**For more information visit:** <http://www.ovw.usdoj.gov/docs/youth-services-solicitation.pdf>

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U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)

**EPA-R10-IAQ-01-10 Indoor Air Quality Projects in EPA Region 10 (2010)**

**Due Dates:** Due April 30, 2010

**Amount:** see announcement

**Description:** Grant Priority Areas: 1. Assistance on adoptions of EPA's *IAQ Tools for Schools* program; 2. Indoor asthma triggers education and exposure reduction; 3. Environmental Tobacco Smoke (ETS) education and exposure reduction; 4. General Indoor Air training, education, and outreach for homes and/or commercial buildings.

FOR FURTHER INFORMATION, CONTACT:

U.S. EPA Region 10 Attn: Davis Zhen  
1200 Sixth Avenue, Suite 900 AWT-107  
Seattle, WA 98101

Phone (206) 553-7660 E-mail: [zhen.davis@epa.gov](mailto:zhen.davis@epa.gov)

**For more information visit:**

<http://www.grants.gov/search/search.do;jsessionid=z2LGL8zMQTkhGynZQ2LykD1pR1TqWh9yRxLnrwy1xmGYS7Fwk8gL!1437302434?opId=53054&mode=VIEW>

The Oregon Community Foundation

<http://www.ocf1.org/>

**Community Grants and Early Childhood Programs**

**Due Dates:** See Website

**Amount:** See Website gaging

**Description:** Community Grants: As a responsive arm of OCF, the Community Grants program awards about 200 grants each year, mostly to small and moderate-sized nonprofits. Our belief is that meeting a broad range of locally-identified needs helps nonprofits improve the quality of life in their communities. The Community Grant program supports nonprofits that engage their communities in solving local problems. Preference is given to programs that (1) demonstrate a close fit with OCF funding priorities, (2) are preventive rather than remedial, and (3) have community support both in terms of volunteers and dollars. Grant proposals range from modest short-term projects and specific, one-time capital expenses to extended projects that promise long-term benefits for Oregon. Early Childhood Program: Through the Early Childhood Program, OCF supports: early literacy and parenting programs, scholarships for early childhood training and education, initiatives to improve child care quality, research on key early childhood issues and strategies, and forums for information sharing.

**For more information visit:** <http://www.oregoncf.org/receive/grants/grant-opportunities/community-grants>

The Washington Health Foundation

<http://www.whf.org/>

**Due:** Deadlines: March 7 and August 1

**Amount:** \$1,000 to \$15,000

**Description:** 1) Health Homes for All; Young Adults Next When a person and their family has a trusted relationship with a knowledgeable health partner, and this results in timely receipt of proven preventive care, the development of a personal wellness plan, and the compilation of all health records in a single location" 2) Healthy Eating & Active Living In today's society, our lack of opportunity for daily exercise and the convenience of unhealthy foods have led to an epidemic of obesity and preventable chronic diseases. 3) Closing the Health Disparities Gap Health disparities are differences in the incidence or prevalence of health risk factors, illnesses, injuries, deaths or receipt of health services between sub-groups within the population. In Washington, these disparities are prominent between racially, ethnically, economically and educationally disadvantaged individuals and others. 4) Improving Public Health Performance and Capacity State and local public health agencies need clear performance measures to make the most of efforts to re-build their infrastructure for emergency preparedness, control of infectious diseases, environmental health, public health assessment, as well as prevention and treatment of chronic diseases.

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For more information visit: <http://www.whf.org/Grants/HSINGrants.aspx>

**American Cancer Society (ACS)**

<http://www.cancer.org/docroot/home/index.asp>

**Research Scholar Grants in Basic, Preclinical, Clinical and Epidemiology Research**

**Due Date:** April 1<sup>st</sup> and October 15<sup>th</sup>

**Amount:** Awards are for up to four years and for up to \$200,000 per year (direct costs), plus 20% indirect costs.

**Description:** Support investigator-initiated research projects in basic, preclinical, clinical and epidemiologic research.

**For more information visit:** [http://www.cancer.org/docroot/RES/RES\\_0.asp](http://www.cancer.org/docroot/RES/RES_0.asp)

**University of Washington**

**Regional Native American Community Networks – Community Grants, Small**

**Due Date:** On a rolling basis and there are no deadlines

**Amount:** \$750

**Description:** American Indians and Alaska Natives in the targeted 8 states experience disparities in cancer-directed awareness and care compared to other racial/ethnic groups, and are less likely to survive cancer. As part of a grant provided by the National Cancer Institute, the Regional Native American Community Networks Program is seeking to increase cancer-related projects that promote education, prevention, and treatment targeting American Indians and Alaska Natives. The Community Networks Program is seeking applications from community organizations, groups, or individuals to encourage the participation of Tribal communities and Native-focused organizations in these endeavors.

**For more information:**

Grant Inquiries and questions regarding this Community Grant application or process, please contact one of the following staff members: Rose James, PhD [rdjames@u.washington.edu](mailto:rdjames@u.washington.edu) (206)543-6297; Gail Harrell Colfax [gharrell@u.washington.edu](mailto:gharrell@u.washington.edu) (206)543-3268

**The Health Trust**

<http://www.healthtrust.org/>

**Good Samaritan and Health Partnership Grants**

**Due:** Applications accepted on an ongoing basis

**Amount:** See Announcement

**Description:** Good Samaritan Grants are designed to provide short-term funding for grass roots health, prevention, and wellness activities. These grants are awarded in amounts up to \$25,000, and are distributed twice a year to community-based organizations, as well as public and nonprofit health providers. Good Samaritan Grants improve access to health, prevention and wellness services and/or health education for underserved populations in Santa Clara and Northern San Benito Counties. Health Partnership Grants are made to non-profits and are for medically related services, delivered by the hospitals or by community based organizations. These grants seek to foster long-term improvements in community health by funding innovative and effective programs and models of care that have a high potential for obtaining sustainable operating support and significantly improving the quality of life of service beneficiaries. They may provide multiple years of funding, with no specified maximum grant amount. In order to provide maximum leverage, these grants often emphasize disease management and prevention for medically underserved in our community.

**For more information visit:** <http://www.healthtrust.org>

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The Gerber Foundation

<http://www.gerberfoundation.org/>

**Pediatric Health**

**Due:** Grant awards are approved in May and November. Initial letters of inquiry are accepted at any time but should be submitted no later than 5 months prior to these award dates. For the May round submit letters prior to December 1; for the November submit letters prior to June 1.

**Amount:** See Announcement

**Description:** The Gerber Foundation provides funding for national programs which have a significant impact on issues facing infants and young children, pre-birth to age 3.

**For more information visit:** <http://www.gerberfoundation.org/Default.htm>

W.K. Kellogg Foundation

[www.wkkf.org/](http://www.wkkf.org/)

**Health Grants**

**Due Date:** See Announcement

**Amount:** See Announcement

**Description:** Health programming at the Kellogg Foundation focuses explicitly on improving individual and community health, and improving access to and the quality of health care. Our current goal is to promote health among vulnerable individuals and communities through programming that empowers individuals, mobilizes communities, engages institutions, improves health care quality and access, and informs public and marketplace policy. Grant making takes into account the social and economic determinants of health within a person's community, the quality of health institutions within that community, and the policies that determine how health services are organized, provided, and financed.

**For more information visit:** [www.wkkf.org](http://www.wkkf.org)

Myer Memorial Trust (MMT)

[www.mmt.org/](http://www.mmt.org/)

**General Purpose Grants**

**Due:** See Announcement

**Amount:** See Announcement

**Description:** General Purpose Grants support projects related to arts and humanities, education, health, social welfare, community development, the environment and a variety of other activities. Proposals may be submitted at any time under this program, and there are no limitations on the size or duration of these grants.

