

MINIMUM QUALIFICATIONS:

- Have and maintain current Washington State Counselor's License.
- Apply for and maintain provider enrollment with Medicaid, Medicare, Kitsap Physician's Services, Regence, and others as needed.
- Have a minimum three (3) year's experience in Counseling family, groups, and individuals.
- Current adult and child CPR certification.
- Ability to maintain strict confidentiality of patient information.
- Strict adherence to professional standards of ethics and quality assurance.
- Experience in working with American Indians, Alaska Native people (preferred).
- Completed graduate education in Counseling, Mental Health, Psychology or psychiatry (MA, MSW, or Ph.D. required).
- Ability to plan, organizes, and prioritizes duties and functions.
- Maintain a working knowledge of appropriate use and interactions of psychotropic drugs.
- Ability to apply timely, appropriate, and effective priority Mental Health Services.
- Minimum of 1 year experience in a supervisory capacity; 3 years preferred.
- The ability to express thoughts clearly in verbal and written communications.
- Ability to establish and maintain effective working relationships.
- Ability to work independently, makes decisions, and maintains program wide goals and priorities.
- Ability to successfully pass a criminal background check.
- Good personal hygiene and grooming.
- Indian preference in hiring, in accordance with P.L. 93-638.

Other Considerations:

- **Must be able to comply with the Lower Elwha Klallam Tribe personnel policy and procedures, including the Drug Free Workplace**

PHYSICAL REQUIREMENTS: Stamina to work 40 hours per week primarily in an office setting; ability to reach and squat for filing purposes; must be able to establish a comfortable working relationship with clients; able to work with angry and/or abusive clients; must be available for crisis intervention and travel; ability to ensure maintenance of confidential information.

With all positions of the Lower Elwha Klallam Tribe this position is Indian Preference in hiring, in accordance with P.L. 93-638.

OPENING DATE: October 6, 2011

CLOSING DATE: October 21, 2011

CONTACT: Lower Elwha Klallam Tribe, 2851 Lower Elwha Road, Port Angeles, WA 98363

Tel: 360.452.8471