



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce that it is seeking applications for funding under the Indian Alcohol and Substance Abuse Program. This program furthers the Department's mission by assisting tribal jurisdictions in improving their criminal justice systems and reducing substance abuse.

Indian Alcohol and Substance Abuse Program FY 2008 Competitive Grant Announcement

Eligibility

Applicants are limited to federally recognized tribal governments, including Alaska Native villages and corporations, and authorized intertribal consortia. Tribes receiving FY 2006 or FY 2007 grants through this program are not eligible to apply for supplemental funding in FY 2008. (See "Eligibility," page 1)

Deadline

All applications are due by 8:00 p.m. e.t. on February 14, 2008
(See "Deadline: Applications," page 1)

Contact Information

For assistance with the requirements of this solicitation, contact: Rebecca Rose, Policy Advisor, at 202-514-0726 or rebecca.rose@usdoj.gov.

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

Grants.Gov number assigned to announcement: BJA-2008-1741
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Indian Alcohol and Substance Abuse Program CFDA #16.616

Overview of the Indian Alcohol and Substance Abuse Program

Established by Public Law 106-553, the Indian Alcohol and Substance Abuse Program (IASAP), administered by the Bureau of Justice Assistance (BJA), provides funding and technical assistance to federally recognized tribal governments to plan, implement, or enhance tribal justice strategies to address crime issues related to alcohol and substance abuse. Priority continues to be placed on controlling and preventing the methamphetamine problem in Indian Country.

Deadline: Registration

Registering with Grants.gov is a one-time process; however, if you are a first-time registrant, it could take up to several weeks to have your registration validated and confirmed and to receive your user password. It is highly recommended you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline specified. There are three steps that you must complete before you are able to register: 1) register with Central Contractor Registry (CCR), 2) register yourself as an Authorized Organization Representative (AOR), and 3) be authorized as an AOR in your organization. For more information, go to www.grants.gov. **Note: Your CCR registration must be renewed once a year. Failure to renew your CCR registration will prohibit submission of a grant application through Grants.gov.**

Deadline: Applications

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on February 14, 2008.

Eligibility

Pursuant to 28 U.S.C. § 524 note, applicants are limited to federally recognized tribal governments, including eligible Alaska Native villages and corporations,¹ and authorized intertribal consortia (see 25 U.S.C. § 450b[e]). For a recent list of federally recognized tribes see Vol. 72, No. 55, of the *Federal Register*, [pp. 13648-13652](#).

Under this solicitation, a tribal government or intertribal consortium may submit only one application—a tribal government may not be part of two applications—and only one tribal government may serve as the applicant agency for an intertribal consortium.

¹ In Alaska, funds awarded through this program to the tribes listed below may not be used for courts or law enforcement officers for a tribe or village, pursuant to Public Law 108-199 § 112(a)(1): (1) tribes in which fewer than 25 Native members live in the village year round; and (2) tribes that are located within the boundaries of the Fairbanks North Star Borough, the Matanuska Susitna Borough, the Municipality of Anchorage, the Kenai Peninsula Borough, the City and Borough of Juneau, the Sitka Borough, or the Ketchikan Borough.

All applications must be accompanied by a current authorizing resolution of the governing body of the tribal entity or other enactment of the tribal council or comparable government body. If the grant will benefit more than one tribal entity, a current authorizing resolution or other enactment of the tribal council or comparable government body from each tribal entity must be included. If the grant application is being submitted on behalf of a tribal entity, a resolution or equivalent enactment from the tribes authorizing the inclusion of the tribal entity named in the application must be included

Tribes receiving FY 2006 or FY 2007 grants through this program are not eligible to apply for supplemental funding in FY 2008.

IASAP-Specific Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

IASAP provides funding and technical assistance to federally recognized tribal governments to plan, implement, or enhance tribal justice strategies to address crime issues related to alcohol and substance abuse.