**For more information visit:** <http://www.mmt.org/>

The Paul G. Allen Family Foundation

[www.pgafoundations.com/](http://www.pgafoundations.com/)

**Grant Programs**

**Due:** Letters of inquiry (LOIs) February 1<sup>st</sup> and July 8<sup>th</sup>

**Amount:** See website

**Description:** The mission of the Paul G. Allen Family Foundation is to transform lives and strengthen communities by fostering innovation, creating knowledge, and promoting social progress. The following are priority program areas:

- Arts and Culture Program
- Community Development and Social Change Program
- Education and Youth Engagement Program
- Science and Technology Innovation Program

**For more information visit:** <http://www.pgafoundations.com/default.aspx>

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**Public Welfare Foundation**  
[www.publicwelfare.org/](http://www.publicwelfare.org/)

**General Grants Program**

**Due Date:** (LOI Required) See Announcement

**Amount:** See Announcement

**Description:** The Foundation's grant making strongly emphasizes support for organizations that include service, advocacy, or empowerment in their approach, with particular interest in efforts that combine two or all three of these elements. Service is vital to remedy specific problems, with successful service programs often being the catalyst for more widespread action through advocacy. Advocacy addresses those specific problems in a systemic way through changes in public policy at the local, state, national, or international levels to enhance and broaden the impact of the Foundation's grant making. Encourages and enables people in need to play leading roles in achieving policy changes and remedying specific problems. We also look for organizations that link their work, or their community and local work, to other efforts to effect broader public policy change.

**For more information visit:** [http://www.publicwelfare.org/first\\_time/online\\_application.asp](http://www.publicwelfare.org/first_time/online_application.asp)

**The M. J. Murdock Charitable Trust**  
[www.murdock-trust.org/](http://www.murdock-trust.org/)

**Health and Human Service, Scientific, and Education Grants**

**LOI:** Required

**Due Date:** On a rolling basis and there are no deadlines

**Amount:** Varies by program

**Description:** The Trust's mission is to enrich the quality of life in the Pacific Northwest by providing grants to organizations that seek to strengthen the region's educational and cultural base in creative and sustainable ways. Education: Projects and programs primarily educational in purpose offered in both formal and informal settings. Emphasis is placed on program enhancement or expansion and new approaches consistent with the institution's mission and resources. Scientific Research: Projects and programs in the natural sciences in which acquisition of new knowledge is the main objective. Training of students in conducting research is an important consideration. Health and Human Services: Projects and programs designed to enhance the quality of life in the region. The Trust supports efforts to preventively meet the physical, spiritual, social, and psychological needs of people, with an emphasis on youth.

**For more information visit:** <http://www.murdock-trust.org/>

**The Allstate Foundation**  
<http://www.allstate.com/foundation/>

**Safe and Vital Communities and Economic Empowerment Grants**

**Due Date:** On a rolling basis and there are no deadlines

**Amount:** Varies by program

**Description:** The Allstate Foundation supports national and local programs that fit within three focus areas. Proposals for program support must address needs within one of the three focus areas to be considered for funding: Safe and vital communities Programs should address: 1) Catastrophe response; 2) Youth anti-violence; 3) Neighborhood revitalization; 4) Teen safe driving Economic empowerment Programs should address: 1) Financial and economic literacy; 2) Insurance education; 3) Empowerment for victims of domestic violence Tolerance, inclusion and diversity.

**For more information visit:** <http://www.allstate.com/Community/PageRender.asp?Page=funding.html>

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**Commonwealth Fund**

[www.commonwealthfund.org/](http://www.commonwealthfund.org/)

**Commonwealth Health Grants**

**Due:** Applications accepted on an ongoing basis

**Amount:** See Announcement

**Description:** The mission of The Commonwealth Fund is to promote a high performing health care system that achieves better access, improved quality, and greater efficiency, particularly for society's most vulnerable, including people with low-incomes, the uninsured, minority Americans, young children, people with disabilities, and the elderly. The Fund carries out this mandate by supporting independent research on health care issues and making grants to improve health care practice and policy. An international program in health policy is designed to stimulate innovative policies and practices in the United States and other industrialized countries. The Commonwealth Fund actively seeks to support projects on innovative approaches to addressing problems within its areas of focus, working in partnership with professionals and organizations in a range of fields.

**For more information visit:** <http://www.cmf.org/programs/programs.htm>

**The Association of American Indian Physicians (AAIP)**

<http://www.aaip.org/>

**High School Students National Native American Youth Initiative, George Washington University - Washington, D.C.**

**Due:** April 16, 2010

**Amount:** See Announcement

**Description:** The Association of American Indian Physicians (AAIP) is now accepting applications from American Indian/Alaska Native (AI/AN) high school students ages 16-18 who have an interest in the health field and/or biomedical research for the 13th Annual Patty Iron Cloud National Native American Youth Initiative (NNAYI). The George Washington University campus in Washington, D.C. will be the site for NNAYI from June 19-27, 2010. Selected high school students will receive a scholarship that covers airfare, lodging and most meals during the NNAYI program.

**For more information visit:** <http://www.aaip.org/?page=AAIPStudents>

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**NIH Changes – Effective January 25, 2010**

**The Peer Review Enhancement Initiative  
Effective January 25, 2010**

**Changes at NIH**

These changes affect ALL competing application: new, renewal, resubmission, and revisions as of January 25, 2010.

For complete detail visit: [http://enhancing-peer-review.nih.gov/restructured\\_applications.html](http://enhancing-peer-review.nih.gov/restructured_applications.html)

**Scoring**

*To improve the transparency of the scoring process:*

- Before a review meeting, assigned reviewers will score applications on the five review criteria (Significance, Investigator(s), Innovation, Approach, and Environment) using a scale of 1-9 (1 = exceptional; 9 = poor).
- Each assigned reviewer will also provide a preliminary overall score using the new 1-9 scale.
- At the meeting, discussed applications will receive an overall score from each eligible (i.e., without conflicts of interest) panel member and these scores will be averaged, multiplied by 10. The possible **priority scores** will thus range from 10-90.

**Critiques**

*To improve the quality of the critiques and to focus reviewer attention on the review criteria:*

- Before the review meeting, in addition to preliminary scoring, assigned reviewers will provide written critiques of the application through an electronic template that will prompt for strengths and weaknesses for each criterion.
- After the meeting, the critiques will be compiled into a summary statement that will be shorter and more focused than current summary statements due to standardized organization and reporting of strengths and weaknesses.
- Discussed applications also will have a summary of the panel's discussion at the meeting.
- All application will receive criterion scores in addition to the reviewers' critiques to help applicants assess whether or not they should submit an amended application.
- NIH has decreasing the number of resubmissions (i.e., amendments) permitted from two to one.

**Shorten and Restructure Applications**

- Restructured application
  - **Research Plan:**
    - Specific Aims: will include new language about the impact that the results of the proposed research will exert; page limit will remain at 1 page
    - Research Strategy: will be created as a new section and will include 3 of the current sections – Background and Significance, Preliminary Studies, and Research Design and Methods
  - **Resources:** The facilities and other resources section will be changed to require a description of how the scientific environment will contribute to the probability of success of the project, unique features of the environment, and for Early Stage Investigators, specifically the institutional investment in the success of the investigator.
  - **Biographical Sketch:** New instructions require a Personal Statement and also provide guidelines for the inclusion of references, limiting the list to no more than 15 (nothing submitted or under review).

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- New instructions including **shorter page limits** – the page limits for the new Research Strategy section generally will be 6 or 12 pages (with an additional 1 page for Specific Aims), according to the chart below. As always, if the FOA requires page limits that differ from the application instructions, the FOA page limits should be followed.

