



# PUYALLUP TRIBAL HEALTH AUTHORITY EMPLOYMENT OPPORTUNITIES

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## ACCOUNTING

Position: ACCOUNTANT

Closes: Open Until Filled

Bachelors Degree in Accounting from an accredited institution. Five (5) years of accounting experience with working knowledge of not-for-profit and/or government accounting.

## BILLING

Position: BILLING ASSISTANT-Part Time (.5FTE)

Closes: Open Until Filled

High School diploma or GED. Two years of recent experience as a billing clerk or graduation from a Medical Billing program with a minimum of three months experience in a medical billing department. Intermediate proficiency with Microsoft office products.

## KWAWACHEE COUNSELING CENTER

Position: COUNSELOR III GENERALIST

Closes: Open Until Filled

Masters Degree in Human Services related field plus three (3) years experience in the behavioral health field. Current Washington State license as a Mental Health Counselor, Social Worker, or Marriage & Family Therapist required. Current CPR/BLS certification.

## MEDICAL

Position: PHYSICIAN

Closes: Open Until Filled

Doctorate of Medicine or Osteopathy from an accredited institution. Board certified (or eligible to sit for exam) in family practice or appropriate field. Licensed to practice medicine in the State of Washington. Current certification in ACLS.

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## HOW TO APPLY

A Puyallup Tribal Health Authority employment application must be completed for each position applied for by 5:00 p.m. on the closing date. PTHA has Indian preference hiring according to the law.

Continuous recruitments for which a closing date is not listed may close at anytime. Positions may be added or deleted at any time. All listed positions require applicants to acknowledge and sign a background check. For application forms and information on job openings, please contact:

Puyallup Tribal Health Authority  
Human Resources Department  
2209 East 32<sup>nd</sup> Street  
Tacoma, WA 98404

Phone: (253) 593-0232, Ext. 516  
Fax: (253) 593-3479  
Job-line: (253) 593-0101  
Email: [HR@eptha.com](mailto:HR@eptha.com)  
Website: [www.eptha.com](http://www.eptha.com)

Due to the large number of applications that may be received, not everyone who applies for a vacant position will be interviewed. Those applicants who have been interviewed will receive notification when the position is filled or closed. PTHA is a tax exempt, non-profit organization.