Key IASAP objectives include:

- Establishing a Strategic Planning Advisory Board (Advisory Board)² to plan, implement, and monitor the proposed strategy.
- Identifying, apprehending, and prosecuting individuals who illegally transport, distribute, and use alcohol, methamphetamine, and other controlled substances in tribal communities.
- Preventing and reducing alcohol- and substance abuse-related crimes (with a priority on methamphetamine).
- Increasing coordination with relevant non-tribal agencies and organizations and among all levels of tribal government and council, law enforcement, tribal criminal justice system, and tribal support services.
- Integrating tribal, federal, state, and local services and culturally appropriate treatment for offenders and their families.
- Identifying and planning system improvements to increase the tribe's (or tribes') capacity to collect and share criminal justice system data on drug- and alcohol-related offenses.

IASAP products that successful applicants must develop and provide to BJA:

- A comprehensive 3-year IASAP Tribal Safety Action Plan drafted within the first 6 months of the project and updated twice a year.
- An Executive Summary (10 pages maximum) of the Tribal Safety Action Plan, drafted within the first 6 months of the project and updated twice a year.

² Required for the life of the project, the Advisory Board is led by the Tribal Council's Safety Chair with the chief tribal law enforcement official serving as co-chair. The Advisory Board must consist of not less than 10 members including the two chairs, treatment/health/mental health, adult and juvenile corrections/probation, education, economic development, social/family-related services, and prosecutorial staff, as well as community partners as appropriate. It is recommended that the U.S. Attorney's Office serving the tribal district also be invited to participate.

- An information technology (IT) strategy outlining criminal justice data sharing among tribal, federal, state, and local partners, drafted within the first 6 months of the project and updated twice a year.
- Educational materials highlighting project accomplishments, opportunities, and challenges to share practices and strategies in regional and national sponsored training events. These materials must be drafted within the first 12 months of the project and updated twice a year.

For information on comprehensive tribal justice and safety issues, visit the U.S. Department of Justice Indian Country web site at www.tribaljusticeandsafety.gov or the National Tribal Justice Resource Center at www.tribalresourcecenter.org. For the latest information on methamphetamine resources, visit www.MethResources.gov.

Limitation on use of award funds for employee compensation; waiver: No portion of any award of more than \$250,000 made under this solicitation may be used to pay any portion of the total cash compensation (salary plus bonuses) of any employee of the award recipient whose total cash compensation exceeds 110 percent of the maximum annual salary payable to a member of the Federal government’s Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (The salary table for SES employees is available at www.opm.gov.) This prohibition may be waived at the discretion of the Assistant Attorney General for the Office of Justice Programs. An applicant that wishes to request a waiver should include a detailed justification in the budget narrative of the application.

Amount and Length of Awards

IASAP applicants can request up to \$300,000 in funding. The project period begins on or after October 1, 2008 and ends 36 months later. Funding for successful applicants will be provided through cooperative agreements. BJA will be involved as necessary with all successful applicants throughout the project period.

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), Pub. L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Law Enforcement Program Objectives	Law Enforcement Performance Measures	Data Grantee Provides
Prevention and reduction in the number of alcohol- and substance abuse-related crimes, and injuries.	Percent reduction in the number of alcohol- and substance abuse-related crimes (post-program results as compared to the last comparable pre-program period).	Number of arrests for crimes where alcohol and substance abuse was a factor for 1 year prior to implementation of the program. Number of arrests for crimes where alcohol and substance abuse was a factor during the reporting period. Number of prosecutions filed for crimes where alcohol and substance abuse was a factor for 1 year prior to implementation of the program. Number of prosecutions filed for crimes where alcohol and substance abuse was a factor during the reporting period.

Prosecution of those engaged in illegal drug and alcohol distribution or use.	Number of people prosecuted for illegal drug and alcohol distribution or use.	Number of prosecutions referred for illegal drug and alcohol distribution or use during the reporting period.
Development of strategies for engaging the tribal community in the identification of criminal justice responses to the problem.	Percent increase in law enforcement strategic initiative accomplishments.	The number of Tribal Safety Action Plan project goals completed cumulatively during the life of the grant. The number project goals identified in the Tribal Safety Action Plan.