<b>Current Page Limit (Sections 2-5 of the Research Plan)</b>	<b><u>New Page Limits</u> (Research Strategy)</b>
< 25	6
25	12
> 25	<i>Follow FOA Instructions</i>

**Enhanced Review Criteria**

- **Overall Impact.** Reviewers will provide an overall impact score to reflect their assessment of the likelihood for the project to exert a sustained, powerful influence on the research field(s) involved, in consideration of the following five core review criteria, and additional review criteria (as applicable for the project proposed).
- **Core Review Criteria.** Reviewers will consider each of the five review criteria below in the determination of scientific and technical merit, and give a separate score for each. An application does not need to be strong in all categories to be judged likely to have major scientific impact. For example, a project that by its nature is not innovative may be essential to advance a field.
  - **Significance.** Does the project address an important problem or a critical barrier to progress in the field? If the aims of the project are achieved, how will scientific knowledge, technical capability, and/or clinical practice be improved? How will successful completion of the aims change the concepts, methods, technologies, treatments, services, or preventative interventions that drive this field?
  - **Investigator(s).** Are the PD/PIs, collaborators, and other researchers well suited to the project? If Early Stage Investigators or New Investigators, do they have appropriate experience and training? If established, have they demonstrated an ongoing record of accomplishments that have advanced their field(s)? If the project is collaborative or multi-PD/PI, do the investigators have complementary and integrated expertise; are their leadership approach, governance and organizational structure appropriate for the project?
  - **Innovation.** Does the application challenge and seek to shift current research or clinical practice paradigms by utilizing novel theoretical concepts, approaches or methodologies, instrumentation, or interventions? Are the concepts, approaches or methodologies, instrumentation, or interventions novel to one field of research or novel in a broad sense? Is a refinement, improvement, or new application of theoretical concepts, approaches or methodologies, instrumentation, or interventions proposed?
  - **Approach.** Are the overall strategy, methodology, and analyses well-reasoned and appropriate to accomplish the specific aims of the project? Are potential problems, alternative strategies, and benchmarks for success presented? If the project is in the early stages of development, will the strategy establish feasibility and will particularly risky aspects be managed? If the project involves clinical research, are the plans for 1) protection of human subjects from research risks, and 2) inclusion of minorities and members of both sexes/genders, as well as the inclusion of children, justified in terms of the scientific goals and research strategy proposed?
  - **Environment.** Will the scientific environment in which the work will be done contribute to the probability of success? Are the institutional support, equipment and other physical resources available to the

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investigators adequate for the project proposed? Will the project benefit from unique features of the scientific environment, subject populations, or collaborative arrangements?

- **Additional Review Criteria.** As applicable for the project proposed, reviewers will consider the following additional items in the determination of scientific and technical merit, but will not give separate scores for these items.
  - **Protections for Human Subjects.** For research that involves human subjects but does not involve one of the six categories of research that are exempt under 45 CFR Part 46, the committee will evaluate the justification for involvement of human subjects and the proposed protections from research risk relating to their participation according to the following five review criteria: 1) risk to subjects, 2) adequacy of protection against risks, 3) potential benefits to the subjects and others, 4) importance of the knowledge to be gained, and 5) data and safety monitoring for clinical trials.
  - **Inclusion of Women, Minorities, and Children.** When the proposed project involves clinical research, the committee will evaluate the proposed plans for inclusion of minorities and members of both genders, as well as the inclusion of children.
  - **Vertebrate Animals.** The committee will evaluate the involvement of live vertebrate animals as part of the scientific assessment according to the following five points: 1) proposed use of the animals, and species, strains, ages, sex, and numbers to be used; 2) justifications for the use of animals and for the appropriateness of the species and numbers proposed; 3) adequacy of veterinary care; 4) procedures for limiting discomfort, distress, pain and injury to that which is unavoidable in the conduct of scientifically sound research including the use of analgesic, anesthetic, and tranquilizing drugs and/or comfortable restraining devices; and 5) methods of euthanasia and reason for selection if not consistent with the AVMA Guidelines on Euthanasia.
  - **Resubmission Applications.** When reviewing a Resubmission application (formerly called an amended application), the committee will evaluate the application as now presented, taking into consideration the responses to comments from the previous scientific review group and changes made to the project.

**Great Websites to Search for Funding, Other Info, etc.**

**Grants.gov**

[http://www.grants.gov/applicants/find\\_grant\\_opportunities.jsp](http://www.grants.gov/applicants/find_grant_opportunities.jsp)

**Indian Health Service (grants page)**

[http://www.ihs.gov/NonMedicalPrograms/gogp/index.cfm?module=gogp\\_funding](http://www.ihs.gov/NonMedicalPrograms/gogp/index.cfm?module=gogp_funding)

**Rural Assistance Center**

<http://www.raonline.org/>

**Philanthropy Resource Directory**

[http://www.topfoundationgrants.com/lma\\_topgrants/directory/](http://www.topfoundationgrants.com/lma_topgrants/directory/)

**Federal Register**

<http://www.gpoaccess.gov/fr/index.html>

**National Council of University Research Administrators (NCURA)**

<http://www.ncura.edu/resources/agencies.htm>

# OFFICE OF MINORITY HEALTH RESOURCE CENTER

## HIV/AIDS CAPACITY BUILDING AWARD APPLICATION AND PROCEDURES

### Funding Title

Office of Minority Health Resource Center (OMHRC)  
American Indian/Alaska Native HIV/AIDS/STD Tribal Awards

### Funding Source

Office of Minority Health Resource Center

### Announcement Date:

Monday, March 15, 2010

### Application Deadline

Friday, April 16, 2010, 8 pm EDT

### Award Amount

\$20,000

### Number of Awards

**A maximum of 5 Tribal awards will be made.**

### Eligible Applicants

Federally Recognized Tribal Governments and American Indian Tribal Consortia that work with American Indian Federally Recognized Tribal Governments are eligible to apply. To be eligible for an Award, a Tribe or Tribal Consortium:

1. Must be a Federally Recognized Tribe OR;
2. Must possess an agency-specific 501(c)3 federal tax status and work in consortium with a Federally Recognized tribe AND;
3. Must currently provide HIV/AIDS/STD services to American Indians/Alaska Natives;

An application from a consortium of eligible entities must include a signed consortium agreement signed by the eligible entities.

### Application Submission Instructions

- Complete the application and certifications using the attached forms and instructions (Requirements 1 - 11)
- Sign the Certification
  - o The certification must be signed by an individual who has the authority to sign contractual documents on behalf of the applicant.
- Attachment
  - o Copy of federal tax status AND/OR
  - o Copy of your consortium agreement

- E-mail a PDF copy of the completed application to [ebennett@omhrc.gov](mailto:ebennett@omhrc.gov)
- Send the original completed and signed application to:

Evonne Bennett-Barnes  
Capacity Building Specialist  
Office of Minority Health Resource Center  
1101 Wootton Parkway, Suite 650  
Rockville, MD 20852  
E-mail: [ebennett@omhrc.gov](mailto:ebennett@omhrc.gov)

Documents should be sent by U.S Postal Service registered mail, return receipt requested, or by a delivery service such as Federal Express, UPS, or U.S. Postal Service Express Mail.

### Inquiries

Inquiries and questions about this announcement may be made by FAX or e-mail to:

Evonne Bennett-Barnes at [ebennett@omhrc.gov](mailto:ebennett@omhrc.gov) or 301-251-2160 (FAX)

### Notice of Award (*electronic*)

Monday, May 17, 2010, 5 p.m. EDT

### Project Period

June 1, 2010 – June 1, 2011 (Maximum)

Funds may be utilized within any given month during the project period. Individual project duration is based upon approved applications, but must be completed by June 1, 2011.

### Reports

Successful applicants will be required to provide a monthly Progress Report and Final Report to OMHRC. Report formats and due dates will be provided with award letter. All final reports must be 508 Compliant. Information on 508 compliance will be provided along with the Final Report format.

### Background

American Indians/Alaska Natives rank third in rates of new HIV infections among all U.S. races and ethnicities. Many federal initiatives have been implemented, however, the most important and most effective advocacy and leadership comes from Tribes and Tribal partnerships.

The HIV/AIDS/STD Tribal Leadership Initiative is a capacity building, training, and technical assistance project of the OMHRC, funded by the Minority AIDS Initiative, and in

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## HIV/AIDS CAPACITY BUILDING AWARD APPLICATION AND PROCEDURES

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collaboration with the Indian Health Service National HIV/AIDS Program. The Initiative aims to directly address Tribal advocacy of HIV/AIDS and STD awareness and community education, through new or renewed implementation of policy or tribal resolution.

OMHRC was established by the U.S. Department of Health and Human Services, Office of Minority Health in 1987. OMHRC serves as a national resource and referral service on minority health issues. The center collects and distributes information on a wide variety of health topics. OMHRC also facilitates the exchange of information on minority health issues and collaborates with other federal agencies.

### Summary and Purpose

The project goal is to strengthen Tribal programs, policies and partnerships responding to HIV/AIDS/STDs that target American Indians/Alaska Natives. This solicitation invites Tribes to address and develop Tribal resolutions and policy that are focused on HIV/AIDS/STD education, access, treatment or testing. Passing Tribal resolutions or other official actions from the appropriate governing body authorizing programs to establish or re-establish Tribal efforts around HIV/STD awareness, education and testing on tribal lands may reduce STD and HIV transmission. This advocacy is critical to prevention of disease and preservation of generational health and will directly demonstrate Tribal leadership efforts.

The four objectives of the grant are to: (1) enhance or support HIV/AIDS/STD education, awareness and testing in the community, (2) provide funding for HIV/AIDS/STD related activities, (3) pass official tribal resolutions, policies or codes that support HIV/AIDS/STD Tribal programs, HIV screening or other HIV services and (4) expand the HIV/AIDS infrastructure and network for American Indians/Alaska Natives through collaborative and transparent Tribal and Federal partnerships.

Official Tribal action (i.e. policy, code) will increase awareness of this ongoing and critical health issue. It is a direct way to sustain efforts or services, reduce stigma, and illuminate Tribal support of community health.

### Funding Availability

Funds awarded are to assist Tribes in developing, supplementing or enhancing HIV/AIDS/STD related programs and passing Tribal resolutions or policies.

### Application Forms and Instructions

All applications should be prepared by downloading and completing the application forms attached to this announcement. Detailed instructions for completing the application requirements are provided below.

#### 1. Agency Contact Information

Provide name of Tribe or Tribal consortium and the name, address, phone number, fax number, e-mail address of the Tribe's primary contact for this application. Also provide the address of the organization's web site.

If the contact person is different than the President/Chief/Chairperson/Executive Director, or other individual signing the application certification, list those individual names and contact information as well.

#### 2. Background

Briefly describe Tribal government and outline your Tribe's services delivered.

#### 3. Need

Explain the justification for the proposed HIV/AIDS/STD initiative in your community, and identify the target ethnic or racial minority population to benefit from your proposed initiative. Please note that, funds may NOT be used to support grant writing.

#### 4. Proposal

Describe the proposed policy change, program or new project. Describe the project goals and objectives. What will be changed as a result of your proposal?

#### 5. Capacity Building

Discuss how your HIV/AIDS/STD initiative will help to build Tribal awareness about HIV/AIDS/STD among members of your Tribe to provide HIV/AIDS/STD services to your community.

#### 6. Sustainability

Discuss how your Tribe plans to sustain and implement policy and partnerships with OMHRC and IHS after this one time HIV/AIDS/STD Tribal leadership award has been granted.

#### 7. Monitoring and Evaluations

Describe how this HIV/AIDS/STD Tribal award will be monitored and evaluated.

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## HIV/AIDS CAPACITY BUILDING AWARD APPLICATION AND PROCEDURES

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### **8. Timeline**

Submit a timeline for your proposed HIV/AIDS/STD initiative. Your Tribe has until June 1, 2011 to complete the project. List and compile the proposed activities associated with your HIV/AIDS/STD initiative throughout the funding period, monthly. If the duration of your HIV/AIDS/STD initiative is shorter than one year submit a timeline for that particular time period your application is still encouraged.

### **9. Budget**

Submit a line item budget attachment for each proposed activity of your HIV/AIDS/STD initiative.

### **10. Accompanying Documents**

Attach a copy of the Internal Revenue Service (IRS) letter documenting applicant agency holding the 501(c)3 federal tax status, if applicable, AND attach a copy of your Tribal consortium agreement.

### **11. Certification**

Please state affirmatively that the application is true and accurate and that the applicant meets all eligibility requirements set forth in this announcement. This certification must be signed by an official who has the authority to sign contractual documents on behalf of the applicant.

### **Report Dates:**

Monthly progress reports and a final report are required and compliance standards apply.

# OFFICE OF MINORITY HEALTH RESOURCE CENTER

## HIV/AIDS CAPACITY BUILDING AWARD APPLICATION AND PROCEDURES

Requirement 1:

**Agency Contact**

Date:		
Tribe:		
Contact Name:		
Job Title:		
Tribal Affiliation:		
Mailing Address:		
Work phone:		
Fax:		
E-mail Address:		
Web site:		
Would you like to receive information via email? Yes ____ No ____		
Chairperson/Chief/President or other Elected Official:		
Program Director Name:		
Financial Officer Name:		
<b>For Organizations Only:</b>		
When was the organization founded? (please enter month and year)		
Does the organization have a 501(c) 3 status?		
Does the organization have a Letter of Incorporation?		
<b>For Both Tribes and Organizations:</b>		
What is the current HIV/AIDS/STD budget?		
Does the organization/tribe currently receive funding from Office of Minority Health?		
How did you hear about OMHRC?		

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Requirement 2:

### **BACKGROUND**

Mission or Purpose:

Brief History:

Outline of current services delivered:

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### Requirement 3:

**NEED:** Explain the justification for the proposed HIV/AIDS/STD initiative in your community, and identify the target ethnic or racial minority population(s) to benefit from your proposed initiative. Please note that, funds may **NOT** be used for the following purposes: support grant writing

### Requirement 4:

**PROPOSAL:** Describe the proposed program and how policy or Tribal resolutions will be addressed. Describe the goals or objectives to raise awareness in Tribe. A description of how to write SMART objectives can be found on the following website: [http://www.marchofdimes.com/files/SMART\\_objectives.pdf](http://www.marchofdimes.com/files/SMART_objectives.pdf)

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## HIV/AIDS CAPACITY BUILDING AWARD APPLICATION AND PROCEDURES

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Requirement 5:

**CAPACITY BUILDING:** Discuss how your HIV/AIDS/STD initiative will help your tribe to provide HIV/AIDS/STD services to your target populations.

Requirement 6:

**SUSTAINABILITY:** Discuss how your tribe plans to sustain operation after this one time HIV/AIDS/STD mini-grant has been awarded.

Requirement 7:

**MONITORING and EVALUATIONS:** Describe how this HIV/AIDS/STD Award will be monitored and evaluated. Please refer to the measurable objectives as stated in the proposal section to be the basis of the evaluation.

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## HIV/AIDS CAPACITY BUILDING AWARD APPLICATION AND PROCEDURES

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Requirement 8:

**TIMELINE:** Submit a timeline for your proposed HIV/AIDS/STD initiative. Your Tribe or Tribal Consortium has up to June 1, 2010 to complete the project. State all activities associated with your HIV/AIDS/STD initiative on a **monthly** basis. If the duration of your HIV/AIDS/STD initiative is shorter than one year submit a timeline for that particular time period.

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## HIV/AIDS CAPACITY BUILDING AWARD APPLICATION AND PROCEDURES

Requirement 9:

**BUDGET:** Submit a line item budget attachment for your *proposed* HIV/AIDS/STD initiative.

Sample Budget	Proposed Budget
<p><b>HIV/AIDS/STD Brochure</b></p> <p>Graphics Designer            \$2,000                      Printing                         \$3,000</p> <p><b>Supplies</b></p> <p>Laptop Computer             \$2,000                      Printer &amp; Scanner                      \$300                      Ink Cartridges                 \$200                      Memory sticks                 \$100                      Office materials - paper, pens     \$600                      Safer Sex Supplies: condoms, lube                         \$2,000</p> <p><b>Volunteer Incentives</b>             \$400</p> <p><b>Community Event</b>                 \$1,500</p> <p><b>Internet</b>                      To cover internet access and internet                      equipment rental for Resource Center staff</p> <p>\$45 per month x 8 months             \$360</p> <p><b>Personnel Development and Training</b>                      Traveling to tribal meetings</p> <p>\$2,000 for 10 visits                         \$2,000</p> <p>Hotel for trainings                      \$100 per night x 2 nights                 \$200</p> <p style="text-align: right;"><b>TOTAL    \$14,360</b></p>	

**BUDGET NARRATIVE:** Provide a narrative budget justification which describes how the categorical costs are derived. Discuss the necessity, reasonableness, and allocation of the proposed costs. Only the direct costs requested in this application need to be justified. Describe the specific functions of the personnel, consultants, and collaborators (if relevant).