Justice-Related Treatment Services Objectives	Treatment Services Performance Measures	Data Grantee Provides
Reduction in the recurrence of alcohol- and/or substance abuse-related crimes.	Percent reduction in the number of violations of probation resulting from arrest and/or conviction for a new crime committed by alcohol- and substance abuse-related offenders (post-program results as compared to the last comparable pre-program period).	Number of violations of probations resulting from a conviction for a new crime of offenses in the target population for the 1 year prior to program implementation. Number of violations of probations resulting from a conviction for a new crime of offenses in the target population during the reporting period.
Creation or availability of culturally appropriate alcohol/substance abuse treatment services.	Number of individuals receiving treatment services as a result of this program. Number of treatment-oriented partnerships and strategies developed and implemented.	Number of offenders receiving treatment resources during the reporting period. Number of treatment-oriented partnerships and strategies developed and implemented.

How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President's Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at www.grants.gov. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at 1–800–518–4726.

Note: Grants.gov does not support the Microsoft Vista Operating system. The PureEdge software used by Grants.gov for forms is not compatible with Vista. Also, Grants.gov cannot yet process Microsoft Word 2007 documents saved in the new default format with the extension ".DOCX." Please ensure the document is saved using "Word 97-2003 Document (*.doc)" format.

Please also note: OJP's Grants Management System (GMS) does not accept executable file types as application attachments. OJP's Grants Management System (GMS) downloads applications from Grants.gov and is the system in which OJP reviews applications and manages

awarded grants. These disallowed file types include, but are not limited to, the following extensions: ".com," ".bat," ".exe," ".vbs," ".cfg," ".dat," ".db," ".dbf," ".dll," ".ini," ".log," ".ora," ".sys," and ".zip."

CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.616, titled "Indian Country Alcohol and Drug Prevention," and the funding opportunity number is BJA 2008-1741.

A DUNS number is required: The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at www.dunandbradstreet.com. Individuals are exempt from this requirement.

What an Application Must Include

Standard Form 424

Program Narrative (Attachment 1)

The program narrative must respond to the solicitation and the Selection Criteria (1-3, 5) in the order given. The program narrative must be double-spaced, using a standard 12-point font (Times New Roman is preferred) with 1-inch margins, and must not exceed 10 pages. Please number pages "1 of 10," "2 of 10," etc. Submissions that do not adhere to the format will be deemed ineligible.

Budget and Budget Narrative (Attachment 2)

Applicants must provide a budget that is allowable and reasonable. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is available on OJP's web site at www.ojp.usdoj.gov/Forms/budget_fillable.pdf. Of special note:

- **Travel:** Tribes must allocate at least 10 percent of the maximum award amount to cover travel and related costs to attend OJP and BJA trainings, such as the Tribal Justice and Safety, Consultation, Training & Technical Assistance Sessions.
- **Personnel:** If a position under IASAP is supported with BJA funds, total costs associated with salary and fringe benefits may not exceed 50 percent of the federal grant amount.
- **Information Technology:** Equipment and software purchased with BJA funds must be capable of supporting information sharing among justice systems and compliant with all appropriate national standards (see www.it.ojp.gov/jsr/intro/intro03.html for details).

Project Timeline and Position Descriptions (Attachment 3)

Attach a 3-year project timeline with each project goal, related objective, activity, expected completion date, and responsible person or organization, and position descriptions for key positions.

Selection Criteria

1. Statement of the Problem (15 percent out of 100)

Identify the alcohol, methamphetamine, and other substance abuse issues the tribe will **comprehensively** address, including the nature and extent of the substance abuse problems being addressed. Include incident data and information about the number and types of offenses (e.g., youth, family, traffic), and discuss the types of offenses and offenders currently addressed by the tribal criminal and juvenile justice system. Discuss the impact that alcohol, methamphetamine, and substance abuse has on tribal roads, including data on the number of alcohol- and drug-related roadway fatalities and injuries. Applicants unable to obtain this data must offer a detailed justification for the lack of the data, and provide alternative information to support the identified problem. Finally, identify treatment issues and offender treatment services available within and adjacent to the jurisdiction, including data on the types of treatment and support services available to tribal people, and the number of treatment facilities available.