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**BUDGET:** Submit a tribal HIV/AIDS budget describing your health outreach program budgets, if applicable.

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Requirement 10:

**Include Accompanying Documents:**

Attach a copy of the Internal Revenue Service (IRS) letter documenting applicant agency holding the 501(c)3 federal tax status, if applicable, AND attach a copy of your Tribal consortium agreement.

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## HIV/AIDS CAPACITY BUILDING AWARD APPLICATION AND PROCEDURES

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Requirement 11:

### **CERTIFICATION**

The information contained in this application, including all attachments and support materials, is true and accurate to the best of my knowledge. I understand that if I am awarded and accept a Tribal Leadership Award that my acceptance of the award requires a commitment to complete the project as stated in the application and to abide by the administrative requirements set by Office of Minority Health Resource Center.

Print Name and Title of Official:

Signature of Official: \_\_\_\_\_

Date:

# Washington State Department of Health Asthma Program

## Request for Proposals: Tribal Asthma Home Visits Pilot Project

### INTRODUCTION

#### PURPOSE

The Washington State Department of Health Asthma Program is seeking bids from Washington tribes for a tribal asthma pilot program. One Washington tribe will be selected to develop and implement an asthma home visits program, including home environmental assessment and self-management education, for American Indians/Alaska Natives with asthma. The contract is up to \$49,000 a year for approximately four years. This funding is intended to cover the major costs of the project, including staffing and other expenses.

#### ELIGIBILITY

The eligibility requirements for this funding opportunity are:

1. Must be a tribe within the state of Washington with a health clinic
2. The project coordinator and home visitor(s) must be based in the health clinic and have access to medical records
3. The tribe is willing to accept an indirect rate equal to or less than 20% of the total budget
4. Project staff will be provided access to tribal car or mileage reimbursement to assure travel to/from client homes

#### TIMELINE

Funding opportunity announced:	April 5, 2010
Questions due:	April 23, 2010
Questions and answers sent out by DOH:	April 30, 2010
Application deadline:	June 2, 2010
Announce successful bidder:	June 11, 2010
Contract begins:	July 1, 2010 (estimated)

#### BACKGROUND

American Indians/Alaska Natives experience higher asthma rates and more severe asthma than other racial and ethnic groups in Washington. These differences are not fully understood, but may be related to environmental exposures, access to healthcare, and possibly genetic factors. One of the goals of the Asthma Program is to reduce asthma-related health disparities among American Indians/Alaska Natives.

Asthma home visits that address air quality in the home and provide asthma self-management education to patients and caregivers are an evidence-based strategy recommended by the U.S. Preventive Services Task Force's *Community Guide*

(<http://www.thecommunityguide.org/index.html>). Studies of home visits have shown improved health outcomes and quality of life for children with asthma, including reduction of asthma-related emergency department visits, school absenteeism, and symptoms.

This project supports the Asthma Program’s three overarching goals: 1) Reduce the state asthma hospitalization rate. 2) Reduce asthma health disparities. 3) Increase the proportion of people with current asthma receiving self-management education.

**OBJECTIVE**

The goals of this project are to:

1. *Reduce asthma-related health disparities in tribal communities, as measured by emergency department visits, hospitalizations, symptom days, and missed school/work.* The funded tribe will provide home visits to people identified as having moderate-to-severe persistent asthma within the health clinic service area and track changes in self-management behaviors, symptoms, quality of life, and use of urgent/emergency healthcare.
2. *Build skills and capacity within Washington tribes to address asthma.* The funded tribe will receive training in home environmental assessment, asthma self-management education, and other skills. This will include trainer education so that tribal staff/members will be able to train others within the tribe. The funded tribe will adapt materials from other asthma home visit programs so that they are culturally relevant for that specific tribe.
3. *Develop an effective, replicable, and sustainable model for a tribal asthma home visit program.* DOH will work with the funded tribe to create a “guidebook” to help other tribes develop their own asthma home visits program. This guidebook will include steps for each phase of the project; project protocols; patient, provider, and staff/volunteer education materials that can be further adapted by each tribe; data collection tools; best practices; and lessons learned.

**PROJECT ACTIVITIES**

This project involves adaptation of an evidence-based public health intervention. Use of project funds is limited to the specific activities that will support the project goals above (additional funding restrictions are listed below). DOH will provide support and technical assistance to make sure that cultural adaptations of materials and activities stay true to the original project design. DOH will also assist with project evaluation and development of the guidebook. The funded tribe will be expected to work closely with the DOH project coordinator.

The main project activities include:

<b>Activity</b>	<b>Estimated Timeline</b>
Funded tribe hires/designates a project lead within the health clinic	August 30, 2010
Tribe engages community participation: <ul style="list-style-type: none"> <li>• Present to tribal council and health clinic staff</li> <li>• Gets tribal/community members’ input on materials and project processes to improve cultural relevance (could include community events, advisory council, focus groups, etc.)</li> <li>• Build relationships and communication/referral/service delivery</li> </ul>	September 1 – October 31, 2010

processes with related tribal and non-tribal programs (housing, tobacco, etc.)	
Develop culturally appropriate program materials and processes: <ul style="list-style-type: none"> <li>• Adapt existing patient and staff education materials</li> <li>• Adapt existing home visit and data collection processes</li> <li>• Develop referral and reporting processes with clinic’s healthcare provider(s)</li> <li>• Develop evaluation design in collaboration with DOH</li> <li>• Set up data collection/analysis system (no patient data will be shared with DOH - only summarized data)</li> </ul>	September 1 – December 31, 2010
Implement project: <ul style="list-style-type: none"> <li>• Deliver asthma home visits to people with moderate-to-severe persistent asthma</li> <li>• Conduct regular community engagement activities</li> <li>• Maintain partnerships and coordination of care with healthcare providers and other programs</li> <li>• Conduct client recruitment and retention activities</li> <li>• Track services delivered and changes in self-management behaviors, quality of life, symptoms, and use of urgent/emergency healthcare</li> <li>• Report data back to healthcare providers</li> <li>• Conduct ongoing evaluation and improvement</li> </ul>	January 1, 2011 – August 31, 2014
Final Evaluation: <ul style="list-style-type: none"> <li>• Work with DOH to conduct final evaluation of project outcomes</li> </ul>	January 1 – August 31, 2014
Final product: <ul style="list-style-type: none"> <li>• Work with DOH to develop tribal program implementation guidebook</li> </ul>	January 1 – August 31, 2014

## FUNDING

This project is funded by U.S. Centers for Disease Control and Prevention (CDC) Cooperative Agreement #1U59EH000513-01. Up to \$49,000 per year is available for approximately four years. Funding will be renewed yearly during that period based on successful completion of contracted work. Funding is subject to CDC restrictions (see below).

## FUNDING RESTRICTIONS

CDC asthma funds may not be used for: research; patient clinical care; personal health services, medications, medical devices (such as spacers or peak flow meters), or other costs associated with the medical management of asthma; asthma screenings; construction; items such as pillow case/mattress covers, vacuum cleaners, cleaning supplies, or remediation projects; fees to take the Asthma Educator Certification exam; promotional items such as t-shirts, pens, etc; furniture or equipment. The selected tribe may not use funding from this contract to supplant other funds.

DOH will provide technical assistance in seeking additional sources of funding or support for allergen-reduction supplies and other needed items not covered under this funding opportunity.

#### PROJECT PERIOD

Funding is expected to begin July 1, 2010 (estimated) and continue through August 31, 2014.

#### QUESTIONS

Please direct any questions about this funding opportunity to:

Marci Getz, Asthma Disparities Project Coordinator

[marci.getz@doh.wa.gov](mailto:marci.getz@doh.wa.gov)

(360) 236-3856

***Deadline to submit questions:*** April 23, 2010, 5:00 p.m.

#### HOW TO APPLY

Please send completed application and attachments to:

Marci Getz, Asthma Disparities Project Coordinator

[marci.getz@doh.wa.gov](mailto:marci.getz@doh.wa.gov)

***Due date:*** Wednesday, June 2, 2010; no applications will be accepted after 5pm on 6/2/10

***Please note:*** Applications must have the signature of a Tribal Representative **and** the Health Clinic Director to be accepted-please see Signature Page

*Applications must be submitted via email.* Letters of support and signature page may either be scanned in and included in the emailed application or faxed separately to (360) 236-3708 (*letters and signature page only*). If sending a fax, please put Attention: Marci Getz on the cover page.

Before you submit your application please make sure you have included the following:

- Completed Application Form (attachment)
- Budget narrative
- Signature Page
- Letters of support

#### SCORING

Applications will be scored according to the criteria described in the attached document, "EvaluationCriteria\_TribalAsthmaProject\_DOH\_April2010".

## **Statement of Work TEMPLATE: Tribal Asthma Home Visits Pilot Project Washington State Department of Health Asthma Program**

The Washington State Department of Health Asthma Program will contract with one Washington tribe to conduct a pilot asthma home visit project to reduce the asthma-related health disparities experienced in tribal communities and to build capacity within the tribes to address asthma.

**Task 1:** Contractor will hire or designate a project coordinator. The project coordinator will write a proposed work plan for the project. Completion will be demonstrated by the following:

- A project coordinator is hired or designated for this project; if new hire, submit resume
- Tribe conducts or documents background checks for the project coordinator and any staff who will be providing home asthma visits. Background checks for project staff may not include any of the following violations of the law: domestic violence, child abuse, sexual assault, and/or other violent crimes
- Office space in the medical clinic and access to medical records is provided to the project coordinator
- Yearly work plan completed and submitted to DOH using supplied template (see attached document titled “WorkPlanTemplate\_TribalAsthmaProject\_DOH\_April2010”)

**Deliverable:** Submit the name, contact information, and resume of the project coordinator to DOH contact manager

**Due date:** July 30, 2010

**Deliverable:** Submit copy of proposed year one work plan for DOH review and approval

**Due date:** August 31, 2010

**Deliverable:** Submit copy and certification of background checks to DOH contract manager. The tribe will maintain copies of the back ground checks on their premises

**Due date:** July 30, 2010 and continuously throughout the project

**Deliverable:** Submit, on a quarterly basis, a brief summary of progress towards work plan activities.

**Due date:** Quarterly through August 31, 2014. Specific dates to be determined upon execution of contract.

**Payment:** TBD

**Task 2:** Contractor will coordinate a meeting between tribal and DOH staff, at the tribe, with the purpose of DOH reviewing the grant with the tribe and the tribe orienting DOH staff to the tribal community. Participants should include the project coordinator, health educators, the identified medical staff person who will champion this program, and DOH staff.

**Deliverable:** Submit a copy of meeting minutes, including changes that need to be made to the work plan, and any future actions that with group has agree to work on, to DOH contract manager.

**Date due:** August 20, 2010

**Task 3:** Contractor will engage the community through the following:

- Conduct community engagement activities according to plan timelines
- Document process and community feedback received and how the feedback was incorporated
- Contractor will include the DOH contract manager in community discussions/meetings with the goal of working collaboratively and to share expertise

**Deliverable:** On a quarterly basis, contractor will submit documentation (examples: sign-in sheets or meeting minutes) that community engagement tasks have been completed according to timeline.

**Date due:** Quarterly through August 31, 2014. Specific dates to be determined upon execution of contract.

**Payment:** TBD

**Task 4:** Contractor will promote the project and recruit clients, according to the work plan developed under Task 1, through the following:

- Contractor will orient clinic staff and internal and external partners to the project
- Contractor will work with clinic staff and partners to develop and implement referral and service delivery processes, to include:
  - Systems for referring clients to the home visits program
  - A system to ensure that data from the home visits gets back to the healthcare providers and into the patient's medical chart/electronic medical record
  - Systems to coordinate care and link clients to other needed services
- Processes will be documented through written policies and procedures

**Deliverable:** Submit documentation of the referral and service delivery processes developed with the medical clinic and partners to DOH contract manager prior to implementation.

**Date due:** December 1, 2010

**Deliverable:** Submit, on a quarterly basis, a brief summary of contacts and collaborations with related programs.

**Date due:** Quarterly through August 31, 2014. Specific dates to be determined upon execution of contract.

**Payment:** TBD

**Task 5:** Contractor will develop program materials and protocols. Activities will include:

- Compile and adapt existing evidence based patient and staff asthma education materials for cultural appropriateness
- Review and adapt the King County asthma home visits protocols, which will be supplied by DOH, for cultural appropriateness. Include and document community and DOH feedback throughout the adaptation process
- Submit materials and protocols to DOH for review and approval prior to use

**Deliverable:** Submit documentation of process used to obtain feedback, including how the feedback was incorporated. Submit draft of materials and protocols to DOH contract manager for review and approval, once approved submit finalized copy.

**Date due:** December 1, 2010

**Payment:** TBD

**Task 6:** Contractor will evaluate the program with support from DOH contract manager and evaluator. The following will be completed as part of that process:

- Contractor will meet with both DOH contract manager and evaluator to develop the evaluation design, which will include adaptation of the King County Healthy Homes Project evaluation tools
- Contractor will obtain and incorporate community input into the design of the evaluation. Contractor will document process used to obtain feedback, including how the feedback was incorporated.
- Within the first six months of service delivery the contractor will evaluate the following:
  - Effectiveness of asthma home visits materials and protocols
  - Effectiveness of referral and data communication processes
  - Feasibility of gathering and documenting outcome measures
  - Short term behavioral, health, and quality of life outcomes
- The contractor will conduct and document ongoing evaluation and process improvement on the above measures, including longer term outcomes, throughout the contract period.

**Deliverable:** Contractor will submit the evaluation design to DOH contract manager for review and approval prior to use. Contractor will submit documentation of community feedback process.

**Date due:** November 19, 2010

**Deliverable:** Contractor will submit a written summary of ongoing evaluation findings and process improvements that have been put in place

**Date due:** July 31, 2011 and quarterly after that.

**Payment:** TBD

**Task 7:** Contractor will develop a data collection system, with support from DOH contract manager.

- The data collection system will ensure the following:
  - Adherence to confidentiality of participants
  - Consistency in the way data is obtained and reported
- The data system must include a way to track the following measures for each client:
  - Number of home visits completed
  - Topics addressed at each visit
  - Symptoms, health care utilization, quality of life, and behavioral measures according to protocols established in Task 5

**Deliverable:** Contractor will submit a copy of the data collection system, for the asthma home visits project to DOH contract manager for review and approval prior to use.

**Date due:** December 10, 2010

**Payment:** TBD

**Task 8:** Tribal staff involved in the project will be required to obtain basic training in asthma education and home environmental assessments or to demonstrate proficiency in those areas if they've already had training/experience. They will also be required to obtain continuing training throughout the program. DOH will coordinate and pay for these trainings.

**Deliverable:** Contractor will submit the following to the DOH contract manager: list of asthma training(s) that the project coordinator is signed-up for, proof of attendance, and/or a copy of the certificate(s) of completion. Contractor will also submit copies of receipts for training and any cost associated, to DOH contract manager.