- ★ Methamphetamine submissions must address the interdiction, prevention, and treatment challenges methamphetamine brings to the community.

2. Program Design and Implementation (40 percent out of 100)

Program Strategy Component (20 percent): Summarize the tribe's strategy to address crime issues related to alcohol, substance abuse, and methamphetamine. Describe Year One, Two, and Three goals and objectives and how they will be accomplished. Discuss how each key objective of IASAP and methamphetamine-focused submissions (see below) will be addressed by the project. Identify current tribal government and law enforcement initiatives that focus on alcohol, methamphetamine, and substance abuse, including community-based prevention strategies, referral services, treatment, and other resources available to support the effort.

Implementation Plan Component (20 percent): Describe what the tribe proposes to do and how it will be accomplished. Along with goals and objectives, include a project timeline (Attachment 3) that describes each project goal, related objective, activity, expected completion date, and responsible person or organization. Briefly explain how each task will support or enhance the overall program. Describe how collaboration will occur among tribal government leaders; law enforcement, court, corrections/reentry, education, health, and treatment agencies; and federal, state, and local government where applicable. Applicants are encouraged to identify and plan system improvements to increase the tribe's (or tribes') capacity to collect and share criminal justice system data on drug- and alcohol-related offenses.

- ★ Methamphetamine submissions must detail how tribal intergovernmental and multijurisdictional partners will develop/enhance intergovernmental cooperative agreements where possible and policy guidelines to ensure public safety, officer safety, increase vigorous enforcement capabilities, and implement promising interdiction, prevention, and treatment strategies. Key project objectives can include planning and implementing an aggressive enforcement, prevention, and treatment strategy for methamphetamine addiction; establishing or enhancing tribal, federal, state, local, and international partnerships to effectively intercept and prosecute drug traffickers; developing guidelines to protect children from methamphetamine use and production; implementing a community-based prevention campaign to inform adults and children of

the dangers of methamphetamine use; and limiting the availability of pre-cursor methamphetamine materials.

3. Capabilities/Competencies (15 percent out of 100)

Outline the collaboration strategy with other tribal governments and state and local governments and their respective law enforcement agencies; federally funded drug and alcohol prevention, judicial, enforcement, and treatment programs; and federal agencies such as the U.S. Attorney's Office, the Federal Bureau of Investigation, the U.S. Drug Enforcement Administration, Indian Health Service, Substance Abuse and Mental Health Services Administration, Public and Indian Housing, and the Bureau of Indian Affairs. Briefly describe the tribe's technological capabilities to communicate (e.g., integrated justice system, Internet access, satellite telephones, and CAD system). Briefly describe who will make up the Advisory Board and the tribal official responsible for managing the team's efforts and serving as the BJA point of contact for the project. Note how different elements of the tribal community will be involved in the strategy.

4. Budget (10 percent out of 100)

Provide a proposed budget that is complete, allowable, and justified based on the proposed project (see Attachment 2).

5. Impact/Outcomes, Evaluation, and Sustainment (20 percent out of 100)

Explain how the tribe will know if the program works. Describe the data the tribe or consortium currently has and will collect to support the program, and how the data will be assessed to measure the impact of proposed efforts. Explain what will be measured in addition to the required measures outlined in this solicitation, who is responsible for performance measures, and how the information will be used. Outline a strategy for sustaining the project when the federal grant ends.

Review Process

All applications will be peer reviewed. The BJA Director will then make award recommendations to the Office of Justice Programs' Assistant Attorney General, who will make final determinations.

Additional Requirements

- Civil Rights compliance.
- Confidentiality and Human Subjects Protections regulations.
- Anti-Lobbying Act.
- Financial and Government Audit requirements.
- National Environmental Policy Act (NEPA) compliance.
- DOJ Information Technology Standards.
- Single Point of Contact Review.

- Non-Supplanting of State or Local Funds.
- Criminal Penalty for False Statements.
- Compliance with Office of the Comptroller *Financial Guide*.
- Suspension or Termination of Funding.

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/otherrequirements.htm.