**Date due:** December 12/31/2010 for initial training and ongoing after that

**Task 9:** Year 1, contractor will deliver asthma home visits to \_\_\_ clients. Number of clients served will increase during subsequent years, and will be determined during development of yearly work plan. Home visits will be delivered according to the work plan developed under Task 1. This will include:

- Delivery of services that consistently follow protocols established in Task 5
- Activities to retain clients throughout the course of the intervention
- Contractor will track the following data measures for each client enrolled in the program: Symptoms, health care utilization, quality of life, and behavioral changes

**Deliverable:** Contractor will submit data summaries to DOH on a quarterly basis.

**Date due:** Quarterly through August 31, 2014. Specific dates to be determined upon execution of contract

**Payment:** TBD

**Task 10:** Contractor will collaborate with DOH to conduct a final evaluation of project outcomes. Activities will include:

- Contractor will produce and submit a final data summary to DOH contract manager
- Contractor will write and submit a final qualitative summary of project challenges/barriers, lessons learned, and best practices/success stories
- DOH contract manager will draft a final evaluation document and submit to contractor for community review
- Contractor will obtain and document community feedback regarding the draft evaluation
- DOH contract manager will finalize evaluation document and submit to contractor

**Deliverable:** Contractor will submit final data and qualitative summary to DOH contract manager.

**Date due:**

**Deliverable:** Contractor will submit documentation of community feedback on the draft evaluation to DOH contract manager.

**Date due:**

**Payment:** TBD

**Task 11:** Contractor will collaborate with DOH to develop a tribal program implementation guidebook. Activities will include:

- Contractor will compile and submit final program materials to DOH contract manager
- Contractor will document and submit final program protocols/processes to DOH contract manager, including:
  - The home visit protocols
  - Use of incentives
  - Recruitment (strategies, advertisement materials, etc.)
  - The methods of and feedback from the community engagement opportunities
  - Referral system (both to and from healthcare providers)
  - Collaborations with other internal and external partners
  - Evaluation design
  - Data collection tools/forms
- DOH contract manager will draft guidebook and submit to contractor for community review
- Contractor will obtain and document community feedback regarding draft guidebook
- DOH contract manager will finalize guidebook and submit to contractor

**Deliverable:** Contractor will submit final program materials and documentation of protocols/processes to DOH contract manager.

**Date due:**

**Deliverable:** Contractor will submit documentation of community feedback on the draft guidebook to DOH contract manager.

**Date due:**

**Payment:** TBD

## Work Plan TEMPLATE: Tribal Asthma Home Visits Pilot Project

<b>Goal Area 1: Obtain ongoing community engagement and feedback</b>		
Activities	Timeline	Source of data & method of documentation
<b>Goal Area 2: Recruit and retain program participants</b>		
Activities	Timeline	Source of data & method of documentation
<b>Goal Area 3: Develop culturally appropriate materials and home visit protocols</b>		
Activities	Timeline	Source of data & method of documentation
<b>Goal Area 4: Evaluate the program</b>		
Activities	Timeline	Source of data & method of documentation
<b>Goal Area 5: Collect and analyze data</b>		
Activities	Timeline	Source of data & method of documentation
<b>Goal Area 6: Assure staff expertise and quality of services</b>		
Activities	Timeline	Source of data & method of documentation
<b>Goal Area 7: Deliver asthma home visits to (#) people with moderate-to-severe persistent asthma</b>		
Activities	Timeline	Source of data & method of documentation
<b>Goal Area 8: Coordinate services with healthcare providers and partners</b>		
Activities	Timeline	Source of data & method of documentation

# APPLICATION FORM

## Tribal Asthma Home Visits Pilot Project Washington State Department of Health Asthma Program

### Eligibility:

1. A Washington State Tribe with a health clinic
2. Project coordinator & home educator are centered in the health clinic with access to medical records
3. The tribe is willing to accept an indirect rate equal to or less than 20% of the total budget
4. The tribe will provide a tribal car or mileage reimbursement to staff providing asthma home visits
5. If the answer is no for any of the above (1-4), then the tribe is not eligible to apply.

### Application Questions

1. Please describe your tribe:
  - How many people does this clinic serve?
    - What percentage is Native American?
  - What percentage of clinic patients has been diagnosed with moderate to severe asthma?
    - Estimate number of households you will provide asthma home visits to, annually:
2. Please share the current and past asthma work of the tribe(please check all that apply):

	<b>Current</b>	<b>Past</b>
Clinical	<input type="checkbox"/>	<input type="checkbox"/>
Patient education	<input type="checkbox"/>	<input type="checkbox"/>
Asthma in-home visits	<input type="checkbox"/>	<input type="checkbox"/>
Community awareness	<input type="checkbox"/>	<input type="checkbox"/>

Environmental health:

Indoor air quality

Pest control

General Housing

Other:

- o Please briefly describe the activities and outcome(s) of the above listed asthma work:

3. a. Do you have staff in the clinic with expertise in asthma? If so, please identify the area of expertise:

Asthma education  Home visits  Other (please describe):

- b. If yes please list name(s), job title(s), and specific training in asthma & the year training was completed:

4. Does the tribe have the following in place to support this program (please check all that apply):

- Office space in the medical clinic
- Fiscal support (such as contracting support, accounting, etc.)
- An individual computer
- Phone
- Access to nearby copying/printing equipment
- Access to tribal car or mileage reimbursement to assure travel to/from client homes for the staff providing asthma home visits

5. Please describe any existing financial and structural support for this work (examples: other funding sources, existing referral process for asthma services, etc.):

6. a. Will a current staff member be designated as the project coordinator?  Yes  No
- o If yes, please include their education level, past work experience, and the qualifications they have for this position:

**OR**

Will you be hiring a project coordinator  Yes  No

- If yes, please provide the desired qualifications for the position and the anticipated hire date:
  - Please indicate how many reference checks are conducted for new hires
  - b. Please identify the percentage of time the coordinator will be able to dedicate to this project, on a weekly basis:
  - c. Submit copy of project coordinator job description:
7. Who will provide the actual home visits, and what are their qualifications to conduct this activity?
  8. Does this program have a medical provider champion within the clinic? If so, please describe how this person intends to support the program (include letter of support):
  9. Please describe the process that the clinic and other tribal programs will use to a) identify people with moderate-to-severe asthma and b) refer them to the asthma home visits program:
  10. Please describe the process the project coordinator and/or the asthma home visit staff will use to ensure that information from the home visits will get back to the healthcare providers and into the patient's medical chart/electronic medical record:
  11. Does the tribe have the following **internal** programs/partners? Please check all that apply:
    - Tobacco
    - Housing
    - Weatherization
    - Environmental health:
      - Indoor air quality
      - Pest control
      - General Housing
    - Chronic disease self-management
    - Public Health Nurse
    - Other related programs (please describe):
  - b. Please describe how the tribal asthma home visits program will work with these programs/partners (include letters of support):
  - c. Please describe the tribe's **external** partners and how they will support the project (include letters of support):

12. This project involves adaptation of an evidence-based asthma home visits project. This project requires very specific steps to do that. The tribe will make some adaptations to the existing model to ensure cultural appropriateness. Please answer the following question:
- Is the tribe willing to work closely with the DOH project coordinator on procedures and adaptations, prior to beginning the home visits and throughout the project? Please check an answer:  Yes  No
13. This project is intended to be community based. Please describe:
- how the tribe will engage the community to help make the program protocols and materials culturally appropriate and relevant:
  - how you will build community awareness of asthma and the availability and value of home visits:
14. Some of the challenges of home visit programs include gaining trust in order to be invited into clients' homes and retaining clients over the course of multiple visits.
- Please describe any past experience conducting home visit programs. Please include past successes and challenges, including how challenges were addressed and ideas for building trust. If no past experience in providing home visit programs, please describe how you would address these challenges:
  - Please describe how the Department of Health (DOH) could support the community building process for this project:

## **SCORING**

### **BUDGET NARRATIVE**

In a separate document, please provide a detailed, line-item budget justification of the funding amount requested to support activities to be carried out in the first year budget (estimated July 1, 2010 through June 30, 2011). For all personnel, please include the position title, name of staff (or indicate if staff will need to be hired to fill position), brief position description, hourly pay rate, and the number of hours per week that will be dedicated to the project. Please make sure that the following categories are included:

- Direct costs:
  - Personnel/salary
  - Fringe benefits
  - Travel
  - Materials, supplies, and equipment (may include incentives)
  - Other
- Indirect costs (note that the indirect rate should be equal or less than 20% of the total budget) :

- Office space
- Utilities
- Accounting
- Administrative support

## Evaluation Criteria: Tribal Asthma Home Visits Pilot Project

Washington State Department of Health Asthma Program

Evaluation Criteria	Points
<p><b>Eligibility Criteria</b></p> <ol style="list-style-type: none"> <li>1. A Washington State Tribe with a health clinic</li> <li>2. Project coordinator &amp; home visitor(s) are centered in the health clinic with access to medical records</li> <li>3. The tribe is willing to contract at a rate equal to or less than 20% for the indirect funding rate (RW to get the ok for this)</li> <li>4. Access to tribal provided car or mileage reimbursement to assure travel to/from client homes for the staff providing asthma home visits</li> <li>5. If the answer is no for any of the above (1-5) then the tribe will not qualify</li> </ol>	<p>If answer is no to any of the eligibility criteria then the tribe will not qualify and should not complete an application</p>
<b>Application Questions</b>	
<ol style="list-style-type: none"> <li>1. Please describe your tribe: <ul style="list-style-type: none"> <li>• How many people does this clinic serve?</li> <li>• What percentage is Native American?</li> <li>• What percentage of clinic patients has been diagnosed with asthma?</li> <li>• Estimate number of households you will provide asthma home visits to, annually:</li> </ul> </li> </ol>	<p>No points will be given to this question, but the answers may affect selection decision</p>
<ol style="list-style-type: none"> <li>2. Please share the current and past asthma work of the tribe (please check all that apply): <ul style="list-style-type: none"> <li>• Clinical</li> <li>• Patient education</li> <li>• Asthma in-home visits</li> <li>• Community awareness</li> <li>• Environmental health, such as: <ul style="list-style-type: none"> <li>○ Indoor air quality</li> <li>○ Pest control</li> <li>○ General housing</li> </ul> </li> <li>• Other: _____</li> </ul> <p>Please briefly summarize the activities and outcome(s) of the above listed asthma work: _____</p> </li> </ol>	<p><b>17 pts possible</b></p> <p>1 pt for each box checked &amp; 0-5 pts possible for the outcomes section</p>
<ol style="list-style-type: none"> <li>3. a. Do you have staff in the clinic with expertise in asthma? If so, please identify the area of expertise: <ul style="list-style-type: none"> <li>-Asthma education</li> <li>-Home visit</li> <li>-Other (please describe):</li> </ul> </li> </ol>	<p><b>10 pts possible</b></p>

## Evaluation Criteria: Tribal Asthma Home Visits Pilot Project

Washington State Department of Health Asthma Program

<p>b. If yes, please list name(s), job title(s), and specific training in asthma &amp; the year training was completed.</p>	<p>No= 0, Yes= 5, plus: 0-5 possible pts based on what the expertise is &amp; how current the training</p>
<p>4. Does the tribe have the following in place to support this program (please check all that apply):</p> <ul style="list-style-type: none"> <li>• Office space in the medical clinic</li> <li>• Fiscal support (such as contracting support, accounting, etc)</li> <li>• An individual computer</li> <li>• Phone</li> <li>• Access to nearby copying/printing equipment</li> <li>• Access to tribal provided car or mileage reimbursement to assure travel to/from client homes for the staff providing asthma home visits</li> <li>• Access to Electronic Medical Records (EMR) or the equivalent for reporting back to primary care provider</li> </ul>	<p><b>6 pts possible</b></p> <p>1 pt for each.</p> <p>Note: if applicant answers no to either the office space or transportation than they will be disqualified</p>
<p>5. Please describe the existing financial and structural support for this work (examples: other funding sources, existing referral process for asthma services, etc.):</p>	<p><b>0-10 pts possible</b></p>
<p>6. Who will be the project coordinator? Include their education level &amp; past work experience (If that person is not hired yet, what are the desired qualifications for this position)? In addition, please identify the percentage of time the coordinator will be able to dedicate to this project weekly basis:</p>	<p><b>0-5 pts possible</b></p>
<p>7. Please describe who will provide the actual home visits and their qualifications to conduct this activity:</p>	<p><b>0-20 pts possible</b></p>
<p>8. Does this program have a medical provider champion? Please describe how this person intends to support the program (include letter of support):</p>	<p><b>0-15 pts possible</b></p>
<p>9. Please describe the process that the clinic and other tribal programs will use to make referrals for the asthma home visits program:</p>	<p><b>0-15 pts possible</b></p>
<p>10. Please describe the process the project coordinator and/or the asthma home visit staff will use to ensure that information will get back to the healthcare providers and into the patient's medical chart/electronic medical record:</p>	<p><b>0-10 pts possible</b></p>

## Evaluation Criteria: Tribal Asthma Home Visits Pilot Project

Washington State Department of Health Asthma Program

<p>11. Does the tribe have the following internal programs/partners(please check all that apply):</p> <p>a. -Tobacco          -Housing          -Weatherization          -Environmental health:              -Indoor air quality              -Pest control              -General housing          -Chronic disease self-management          -Does the tribe have a Public Health Nurse          -Other related programs, please describe</p> <p>b. Please describe how the tribal asthma home visits program will work with these programs/partners (include letters of support):</p> <p>c. Please describe the tribe's external partners and how they will support the project (include letters of support):</p>	<p><b>10 pts possible</b></p> <p>a. No pts</p> <p>b. 0-5 possible pts, based on # &amp; quality of response</p> <p>c. 0-2 pts possible</p>
<p>12. This project involves adaptation of an evidence -based asthma home visits project. This project requires very specific steps to do that. The tribe will make some adaptations to ensure cultural appropriateness. Please answer the following questions:</p> <p>a. Is the tribe willing to work closely with the DOH project coordinator on procedures and adaptations, prior to beginning the home visits and throughout the project?          Please check an answer: Yes or No</p>	<p><b>10 pts possible</b></p> <p>No= 0 pts          Yes = 10 pts</p>
<p>13. This project is intended to be community based :</p> <p>a. Please describe how the tribe would engage the community to help make the program protocols and materials culturally appropriate and relevant:</p> <p>b. Please describe how you will build community awareness of asthma and the availability and value of home visits:</p>	<p><b>15 pts possible</b></p> <p>a. 0-5 pts possible          b. 0-10 pts possible</p>
<p>14. Some of the challenges of home visit programs include gaining trust in order to be invited into clients' homes and retaining clients over the course of multiple visits.</p> <p>a. Please describe any past experience conducting home visit programs. Please include past successes and challenges, including how challenges were addressed and ideas for building trust. If no past</p>	<p><b>20 pts possible</b></p> <p>a. 0-15 pts possible</p>

## Evaluation Criteria: Tribal Asthma Home Visits Pilot Project

Washington State Department of Health Asthma Program

<p>experience in providing home visit programs, please describe please describe how you would address these challenges:</p> <p>b. Please describe how the Department of Health (DOH) could support the community building process for this project:</p>	<p>b. 0-5 pts possible</p>
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**Total possible points: 174**

# SIGNATURE PAGE

## Tribal Asthma Home Visits Pilot Project Washington State Department of Health Asthma Program

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Title & Signature of authorized Tribal Representative \_\_\_\_\_ Date \_\_\_\_\_

For the Medical Clinic Director:

Please either check the box below or submit a separate letter of support addressing the following:

- The mission of your clinic and how this project fits in with the goals and objectives of your clinic and/or agency

OR

I understand the eligibility criteria and the importance of the collaboration between this project and the clinic in order for the success of the program.

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Signature of the Health Clinic Director \_\_\_\_\_ Date \_\_\_\_\_

*NOTE:* Both the signatures of a Tribal Representative and the Health Clinic Director are required for applications to be reviewed.